

Note: Meeting Appears
On Borough of Wildwood Crest Facebook page and You tube by date.

December 7, 2022

The Mayor led those present in the Pledge of Allegiance to the Flag.

The meeting of the Board of Commissioners, Borough of Wildwood Crest, Cape May County, New Jersey, was held at Borough Hall at 9:30 a.m. On roll call the following answered to their names:

Schiff - Franco – Cabrera - YES

Mr. Cabrera read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by e-mailing and same to the Herald of Cape May County and The Press on October 13, 2021.

Mr. Cabrera next announced the one-way in and the one-way out method of ingress and egress in case of emergency.

The Mayor indicated that the meeting was being streamed online via the Borough's Facebook page and youtube channel due to scheduling conflicts and if there were any questions, please call the Clerk.

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1388 be placed on second reading and final passage by title only.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE ORDINANCE BY TITLE:

ORDINANCE NO. 1388

BOND ORDINANCE APPROPRIATING \$4,500,000, AND AUTHORIZING THE ISSUANCE OF \$4,275,000 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF WILDWOOD CREST, IN THE COUNTY OF CAPE MAY, NEW JERSEY.

Mr. Franco motions, Mr. Schiff seconds that a public hearing now be held on Ordinance No. 1388.

Vote: Schiff - Franco – Cabrera – YES

Mr. Franco motions, Mr. Schiff seconds that a public hearing now be closed on Ordinance No. 1388.

Vote: Schiff - Franco – Cabrera – YES

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1388 be passed on second and final reading and advertised according to law.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE INTRODUCED ORDINANCE BY TITLE:

ORDINANCE NO. 1389

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 56, OF THE CODE OF THE BOROUGH OF WILDWOOD CREST, ENTITLED RECREATION COMMISSION, SECTION 56-3, APPROVING AND CONFIRMING RATES AND FEES FOR THE RENTAL OF FACILITIES, PARTICIPATION IN CERTAIN EVENTS AND ACTIVITIES

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1389 be passed on first reading, advertised according to law, be brought up on second and final reading and public hearing on December 28, 2022 at 9:30 a.m..

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE INTRODUCED ORDINANCE BY TITLE:

ORDINANCE NO. 1390
AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 47,
OF THE CODE OF THE BOROUGH OF WILDWOOD CREST,
ENTITLED PARKING METERS, SECTION 47-8, PARKING METER
CHARGE

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1390 be passed on first reading, advertised according to law, be brought up on second and final reading and public hearing on December 28, 2022 at 9:30 a.m..

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-337
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING ADVERTISEMENT OF NOTICE TO BIDDERS
FOR LIFEGUARD RENOVATION BUILDING

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, Cape May County, New Jersey, that the Borough Clerk is hereby authorized to advertise a Notice to Bidders in *The Herald of Cape May County* and *The Press of Atlantic City* on December 14, 2022.

BE IT FURTHER RESOLVED that the plan and design as set forth in the Specifications on file in the Borough for the **LIFEGUARD RENOVATION BUILDING** is hereby approved.

BE IT FURTHER RESOLVED Sealed proposal bids will be received by the Bid Opening Committee in the Commissioners Meeting Room, Wildwood Crest Borough Hall, on **Thursday, January 19, 2023 at 10:00am**, prevailing time, for furnishing the items hereinafter set forth in accordance with the Specifications on file in the Borough Hall. Said items are as follows:

LIFEGUARD RENOVATION BUILDING

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Prior to vote, Mr. Cabrera wanted to confirm on the record that all previous comments regarding this project were addressed, namely the building's floor plans are being properly named and the third floor attic shall remain attic space only.

