

Note: Meeting Appears  
On Borough of Wildwood Crest Facebook page and You tube by date.

December 28, 2022

The Mayor led those present in the Pledge of Allegiance to the Flag.

The meeting of the Board of Commissioners, Borough of Wildwood Crest, Cape May County, New Jersey, was held at Borough Hall at 9:30 a.m. On roll call the following answered to their names:

Schiff - Franco – Cabrera - YES

Mr. Cabrera read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by e-mailing and same to the Herald of Cape May County and The Press on October 13, 2021.

Mr. Cabrera next announced the one-way in and the one-way out method of ingress and egress in case of emergency.

The Mayor indicated that the meeting was being streamed online via the Borough's Facebook page and youtube channel due to scheduling conflicts and if there were any questions, please call the Clerk.

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1389 be placed on second reading and final passage by title only.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE ORDINANCE BY TITLE:

**ORDINANCE NO. 1389**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 56, OF THE CODE OF THE BOROUGH OF WILDWOOD CREST, ENTITLED RECREATION COMMISSION, SECTION 56-3, APPROVING AND CONFIRMING RATES AND FEES FOR THE RENTAL OF FACILITIES, PARTICIPATION IN CERTAIN EVENTS AND ACTIVITIES**

Mr. Franco motions, Mr. Schiff seconds that a public hearing now be held on Ordinance No. 1389.

Vote: Schiff - Franco – Cabrera – YES

Mr. Franco motions, Mr. Schiff seconds that a public hearing now be closed on Ordinance No. 1389.

Vote: Schiff - Franco – Cabrera – YES

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1389 be passed on second and final reading and advertised according to law.

Vote: Schiff - Franco – Cabrera – YES

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1390 be placed on second reading and final passage by title only.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE ORDINANCE BY TITLE:

**ORDINANCE NO. 1390**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 47, OF THE CODE OF THE BOROUGH OF WILDWOOD CREST, ENTITLED PARKING METERS, SECTION 47-8, PARKING METER CHARGE**

Mr. Franco motions, Mr. Schiff seconds that a public hearing now be held on Ordinance No. 1390.

Vote: Schiff - Franco – Cabrera – YES

Mr. Franco motions, Mr. Schiff seconds that a public hearing now be closed on Ordinance No. 1390.

Vote: Schiff - Franco – Cabrera – YES

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1390 be passed on second and final reading and advertised according to law.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE INTRODUCED ORDINANCE BY TITLE:

**ORDINANCE NO. 1391**

**ORDINANCE OF THE BOROUGH OF WILDWOOD CREST AMENDING SECTION 85-69 LANDSCAPING IN ALL ZONES OF CHAPTER 85 OF THE BOROUGH OF WILDWOOD CREST LAND DEVELOPMENT ORDINANCE**

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1391 be passed on first reading, advertised according to law, be brought up on second and final reading and public hearing on January 25, 2022 at 5:00 p.m..

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE INTRODUCED ORDINANCE BY TITLE:

**ORDINANCE NO. 1392**

**ORDINANCE OF THE BOROUGH OF WILDWOOD CREST AMENDING SECTION 85-89 PARKING, LOADING, STORAGE, AND RECYCLING REQUIREMENTS OF CHAPTER 85 OF THE BOROUGH OF WILDWOOD CREST LAND DEVELOPMENT ORDINANCE**

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1392 be passed on first reading, advertised according to law, be brought up on second and final reading and public hearing on January 25, 2022 at 5:00 p.m..

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE INTRODUCED ORDINANCE BY TITLE:

**ORDINANCE NO. 1393**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 32A –ENTITLED FEES, SECTION 32A-1, FEES, GENERAL, OF THE CODE OF THE BOROUGH OF WILDWOOD CREST TO PROVIDE FOR BEACH BOX RENTAL FEES**

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1393 be passed on first reading, advertised according to law, be brought up on second and final reading and public hearing on January 25, 2022 at 5:00 p.m..

