



Board of Commissioners Meeting
October 4, 2023 – 9:30 a.m.

➔ Pursuant to N.J.S.A. 10:4-6, et. Seq., public meetings may be held in person or by means of communication equipment, N.J.S.A. 10:4-8(b), to include streaming services and other online meeting platforms. All meetings, including those held with communications equipment, must be noticed in a manner consistent with the requirements of the Act, unless the meeting is for emergent circumstances and held in a manner consistent with the requirements set forth at N.J.S.A. 10:4-9(b).

The options for accessing meeting:

1. Log onto YouTube or Facebook to stream the meeting. Search: **BOROUGH OF WILDWOOD CREST BOARD OF COMMISSIONERS MEETING**

2. Dial in directly to listen and provide commentary:

Dial: 888-363-4734

Enter ACCESS CODE: 9699020

Questions can be sent to
Clerk@wildwoodcrest.org

Or

609.729.8040

**BOROUGH OF WILDWOOD CREST
COMMISSION MEETING AGENDA**

October 4, 2023 / 9:30 AM

1. **PLEDGE OF ALLEGIANCE TO THE FLAG**
2. **OPEN MEETING WITH ROLL CALL: SCHIFF FRANCO CABRERA**
3. **THE MAYOR READS THE STATEMENT:** In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice of **CHANGE OF MEETING TIME** on the bulletin board in Borough Hall, and by mailing and emailing same to the Herald of Cape May County and the Press of Atlantic City on September 7, 2023.
4. **THE MAYOR ANNOUNCES THE ONE-WAY IN AND ONE-WAY OUT METHOD OF INGRESS AND EGRESS IN CASE OF EMERGENCY**
5. **ORDINANCES:**
 - ADOPT Ord. No. 1409 Ch. 32A-2 Marriage Fees**
 - ADOPT Ord. No. 1410 Ch. 46 Amending Borough Hall Hours**
6. **RESOLUTIONS:**
 1. Authorizing a Contract Award for a Community Development Consultant
M: S: Vote: Schiff Franco Cabrera
 2. Identifying Small Cities Fair Housing Officer
M: S: Vote: Schiff Franco Cabrera
 3. Approving Public Facilities Grant Management Plan
M: S: Vote: Schiff Franco Cabrera
 4. Authorizing Grant Application Submission
M: S: Vote: Schiff Franco Cabrera
 5. Adopting a State Model Citizen Participation Plan for DCA Small Cities Program
M: S: Vote: Schiff Franco Cabrera
 6. Authorizing the Appointment of Michael Neill as Fire Official
M: S: Vote: Schiff Franco Cabrera
 7. Authorizing appointment of Michael Neill as Temporary Housing Code Official
M: S: Vote: Schiff Franco Cabrera
 8. Exercising Option to Extend One Year Extension of Contract for Ocean Outfitters / O2, Inc. for Beach Concession at Approved Locations for Ocean Surf Camp and Water Safety Instruction Program
M: S: Vote: Schiff Franco Cabrera
 9. Exercising Option to Extend One Year Extension of Contract for WC Ice Cream, Inc., for Beach Concession at Approved Locations for Sale of Ice Cream / Ice Cream Products
M: S: Vote: Schiff Franco Cabrera
 10. Exercising Option to Extend One Year Extension of Contract for Sunbrella Inc. DBA Billy's Beach Service for Beach Concession Locations for Beach Umbrellas, Beach Chairs, Flotation Devices and Sale of Bottled Water
M: S: Vote: Schiff Franco Cabrera
 11. Exercising Option to Extend One Year Extension of Contract for Big Time Vending for Supply, Installation, Servicing, and Maintenance of Vending Machines 2021-2023
M: S: Vote: Schiff Franco Cabrera
 12. Authorizing the Appointment of Linda Marchisello as an Advisory Member of the Wildwood Crest Green Team and Filling a Vacated Position with Term expiring December 31, 2024
M: S: Vote: Schiff Franco Cabrera
 13. Designating Commission Meeting Dates and Times in 2024
M: S: Vote: Schiff Franco Cabrera
 14. Designating Official Holidays for Year 2024
M: S: Vote: Schiff Franco Cabrera
 15. Authorizing Refund of Property Taxes Errant Payment in the Amount of \$1,541.33 made Payable to Tracey Dougherty
M: S: Vote: Schiff Franco Cabrera
 16. Authorizing Award of Emergency Contract to Xylem Water Solutions USA for a new Pump Motor on Topeka Avenue in accordance with NJSA 40A:11-6
M: S: Vote: Schiff Franco Cabrera
 17. Amending, Supplementing and Restating the 2023 Borough of Wildwood Crest's Personnel Policies and Procedures Manual
M: S: Vote: Schiff Franco Cabrera
 18. Authorizing Increase of Contract in the amount of \$15,000.00 to Starr General Contracting Corporation for Portable Toilet Contract
M: S: Vote: Schiff Franco Cabrera