Vote: Schiff - YES Franco – ABSTAIN Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-338
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING EXPENDITURE TO PURCHASE DJI DRONE FOR
POLICE DEPARTMENT UNDER SOURCEWELL COOPERATIVE PURCHASING
PROGRAM

WHEREAS, pursuant to N.J.S.A 40A:11-12A and N.J.A.C. 5:34-7.29(c), the Borough may, by resolution and without advertising for bids, purchase goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Wildwood Crest is in need of a DJI Drone *for the Police Department*; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-To-Play Law N.J.S.A 19:44A-20.4 et seq.; and

WHEREAS, Axon Enterprise Inc. (Sourcewell Contract # 010720-AXN) 17800 N. 85th Street, Scottsdale, AZ 85255 has provided a quote dated October 19, 2022 for \$35,376.32; and

WHEREAS, the CFO has certified the availability of funds as evidenced below by her signature:

Account Number(s) _____ Amount \$ _____ Signature _____

BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, that the Borough is authorized to fund the expenditure to purchase a DJI Drone for Police Department based upon the price quote on October 19, 2022 from Axon Enterprise Inc. (Sourcewell Contract # 010720-AXN) in an amount not to exceed \$35,376.32.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, that the Borough is authorized to fund the expenditure to purchase a DJI Drone for Police

Department based upon the price quote on October 19, 2022 from Axon Enterprise Inc. (Sourcewell Contract # 010720-AXN) in an amount not to exceed \$35,376.32.

BE IT FURTHER RESOLVED, that any and all acts of Borough officials, which would have been authorized by the foregoing Resolutions except that such acts were taken prior to the adoption of this Resolution, are hereby severally authorized, ratified, confirmed and adopted as acts in the name and on behalf of the Borough.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-339

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING BOROUGH ENGINEER WORK ORDER FOR SEAVIEW AVENUE TRAFFIC SIGNAL IMPROVEMENTS – SURVEY AND BASE MAPPING SERVICES – AT THE NTE SUM OF \$4,000

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest desires to authorize issuance of a Work Order to the Borough Engineer, Marc DeBlasio and the Firm of DeBlasio & Associates for the **SEAVIEW AVENUE TRAFFIC SIGNAL IMPROVEMENTS – SURVEY AND BASE MAPPING SERVICES**, for engineering services which are more specifically set forth in the attached Proposal from Marc DeBlasio and the Firm of DeBlasio & Associates, dated **November 18, 2022** which is made a part hereof by reference as if fully set forth at the billable rates set forth in the professional services agreement between Marc DeBlasio and Borough not to exceed **\$4,000.00**; and

WHEREAS, the CFO has certified the availability of funds as evidenced below by her signature:

Account Number(s) _____ Amount _____ Signature _____

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, as follows:

1. The above recital paragraphs are incorporated herein as if set forth at length.
2. The Mayor and Borough Clerk are hereby authorized and empowered to execute the attached Work Order authorizing MARC DEBLASIO and DEBLASIO & ASSOCIATES to perform the professional engineering services as described in the Proposal which is hereby approved, at the billable rates set forth in the professional services agreement between Marc DeBlasio and Borough not to exceed **\$4,000.00**.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-340

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING AWARD PROFESSIONAL SERVICES CONTRACT TO COLLIERS ENGINEERING & DESIGN FOR SEAVIEW AVENUE TRAFFIC SIGNAL IMPROVEMENTS AT THE NTE SUM OF \$40,000

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest has determined that there exists the need for specialized engineering consultation services to be provided to the Borough of Wildwood Crest for engineering consulting to upgrade existing span wire traffic signal systems to standard NJDOT pole and mast arm assemblies at the following intersections: Seaview Avenue and Heather Road as well as Seaview Avenue and Rambler Road; and

WHEREAS, the Borough Clerk received a proposal from Colliers Engineering & Design dated November 9, 2022 and that proposal was forwarded to a review committee consisting of the Borough Administrator, Constance Mahon, Borough Clerk, Patricia Feketics, Chief Financial Officer, Francine Springer, and Borough Solicitor Ronald J. Gelzunas; and

WHEREAS, the Review Committee has reviewed the proposal submitted by Colliers Engineering & Design and based upon the review criteria, has recommended that the proposal of Colliers Engineering & Design best meets the Borough's needs and that Colliers Engineering & Design has the professional credentials and abilities to perform the services required of the subject contract; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et. seq., the subject contract would be a contract for professional services because:

1. Professional services of the type herein sought are of such a nature as to require a high degree to trust and confidence in the individual providing the service and may require the creation of a confidential or fiduciary relationship between that individual and the Borough;
2. The services required are highly specialized or technical in nature;

3. The services require peculiar ability and skill, and demand a high degree of specialized knowledge or expertise;

4. The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;

5. The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;

6. The individual or entity who will perform these services is held to and fully adheres to the strict ethical standards that govern the involved profession;

7. The services include advise to and consultation with the municipality that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the municipal officials, such that competitive bidding is not feasible or practical;

8. The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient; and

WHEREAS, this contract is awarded without competitive bidding in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1, et. seq. as an authorized exception to the public bidding as a Professional Services Contract; and

WHEREAS, the Commissioners of the Borough of Wildwood Crest concur with the Review Committee's recommendation to award the contract to Colliers Engineering & Design; and

WHEREAS, the CFO has certified the availability of funds as evidenced below by her signature:

Account Number(s)_____ Amount \$40,000.00 Signature_____

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, as follows:

1. The above recital paragraphs are incorporated herein as if set forth at length.
2. That the contract for the specified Services for work in the **PROPOSAL dated November 9, 2022** in Wildwood Crest be awarded to Colliers Engineering & Design.
3. The award of this contract is contingent upon compliance with the New Jersey Pay to Play Law as set forth in N.J.S.A. 19:44A-1; production of the Business Entity Disclosure Certificate, Affirmative Action Compliance Notice, New Jersey Certificate of Employee Information Report, New Jersey Business Registration Certificate and proof of insurance as required in the contract and certification from the Chief Financial Officer as to the availability of funds.
4. That the Mayor and Borough Clerk are hereby authorized and empowered to enter into a professional services contract effective immediately and not to extend beyond one (1) calendar year, with Colliers Engineering & Design, who shall be compensated pursuant to attached Proposal which is incorporated herein, at the billable rates set forth therein not to exceed \$40,000.00.
5. That a Notice of Award shall be published in *The Herald of Cape May County* as required by law within ten (10) days of passage of this Resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Borough Clerk.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-341

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING APPROVAL OF CHANGE ORDER NUMBER 6 – PACIFIC AVENUE & VARIOUS STREETS CAPITAL IMPROVEMENTS PROGRAM – ADDITIONAL SERVICES- CARDINAL AVENUE FROM PACIFIC AVENUE TO SEAVIEW AVENUE

WHEREAS, Asphalt Paving Systems, Inc., Hammonton, New Jersey was awarded the contract known as PACIFIC AVENUE & VARIOUS STREETS CAPITAL IMPROVEMENTS PROGRAM via Resolution No. 2020-194 on February 19, 2020 for \$4,959,873.00; and

WHEREAS, the Board of Commissioners authorized Change Order No. 1 for Additional Services – Resurfacing of Crest Memorial School Parking Lots at the NTE sum of \$85,105.00 via Resolution No. 2020-174 on May 20, 2020 revising the contract price to \$5,044,978.00; and

WHEREAS, the Board of Commissioners authorized Change Order No. 2 for Reconstruction of Ocean Avenue between Crocus Road and Aster Road increasing the AMENDED contract of \$5,044,978.00 by \$202,290.00 making the REVISED contract amount \$5,247,268.00; and

WHEREAS, the Board of Commissioners authorized Change Order No. 3 for RESURFACING OF JOSEPH VON SAVAGE MEMORIAL POOL PARKING LOT increasing the AMENDED contract of \$5,247,268.00 by \$166,347.00 making the REVISED contract amount \$5,413,615.00; and

WHEREAS, the Board of Commissioners authorized Change Order No. 4 for Additional sanitary sewer work on Monterey Avenue increasing the AMENDED contract of \$5,413,615.00 by \$99,478.75 making the REVISED contract amount \$5,513,093.75; and