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE INTRODUCED ORDINANCE BY TITLE:

**ORDINANCE NO. 1394**

**ORDINANCE OF THE BOROUGH OF WILDWOOD CREST AMENDING SECTION 85-74 VEHICULAR ACCESS TO PRIVATE PROPERTY OF THE BOROUGH OF WILDWOOD CREST LAND DEVELOPMENT ORDINANCE REGULATING CURB CUTS**

Mr. Franco motions, Mr. Schiff seconds that Ordinance No. 1394 be passed on first reading, advertised according to law, be brought up on second and final reading and public hearing on January 25, 2022 at 5:00 p.m..

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-351**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING ADVERTISEMENT OF A NOTICE TO BIDDERS FOR JOSEPH VON SAVAGE MEMORIAL POOL HVAC EQUIPMENT REPLACEMENT**

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, Cape May County, New Jersey, that the Borough Clerk is hereby authorized to advertise a Notice to Bidders in *The Herald of Cape May County* on January 11, 2023.

**BE IT FURTHER RESOLVED** that the plan and design as set forth in the Specifications on file in the Borough for JOSEPH VON SAVAGE MEMORIAL POOL HVAC EQUIPMENT REPLACEMENT is by approved.

**BE IT FURTHER RESOLVED** Sealed bids will be received by the Bid Opening Committee in the Commissioners Meeting Room, Wildwood Crest Borough Hall, on **Wednesday February 15, 2023 at 10:00am**, prevailing time, for furnishing the items hereinafter set forth in accordance with the Specifications on file in the Borough Hall. Said items are as follows:

**JOSEPH VON SAVAGE MEMORIAL POOL HVAC EQUIPMENT REPLACEMENT**

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-352**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE APPOINTMENT OF TARA ROSENBERG AS CLAIMS COORDINATOR EFFECTIVE JANUARY 1, 2023**

**WHEREAS**, the Borough of Wildwood Crest is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Claims Coordinator to oversee the reporting of claim within the municipality; and

**WHEREAS**, the duties of the Claims Coordinator are to serve as liaison between the Borough of Wildwood Crest, the Claims Administrator, and the Managed Care Organization; and

**WHEREAS**, the Claims Coordinator is responsible for the prompt reporting of all claims within the Borough of Wildwood Crest, maintaining the supply of claims forms, directing injured employees to the appropriate medical provider for initial evaluation, directing supervisors to complete the required "Incident Investigation Reports," encourage completion of all required reports and maintenance of all records pertaining to claims.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that it does hereby appoint Tara Rosenberg as Claims Coordinator effective January 1, 2023.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-353**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING EXPENDITURE TO PURCHASE A 2021 JOHN DEERE 6120E CAB TRACTOR FOR PUBLIC WORKS UNDER NATIONAL COOPERATIVE SOURCEWELL**

**WHEREAS**, pursuant to N.J.S.A 40A:11-12A and N.J.A.C. 5:34-7.29(c), the Borough may, by resolution and without advertising for bids, purchase goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Borough of Wildwood Crest is in need of a John Deere 6120E CAB Tractor *for Public Works*; and

**WHEREAS**, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-To-Play Law N.J.S.A 19:44A-20.4 et seq.; and

**WHEREAS**, Deere & Company (Sourcewell Contract # 110719-JDC) 2000 John Deere Run, Cary, NC 27513 has provided a quote dated November 15, 2022 for \$72,997.39; and

**WHEREAS**, the CFO has certified the availability of funds as evidenced below by her signature:

Account Number(s) 2-01-44-907-299 Amount \$ 72,997.39

Signature \_\_\_\_\_

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, that the Borough is authorized to fund the expenditure to purchase a 2021 John Deere 6120E CAB Tractor based upon the price quote on November 15, 2022 from Deere & Company (Sourcewell Contract # 110719-JDC) in an amount not to exceed \$72,997.39.

**BE IT FURTHER RESOLVED**, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, that the Borough is authorized to fund the expenditure to purchase the 2021 John Deere 6120E CAB Tractor upon the price quote on November 15, 2022 from Deere & Company using (Sourcewell) Contract number 110719-JDC in an amount not to exceed \$72,997.39.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-354**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING A CONTRACT WITH KDI FOR 36 MONTH LEASE CONTRACT FOR ONE COPIER PRINTER FROM MARCH 2023 – FEBRUARY 2026**