19. Authorizing Approval of Change Order No. 1 – Joseph Von Savage Memorial Pool and Roof Improvements – to Reflect Additional Concrete Demolition and Reinforcement at Various Locations – at the NTE sum of \$49,879.47
M: S: Vote: Schiff Franco Cabrera
20. Designating Trick or Treat Hours on October 31, 2023 from 5:00-7:00 pm
M: S: Vote: Schiff Franco Cabrera
21. Authorizing Advertisement of Notice to Bidders for FY2023 NJDOT Reconstruction of Orchid Road
M: S: Vote: Schiff Franco Cabrera
22. Authorizing Release of Escrow Funds for Permit #SO22-0605 in the amount of \$710.00
M: S: Vote: Schiff Franco Cabrera
23. Authorizing Release of Escrow Funds for Permit #SO22-0704 in the amount of \$322.50
M: S: Vote: Schiff Franco Cabrera
24. Authorizing Release of Escrow Funds for Permit #SO22-0705 in the amount of \$120.00
M: S: Vote: Schiff Franco Cabrera
25. Authorizing Release of Escrow Funds for Permit #SO22-0801 in the amount of \$502.50
M: S: Vote: Schiff Franco Cabrera
26. Authorizing Release of Escrow Funds for Permit #SO22-0805 in the amount of \$772.50
M: S: Vote: Schiff Franco Cabrera
27. Authorizing Release of Escrow Funds for Permit #SO22-0811 in the amount of \$772.50
M: S: Vote: Schiff Franco Cabrera
28. Authorizing Release of Escrow Funds for Permit #SO22-0813 in the amount of \$232.50
M: S: Vote: Schiff Franco Cabrera
29. Authorizing Release of Escrow Funds for Permit #SO22-0814 in the amount of \$390.00
M: S: Vote: Schiff Franco Cabrera
30. Authorizing Release of Escrow Funds for Permit #ZB-21-05-01 in the amount of \$448.25
M: S: Vote: Schiff Franco Cabrera
31. Authorizing the Appointment of Joanna Lacavita to fill a vacancy as a Member of the Wildwood Crest Tourism Development Commission commencing immediately and expiring December 31, 2024
M: S: Vote: Schiff Franco Cabrera

7. **BILLS:** _____: Motion that all bills properly authorized, as submitted, be paid
 _____: Second the motion
 Vote: S F C

8. CORRESPONDENCE:

9. PUBLIC COMMENTS: (**5 MINUTES MAXIMUM** – PLEASE BE COURTEOUS – **NAME ONLY**)

10. DISCUSSION:

New Business:

PROPOSED BULKHEAD ORDINANCE
PROPOSED FLOOD PLAIN ORDINANCE

Old Business:

- Potential Swim / Run Event in 2024
- Crest Pier – Capital planning for generators
- Traffic Calming
- Code Enforcement
- Back Beach Excavation
- Dredging
- NJ Avenue infrastructure pre-county
- PW roof
- Bayside outfalls and capacity / bulkhead repairs / replacement
- Arts Pavilion Exterior – with CMCOS
- Washington / Seaview – beach outfalls and capacity
- Update Landscaping and add lighting in Business district - New Jersey Avenue
- Lightning Detection System

11. PUBLIC COMMENTS: (**5 MINUTES MAXIMUM** – PLEASE BE COURTEOUS – **NAME ONLY**)

12. ADJOURNMENT: MOTION: SECOND: VOTE: S F C