WHEREAS, the Board of Commissioners authorized Change Order No. 5 for additional services on Washington Avenue from Seaview Avenue to Pacific Avenue increasing the AMENDED contract of \$5,513,093.75 by \$490,670.00 making the REVISED contract amount \$6,003,763.75; and

WHEREAS, upon recommendation from Marc DeBlasio of DeBlasio & Associates (the Borough Engineer), the Board of Commissioners of the Borough of Wildwood Crest wish to authorize Change Order Number – **CARDINAL AVENUE FROM PACIFIC AVENUE TO SEAVIEW AVENUE** decreasing the AMENDED contract of \$6,003,763.75 by \$9,627,87 making the REVISED contract amount \$5,994,135.88 and

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May and State of New Jersey, as follows:

1. That the above recital paragraphs are incorporated herein by reference as if set forth at length.
2. That said NEGATIVE Change Order Number 6- PACIFIC AVENUE & VARIOUS STREETS CAPITAL IMPROVEMENTS PROGRAM – ADDITIONAL SERVICES – **CARDINAL AVENUE FROM PACIFIC AVENUE TO SEAVIEW AVENUE** decreasing the AMENDED contract of \$6,003,763.75 by \$9,627,87 making the REVISED contract amount \$5,994,135.88 is hereby approved.
3. That the Mayor and Borough Clerk of the Borough of Wildwood Crest are hereby authorized and directed to execute and attest said change order documents on behalf of the Borough of Wildwood Crest.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-342
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING THE CANCELLATION OF THE BALANCE ON
EMERGENCY APPROPRIATION**

WHEREAS, on May 25, 2022 the Borough authorized an Emergency Appropriation in the amount of \$225,000.00 in accordance with N.J.S.A. 40A:4-48, and

WHEREAS, the Borough has decided to fully fund this Emergency Appropriation by Capital Ordinance, and

WHEREAS, the unexpended Emergency Reserve Balance of \$225,000.00 and remains on the Current Fund Balance Sheet, and

WHEREAS, it is necessary to formally cancel the Emergency Reserve Balance and the offsetting Deferred Charge from the Balance Sheet.

NOW, THEREFORE, BE IT RESOLVED, that the Emergency Reserve and Deferred Charges for the above-named Emergency Appropriation, in the amount of \$225,000.00 be cancelled.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-343
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING RESOLUTION NO. 22-91 TO BE RESCINDED IN
TOTALITY**

WHEREAS, on February 2, 2022, the Board of Commissioners of the Borough of Wildwood Crest adopted Resolution No. 22-91, which authorized Expenditure to Purchase a M6-141DTSC-F 4WD FARM TRACTOR for public works under National Cooperative Sourcewell in the amount of \$102,157.09; and

WHEREAS, Resolution No. 22-91 authorized a Purchase Order to Cummins Equipment Company (Sourcewell Contract # 031121-KBA) 717 White Horse Pike, Hammonton, NJ 08037; and

WHEREAS, the Borough of Wildwood Crest was recently informed that the dealer and manufacturer cannot confirm a delivery or an assembly date; and

WHEREAS, on November 22, 2022, the Borough of Wildwood Crest requested that Cummins Equipment Company acknowledge the cancellation of the Purchase Order; and

WHEREAS, on November 28, 2022, a representative from Cummins Equipment Company acknowledged the cancellation; and

WHEREAS, the Public Works Department has successfully located another Sourcewell vendor with a tractor with immediate availability.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that Resolution No. 22-91, adopted on February 2, 2022 is hereby rescinded in totality.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-344

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING CERTAIN APPROPRIATION TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 permits transfers between budget appropriations during the final two (2) months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that transfers between 2022 budget appropriations be and the same are hereby authorized as follows:

Appropriation Title			
FROM:	Group Insurance – Other Expenses	\$ 56,000.00	
	TOTAL		<u>\$ 56,000.00</u>
TO:	Police – Salary and Wages		\$ 35,000.00
	Borough Administration – Other Expenses	\$ 5,000.00	
	Recreation – Other Expenses		\$ 16,000.00
	TOTAL		<u>\$ 56,000.00</u>