**WHEREAS**, the Borough of Wildwood Crest (hereinafter “Borough”), as a contracting unit, may, without advertising for bid, purchase any materials, supplies or equipment from State Contract Vendors which have contracted with the State of New Jersey, Department of Treasury, Division of Purchase and Property, pursuant to the provisions of N.J.S.A. 40A:11-12; and

**WHEREAS**, the contracts awarded under a State Cooperative Purchasing contract that are in excess of the contracting unit’s bid threshold shall be made by resolution of the governing body; and

**WHEREAS**, the Borough wishes to evidence an Agreement with the attached Vendor – KDI - referenced under NJ State Contract # 40467 G-20475, which Agreement shall be in the not to exceed amount of \$70.52 per month for the 36 month contract lease subject to all the conditions applicable to the current State Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May and State of New Jersey, that this Resolution shall constitute an Agreement between the Borough and the attached referenced State Contract Vendor, KDI of New Jersey, subject to all conditions applicable to the current State Contract.

**BE IT FURTHER RESOLVED**, pursuant to the rules of the Local Finance Board of the State of New Jersey, that no amount of these contracts shall be chargeable until such time as materials, supplies or equipment are ordered and a certification of availability of funds is made by the Chief Financial Officer.

**BE IT FURTHER RESOLVED** that the duration of this Agreement shall be thirty-six months.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-355**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING CERTAIN APPROPRIATION TRANSFERS**

**WHEREAS**, N.J.S.A. 40A:4-58 permits transfers between budget appropriations during the final two (2) months of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that transfers between 2022 budget appropriations be and the same are hereby authorized as follows:

<b>Appropriation Title</b>		
FROM:	Group Insurance – Other Expenses	\$ 135,000.00
	<b>TOTAL</b>	<u>\$ 135,000.00</u>
TO:	Recreation – Salary and Wages	\$ 2,000.00
	Street Lighting – Other Expenses	\$ 23,000.00
	Cape May County MUA – Other Expenses	\$ 110,000.00
	<b>TOTAL</b>	<u>\$ 135,000.00</u>

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-356

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING MUNICIPAL COURT ADMINISTRATOR TO VOID CERTAIN CHECKS FROM THE MUNICIPAL COURT GENERAL ACCOUNT AND THE MUNICIPAL COURT BAIL ACCOUNT**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that the Municipal Court Administrator is hereby authorized to void the following checks issued against the Borough of Wildwood Crest Municipal Court General Account and to void the following check against Borough of Wildwood Crest Bail Account:

**Wildwood Crest Municipal Court General Account (# 549015652 / Crest Savings)**

<u>Check #</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Amount</u>
2470	March 19, 2020	Fox	\$100.00
2490	August 12, 2020	Gonzalez	\$3.00
2491	August 12, 2020	Perez-Ortiz	\$10.00
TOTAL AUTHORIZED TO BE VOIDED			\$113.00

**Wildwood Crest Municipal Court Bail Account (# 549015736 / Crest Savings)**

<u>Check #</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Amount</u>
3987	December 12, 2022	Barrett	150.00
TOTAL AUTHORIZED TO BE VOIDED			\$150.00

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-357

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE CHIEF FINANCIAL OFFICER TO VOID CERTAIN CHECKS ISSUED FROM THE BOROUGH DISBURSEMENT ACCOUNT**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that the Chief Financial Officer be and is hereby authorized to void the following checks/charges issued against Borough of Wildwood Crest Disbursement Account at Crest Savings Bank (Acct. No. 54-901557-9):

<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
49369	2/5/2020	2593.21
50412	9/2/2020	30.00
51277	3/17/2021	175.00
51406	4/14/2021	60.00
52234	9/1/2021	600.00
52366	10/6/2021	274.48
TOTAL AUTHORIZED TO BE VOIDED		<u>\$ 3,732.69</u>

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-358

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RE-APPOINTMENT OF ALL FIVE MEMBERS AND APPOINTING ONE NEW MEMBER OF THE WILDWOOD CREST “BACK BAY DREDGING ADVISORY COMMITTEE” FOR A TERM COMMENCING JANUARY 1, 2023 AND EXPIRING DECEMBER 31, 2023**

**WHEREAS**, the Board of Commissioners have determined to re-appoint the following members of the Back Bay Dredging Advisory Committee:

Mayor Don Cabrera / Designee Commissioner Joseph Franco  
David Thompson  
Fred Mettler  
Tracey Blanda

Chad Alvarado  
Patrick Davenport

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey that Mayor Don Cabrera / Designee Commissioner Joseph Franco, David Thompson, Fred Mettler, Tracey Blanda and Chad Alvarado are hereby re-appointed as a Members and Patrick Davenport be appointed as a Member of the Back Bay Dredging Advisory Committee of the Borough of Wildwood Crest with a term commencing January 1, 2023 and expiring on December 31, 2023.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-359**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RE-APPOINTMENT OF ALL THREE MEMBERS OF THE WILDWOOD CREST “HEATHER ROAD FISHING PIER ADVISORY COMMITTEE” FOR A TWO-YEAR TERM COMMENCING JANUARY 1, 2023 AND EXPIRING DECEMBER 31, 2024**

**WHEREAS**, the Board of Commissioners have determined to re-appoint the following members of the Heather Road Fishing Pier Advisory Committee:

Jason Hesley  
Jamie Peterson  
Stephen Delmonte

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey that Jason Hesley, Jamie Peterson and Stephen Delmonte are hereby re-appointed as Members of the Heather Road Fishing Pier Advisory Committee of the Borough of Wildwood Crest with a term commencing January 1, 2023 and expiring on December 31, 2024.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-360**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE RE-APPOINTMENT OF SEVERAL PLANNING BOARD MEMBERS WITH TERMS COMMENCING JANUARY 1, 2023 AND EXPIRING ON VARIOUS EXPIRING TERM DATES**

**WHEREAS**, the Board of Commissioners have determined to re-appoint the following members to the Wildwood Crest Planning Board:

**CLASS II MEMBER (one year term)**  
Brian Melchiorre, Code Enforcement Officer, with a term expiring December 31, 2023

**CLASS IV MEMBER (four year term)**  
Fred Mettler, with a term expiring December 31, 2026

**ALTERNATE NO. 3 (two year term)**  
Vincent Tenaglia, with a term expiring December 31, 2024

**ALTERNATE NO. 4 (two year term)**  
Bradley Vogdes, with a term expiring December 31, 2024

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey that Brian Melchiorre (Class II Member with term expiring December 31, 2023), Fred Mettler (Class IV Member with a term expiring December 31, 2026), Vincent Tenaglia (Alternate No. 3 Member with a term expiring December 31, 2024) and Bradley Vogdes (Alternate No. 4 Member with a term expiring December 31, 2024) be reappointed to the Planning Board of the Borough of Wildwood Crest with a term commencing January 1, 2023.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-361**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE RE-APPOINTMENT OF TWO MEMBERS OF**

**THE WILDWOOD CREST RECREATION COMMISSION TO A THREE-YEAR TERM COMMENCING JANUARY 1, 2023 AND EXPIRING DECEMBER 31, 2025**

**WHEREAS**, the Board of Commissioners have determined to re-appoint the following members of the Wildwood Crest Recreation Commission:

Salvatore Volpe  
Toni Fuscellaro

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest that Salvatore Volpe and Toni Fuscellaro are hereby re-appointed as members of the RECREATION COMMISSION of the Borough of Wildwood Crest for three-year terms commencing January 1, 2023 and expiring December 31, 2025.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-362**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE RE-APPOINTMENT OF TWO MEMBERS OF THE WILDWOOD CREST TOURISM DEVELOPMENT COMMISSION TO A TWO-YEAR TERM COMMENCING JANUARY 1, 2023 AND EXPIRING DECEMBER 31, 2024**

**WHEREAS**, the Board of Commissioners have determined to re-appoint the following members of the Wildwood Crest Tourism Development Commission:

Chrissy Casiello  
Robert Patterson

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest that Chrissy Casiello and Robert Patterson are hereby re-appointed as members of the TOURISM DEVELOPMENT COMMISSION of the Borough of Wildwood Crest for two-year terms commencing January 1, 2023 and expiring December 31, 2024.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 22-363**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AMENDING WELLNESS COMMITTEE RESOLUTION (NO. 150-18) ADOPTED ON APRIL 11, 2018 TO ALLOW FOR A TOTAL OF THIRTEEN (13) MEMBERS AND AUTHORIZING THE RE-APPOINTMENTS OF CURRENT MEMBERS AND APPOINTING NEW MEMBERS: MARIANNE VISCOMI, LACEY BIGHAM, LENNY BERNSTEIN, DENISE BANNON AND SALLY YOUNG EFFECTIVE JANUARY 1, 2023**