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-345

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RELEASE OF ESCROW FUNDS FOR PERMIT #SO21-0802 IN THE AMOUNT OF \$821.25

WHEREAS, the Wildwood Crest Construction Official has received written approval from the Borough Engineer, DeBlasio & Associates, on September 22, 2022 to refund escrow to Garden State General Construction, Inc. for Street Opening Permit #SO21-0802, Block 820/Lot 2.05 (For Reference); and

WHEREAS, the Wildwood Crest Construction Official has confirmed that all Borough Engineer billings related to Street Opening Application #SO21-0802 are complete; and

WHEREAS, Garden State General Construction, Inc., 8 Clermont Drive, Clermont, New Jersey 08210 made an escrow payment to the Borough of Wildwood Crest of \$4,500.00 on August 04, 2021 for Street Opening Permit for location 8100 Bayview Avenue, Block 820/Lot 2.05 (For Reference) and has requested return of the unused escrow balance; and

WHEREAS, the escrow used totaled \$3,678.75 and the Borough of Wildwood Crest Construction Official is recommending the return of the unused escrow fee of \$821.25.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that the return of the balance of the unused escrow account in the amount of \$821.25 to Garden State General Construction, Inc., 8 Clermont Drive, Clermont, New Jersey 08210 be and hereby is approved.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to return the balance of the unused escrow account in the amount of \$821.25 to Garden State General Construction, Inc., 8 Clermont Drive, Clermont, New Jersey 08210.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-346

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF EMS OVERPAYMENT MADE PAYABLE TO ROBERT PARISI IN THE AMOUNT OF \$103.49

WHEREAS, Robert Parisi had cause to utilize Emergency Medical Services of the Borough of Wildwood Crest; and

WHEREAS, Robert Parisi had coverage with Trustmark Health Benefits and they paid \$103.49 check # 267334215 dated August 30, 2022 Robert Parisi then paid \$103.49 check #3901 dated September 22, 2022 with no balance due; and

WHEREAS, Administrative Advantage indicated that a refund of \$103.49 was owed to Robert Parisi for overpayment.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized to execute a refund in the amount of \$103.49 to Robert Parisi.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-347

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF EMS OVERPAYMENT MADE PAYABLE TO PATRICIA DOUGHERTY IN THE AMOUNT OF \$100.00

WHEREAS, Patricia Dougherty had cause to utilize Emergency Medical Services of the Borough of Wildwood Crest; and

WHEREAS, Patricia Dougherty on May 16,2022 paid \$100.00 check # 3691 and then paid another \$100.00 check #3693 on June 19, 2022; and

WHEREAS, Administrative Advantage indicated that a refund of \$100.00 was owed to Patricia Dougherty for overpayment.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized to execute a refund in the amount of \$100.00 to Patricia Dougherty.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-348

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT FOR MULTIPLE PROPERTIES MADE PAYABLE TO CORELOGIC

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the property owner or it's designee an excess amount on 2022 property taxes and/or utility payments; and

WHEREAS, an overpayment was created for the reason listed above, and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

		Amount
6.03-21-C0212 2022 Taxes	Jolly, Ashley and Elizabeth M 5501 Atlantic Avenue Title company and mortgage company both paid fourth quarter Refund overpayment to Corelogic	\$1,420.76
9-9-C0211 2022 Taxes	Rosenberger, Gregory N Jr. and Lindsay 211 West Buttercup Road Homeowner and mortgage company both paid fourth quarter Refund overpayment to Corelogic	\$1,775.77
13-3-C0003 2022 Taxes	Lyons, Joseph and Annemarie 111 West Lavender Road Title Company and mortgage company both paid fourth quarter Refund overpayment to Corelogic	\$712.14
28-44-C0001 2022 Taxes	Ingaglio, Philip II and Lane, Aileen 110 West Crocus Road #1 Title Company and mortgage company both paid fourth quarter Refund overpayment to Corelogic	\$294.40
94.03-7-C0202 2022 Taxes	Mustari, Joseph A III and Michelle 507 East Orchid Road Homeowner and mortgage company both paid fourth quarter Refund overpayment to Corelogic	\$1,420.88
95.01-7 2022 Taxes	Warden, Phillip and Chalmers, Heather 305 East Stockton Road Homeowner and mortgage company both paid fourth quarter Refund overpayment to Corelogic	\$397.47
143.01-21-C0318 2022 Taxes	Primavera, Vincent III and Gieda, Shannon 318 East Syracuse Avenue Homeowner and mortgage company both paid fourth quarter Refund overpayment to Corelogic	\$2,068.57
168-22 2022 Taxes	Patti, Jeffrey and Denise M 110 West Charleston Avenue Bank and mortgage company both paid fourth quarter Refund overpayment to Corelogic	\$22.63