**WHEREAS**, the Board of Commissioners adopted Resolution No. 71-18 on January 24, 2018 establishing the Wildwood Crest Wellness Committee; and

**WHEREAS**, Resolution No. 71-18 designated the committee shall be comprised of seven (7) members:

- 3- Employees of the Borough of Wildwood Crest
- 4- Residents of Borough of Wildwood Crest

**WHEREAS**, the Board of Commissioners adopted Resolution No. 150-18 on April 11, 2018, which designated the committee shall be comprised of Nine (9) members

- 3- Employees of the Borough of Wildwood Crest
- 4- Residents of Borough of Wildwood Crest

**WHEREAS**, it is the desire of the Board of Commissioners of the Borough of Wildwood Crest to increase the member size to 13 members (3- employees; 10- residents); and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey that Wellness Team roster shall be as follows:

<u>Appointee</u>	<u>Term to Expire</u>
Employee Nicholas Holland	12-31-2023
Employee Patricia Feketics	12-31-2023
Employee Laura Farrell	12-31-2023
Resident Joseph Cusella	12-31-2023
Resident Shane Moyer	12-31-2023
Resident Marianne Viscomi	12-31-2023

Resident Lacey Bigham	12-31-2023
Resident Lenny Bernstein	12-31-2023
Resident Denise Bannon	12-31-2023
Resident Norma Cordeiro	12-31-2023
Resident William Cordeiro	12-31-2023
Resident Lynn Ferraro	12-31-2023
Resident Sally Young	12-31-2023

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 22-364

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AMENDING GREEN TEAM RESOLUTION NO. 22-237 ADOPTED ON JULY 6, 2022 TO ALLOW FOR A TOTAL OF THIRTEEN (13) MEMBERS AND AUTHORIZING SEVERAL RE-APPOINTMENTS AND APPOINTING NEW MEMBERS: JEANNE MARINO, CONSTANCE ANZELONE, AND GINA VASTI EFFECTIVE JANUARY 1, 2023**

**WHEREAS**, the Board of Commissioners adopted Resolution No. 22-237 on July 6, 2022, which amended the composition to eleven members to the Wildwood Crest Green Team; and

**WHEREAS**, the Board of Commissioners desires to amend the Green Team composition to allow for a total of thirteen members.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey that Green Team shall now consist of 13 members and the roster shall be as follows: the following expiration terms.

<u>Appointee</u>	<u>Term to Expire</u>
Colleen Archer	12-31-2023
Patricia McQueen	12-31-2023
AJ Caruso	12-31-2023
Barbara Little	12-31-2023
Kristen DeRogatis-Vassallo	12-31-2024
Darleen Devlin	12-31-2024
Robert Deissroth	12-31-2024
Carmen Cusella	12-31-2024
Constance Anzelone	12-31-2024
Jeanne Marino	12-31-2025
Danielle Corradino	12-31-2025
David Mears	12-31-2025
Gina Vasti	12-31-2025

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

**BILLS:** Mr. Franco motioned, and Mr. Schiff seconded that all bills properly authorized, as submitted, be paid.

Vote: Schiff - Franco – Cabrera – YES

**REPORTS:** Mr. Franco motioned, and Mr. Schiff seconded that all reports received from the Court Administrator, Chief Financial Officer, Tax Collector, Chief of Police, Supervisor for the Recreation Department, Construction Official, Emergency Services Coordinator, for the EMS and the Wildwood Crest Volunteer Fire Company Chief for the month ending November 30, 2022 be accepted as presented.

Vote: Schiff - Franco – Cabrera – YES

**MINUTES:** Mr. Franco motioned, and Mr. Schiff seconded that all minutes from the Commission meetings dated November 22, 2022 and December 7, 2022 as well as the Closed Session minutes from March 9<sup>th</sup>, March 23<sup>rd</sup>, April 13<sup>th</sup> (Matters I and II), May 11<sup>th</sup> and August 3<sup>rd</sup> be approved as presented.

Vote: Schiff - Franco – Cabrera – YES

## **ADMINISTRATOR'S REPORT:**

**December 28, 2022**

### **ONGOING AND UPCOMING PROJECTS**

#### **Beach End Bump Outs**

Our engineer is finalizing the bid documents on the final 11 beach bump outs south of Rambler and is expected to be authorized for bid at our next meeting on January 4, 2023. These are Toledo, St. Paul, Monterey, Miami, Louisville, Nashville, Atlanta, Farragut, Stanton, Stockton, and Orchid. As we have been reporting, the Crest has been approved for a \$2.5M Open Spaces grant for this purpose.

#### **Crest Arts Pavilion**

The majority of the final punch list items are now being handled. The long-awaited 800 amp disconnect has been installed and Atlantic City Electric is expected to move a telephone pole, install a transformer, and turn on power this week.

Also, we are currently moving through the pre-application stage of the Cape May County Open Spaces Board new procedures to provide funding for the exterior site improvements. These improvements will include parking improvements, botanical gardens, signage, art, a bike repair station, outdoor furnishings, etc. Groundwater remediation is expected to be complete shortly, and our state licensed remediation will be finalizing documentation to submit to DEP.

#### **Pacific Avenue**

According to the County Engineer, there is no planned work on the project until after the New Year. To date the contractor has now completed the proposed drainage construction so now what remains is the concrete curb, gutter and sidewalk which has been progressing without issue, and the milling, resurfacing and striping of the roadway and signal improvements in Lower Township. Over the next two weeks (after the New Year's holiday) concrete flatwork will continue weather permitting.

#### **Hereford Inlet to Cape May Inlet Beach and Dune Construction**

I have been assured that the NJDEP and the USACE still are very much committed to the Hereford Inlet to Cape May Inlet (the Wildwoods) beachfill project and NJDEP is still coordinating with Wildwood and Lower Township to address outstanding questions and comments, some of which are related to the State Aid Agreements.

Additionally, both NJDEP and USACE have also been working together with Congressman Van Drew's office to ensure that all resources available are being utilized to continue moving this project forward. Once the SAA agreements are executed, we believe it will take at least 18 months to finalize the real estate acquisition process but the exact timeframe for obtaining all the easements required for the project may vary according to the cooperation of property owners. Construction is expected to commence during the fall season following the completion of easements, to minimize disruptions to tourism, and we believe the project will take an estimated 8 to 12 months to complete.

#### **New Jersey Avenue**

Special Counsel- Jim Maley continues to work on the redevelopment plan.

New renderings with the parking area from Sweet Briar to Cardinal remaining are here. There is an upcoming meeting scheduled with the County engineer to discuss the project timeline.

#### **Sunset Lake- State Channel Dredging**

The survey of the lake area and corresponding report is now complete and has been filed with the Borough. It has also been shared with Congressman Van Drew's office, NJDOT's Office of Maritime Resources, the Sunset Lake Committee and the Board of Commissioners. Basically, the findings show that siltation rates are not extreme and many of the findings in the Mott MacDonald report of February 2016 are still relevant. Marc will elaborate on this report.

#### **CAFRA Applications**

Our application for a CAFRA Permit to legalize a public safety storage and parking facilities on a beachfront location in Wildwood Crest was denied on August 16, 2022.

We have been notified that the NJDEP has approved our request to participate in the Alternative Dispute Resolution Program for the possible permitting of the disturbance to the dune adjacent to the Beach Patrol Headquarters. Our first meeting has been scheduled.

Great news! The renovation of the beach patrol headquarters has been authorized to go out to bid.

The CAFRA IP for the following 5 items has been submitted to DEP. The permit has been deemed administratively complete and under technical review. The permit includes the following:

- Dune and Beach Maintenance Activities
- Bike Path Improvements north of Rambler
- Widening of pedestrian access through dunes north of Rambler
- Old Library site improvements including expanded parking
- Water main looping

**Washington Avenue BRIC Planning Study**

The Study of the Washington Avenue flooding issues is underway is being funded by a FEMA BRIC Grant. FEMA’s contribution of \$70,875 along with the borough’s match of about \$23,625 will fund this study being performed by DeBlasio and Associates.