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on December 7, 2022.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-349

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE CHIEF FINANCIAL OFFICER TO VOID CERTAIN CHECKS ISSUED FROM THE BOROUGH PAYROLL ACCOUNT

BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that the Chief Financial Officer is hereby authorized to void the following checks/charges issued against Borough of Wildwood Crest Payroll Account at Crest Savings Bank (Acct. No. 54-901558-7):

<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
83066	9/6/2019	81.31
1619	1/21/2020	129.91
85282	9/18/2020	79.98
85431	10/16/2020	5.41
85597	11/25/2020	569.85
1635	2/11/2021	217.93

TOTAL AUTHORIZED TO BE VOIDED \$ 1,084.39

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

BILLS: Mr. Franco motioned, and Mr. Schiff seconded that all bills properly authorized, as submitted, be paid.

Vote: Schiff - Franco – Cabrera – YES

CORRESPONDENCE: N/A

PUBLIC COMMENTARY:

Via telephone, Linda Gentile, Shore Animal Control, asked if there was a date that proposals for 2023 would be discussed and the Mayor indicated that the proposals are reviewed separately and if there are any questions, the Clerk or Administrator would get in touch.

DISCUSSION:

NEW BUSINESS:

-Commission meeting times at night in 2023 – possibly moving to 5:00 pm

The Mayor suggested moving the times for the nightly meetings from 5:30 pm to 5:00 pm since employees work until 4:30 pm and our meetings are offered in person, via youtube & facebook, as well as the phone in line to listen. All three commissioners were in agreement to amend the times for 2023.

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-350

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AMENDING RESOLUTION NO. 22-299 REGARDING THE MEETING TIMES FOR COMMISSION MEETINGS AND RESTATING ALL MEETING TIMES IN 2023

WHEREAS, The Borough of Wildwood Crest adopted Resolution No. 22-299 on October 26, 2022, designating the time and place of Commission Meetings during the Year 2023; and

WHEREAS, the Board of Commissioners does feel at present that the second meeting of each month should be moved from 5:30 pm to 5:00 p.m.

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey hereby designates the following dates and times for Commission Meetings for the year 2023, all of which shall take place in the Meeting Room of Municipal Hall at 6101 Pacific Avenue, Wildwood Crest, New Jersey, 08260:

DATE	TIME
January 4, 2023 (Re-Org)	9:30 a.m.
January 25, 2023	5:00 p.m.
February 8, 2023	9:30 a.m.
February 22, 2023	5:00 p.m.
March 8, 2023	9:30 a.m.
March 22, 2023	5:00 p.m.
April 5, 2023	9:30 a.m.
April 26, 2023	5:00 p.m.
May 10, 2023	9:30 a.m.
May 24, 2023	5:00 p.m.
June 7, 2023	9:30 a.m.
June 21, 2023	5:00 p.m.
July 5, 2023	9:30 a.m.
July 19, 2023	5:00 p.m.
August 2, 2023	9:30 a.m.
August 23, 2023	5:00 p.m.
September 6, 2023	9:30 a.m.
September 20, 2023	5:00 p.m.

October 4, 2023	9:30 a.m.
October 18, 2023	5:00 p.m.
November 1, 2023	9:30 a.m.
November 21, 2023	9:30 a.m.
December 6, 2023	9:30 a.m.
December 20, 2023	9:30 a.m.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey that the above dates and times are hereby designated Commission dates/times for the Borough of Wildwood Crest.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

-Update Landscaping and add lighting in Business district -NJ Avenue

Commissioner Franco indicated that he recently attended a function on New Jersey Avenue between Aster and Wisteria roads and noticed dead trees and that the area is in fact in need of help. Commissioner Schiff agreed and would like more information on the trees and safety concerns. The Mayor reiterated that this is a county road and from Heather Road to Columbine Road was recently designated as an area in need of rehabilitation and infrastructure work needs to be done prior to the county commencing their work. He added that he is on board with beautifying the area and that we have approximately 80,000 UEZ funds to invest in the area. The administrator added that the application process takes approximately 3 months. The mayor noted that there were features planned for the area in a rendering and then covid hit. Commissioner Schiff noted it needs to be done with proper planning.

OLD BUSINESS – NO MOVEMENT ON ANY TOPIC.

- Back Beach Excavation:** On hold.
 - Flood Mitigation Projects:** Engineer is working on a recommendation for five bulkheads.
 - Dredging:** On hold.
 - Beach Patrol Building** – Can be removed.
 - CAFRA Permit:** Submitted and waiting on technical review.
 - Phase 2 Beach Bump outs** – Waiting on Wildwood Water Utility Authority and hoping to go out to bid shortly.
 - NJ Avenue infrastructure pre-county:** On hold.
 - Major reconstructing streets plan:** On hold.
 - North / South street line striping / pedestrian cross walks:** On hold.
 - Pool roof and resurfacing:** There is a meeting planned for December 8th ...looking at the possibility of having roof open as it was originally designed that way.
 - PW roof:** Bid specs should be forthcoming.
 - Borough hall exterior and addition – office moves:** Discussions ongoing.
 - Bayside outfalls and capacity / bulkhead repairs / replacement:** Engineer is trying to address with governing body.
 - Arts Pavilion Exterior – with CMCOS:** Waiting to hear back from CMC Open Space on final design for exterior of building.
 - Washington / Seaview – beach outfalls and capacity:** On hold.
 - Seating in lieu of barricades at Centennial Park:** Seating is planned to conform with architectural design without placing an added burden on public works for upkeep and Marc will follow up.
- Beach Related Issues: Storage, stands, walkways, planks, beach boxes, signage, etc.-** Can be removed.

PUBLIC COMMENTARY:

Dave McWilliams, New Jersey Avenue, inquired about the beach bump phase 2 being completed by June 30th and the Mayor was very confident and hoped to go out to bid in January.

Rosemary Casiello indicated that there are trees on two blocks with 8 streets per block (16) that were dead and requested their removal and filled with stones. The Mayor added that the Administrator and the Superintendent of Public Works are coordinating on the area and he asked for more time to address the situation and have internal discussions. This area ties in with larger plans and they want to address it properly.

Commissioner Comments:

Commissioner Schiff: Thanks to all the employees for their help with the tree lighting and for getting the beach patrol building renovation started. Have a great holiday to all.

Commissioner Franco: Special recognition to our own Brian Cunniff on his nomination as Sportscaster of the Year...one of eight that were nominated...congrats!

Mayor Cabrera: The Mayor echoed the sentiment of the tree lighting and all who were involved from across the departments and the displays throughout the borough look amazing. He also noted that the Green Team and the Wellness Committee have been getting letters of interest to join the respective committees and perhaps we should open the membership numbers and expand them. The Mayor also recognized Brian Cunniff and congratulated him on the nomination and applauded his efforts on the digital signage throughout the borough. Lastly, he wished all a Merry Christmas and Happy New Year!

Hearing nothing further, Mr. Schiff motioned and Mr. Franco seconded that the meeting be adjourned. Both were in favor. The time was 10:02 a.m.

Dated: December 28, 2022

Patricia A. Feketics, Borough Clerk