**Triangle Flood Mitigation**

Jim Rutala will be making application to FEMA for both a BRIC grant and FMA grants to make much needed flood mitigation improvements from Cresse to Rambler. We have made 2 previous attempts to obtain FEMA grant funding for this project and were unsuccessful. Rutala and Associates will work with the state OEM to ensure prior comments are addressed to increase our success. The amount of grant funding has doubled for 2023.

**EV Charging Stations**

The NJBPU has approved a Tourism Grant and Clean Energy Grant. These two grants will provide funding toward the purchase and installation of 6 level 2 chargers at the Crest Arts Pavilion, 1 level 2 fleet only charger at the Borough Hall parking lot across the street, 2 DCFC (fast chargers) at each: the pool and Crest Pier. We also received two \$4,000 incentive grants for the purchase of 2 Chevy Bolts or similar cars which we can take advantage of once we have the fleet charger installed here. We are currently working with our grant writer, engineer and a state contract vendor to secure the equipment and make installation in 2023.

**FY2023 DCA-Small Cities ADA Grant**

In our continued efforts to address ADA compliance in our municipally owned facilities, we have identified a need to renovate the 3 bathrooms in the municipal building and 3 bathrooms at the Crest Pier. So far, we have addressed or will be addressing 3 of the buildings identified in the 2018 Public Facilities ADA report. They are the Von Savage Memorial Pool, Old Library Building (now known as the Crest Arts Pavilion) and the Beach Patrol Headquarters. The coming year’s grant opportunity has just announced that they are accepting applications for fiscal year 2023’s grant funding. We must now engage an architect to do a thorough review of the buildings and submit his findings to our grant writer for inclusion in the application. We could add other buildings and do a more comprehensive review in order to plan for future Small Cities applications for this purpose.

**ENGINEER’S REPORT:**

We are pleased to provide our 2022 Year End Summary regarding our services that we provided to the Borough of Wildwood Crest. Throughout the year our team of professionals has strived to provide the highest level of expertise and quality services you expected when you engaged us as your municipal engineer. All of the professionals at DeBlasio & Associates, P.C. have enjoyed working with the administration, the Governing Body, your employees and your constituents. We hope we have exceeded your expectations.

To better serve you, we have prepared this summary of services provided over the past year. Through December 22, 2022 our office has performed:

- ◆ Planning and Zoning Escrow Reviews on Thirteen (13) Projects
- ◆ Reviewed, Processed and Inspected Eighty-Two (82) Street Openings
- ◆ Reviewed, Processed and Inspected Eight (8) Sanitary Sewer Reviews
- ◆ Project Management, Design Engineering, Right-of-Way Services, Utility Engineering, Environmental Compliance, and Construction Observation on Twenty-Five (25) Capital Projects
- ◆ Engineering and Support Services on Five (5) Grant and Loan Initiative(s)
- ◆ Obtain Grants and Loans for the Following Projects:

	Grant	Loan
2023 NJDOT Municipal Aid – Orchid Road	\$ 170,085.00	-----
2022 Cape May County Open Space Board – Beach Street Ends	\$2,500,000.00	

**Total                    \$2,670,085.00**

Over the past year our firm has provided a variety of services including those enumerated above as well as attending public meetings, providing you with monthly reports on engineering, interacted with the public, and providing key information, so that you may effectively serve the citizens of your Borough.

We have successfully managed five (5) active (construction) capital projects on behalf of the Borough. The total construction cost of these projects was approximately \$6,500,000.00. To date, we effectively managed these projects, and all of the projects are progressing on time and within budget.

Additionally, please note the other significant items that our office has pursued and completed for the Borough this year:

1. Facilitated the finalization of bid documents for the Beach Patrol Headquarter Renovations.

2. Assisted the Borough in securing a \$2,500,000.00 grant from the Cape May County Open Space Board for the beach street end improvements.
3. Assisted the Borough in submitting a NJDEP CAFRA permit for beachfront improvements consisting of sand back passing, beach and dune maintenance, watermain extensions and site improvements.
4. Coordinated with the Tax Assessor's Office to complete the full digitization of the Borough's tax maps and beachfront subdivision.
5. Completed the Sunset Lake survey and dredging analysis.

Lastly, we were always available to answer questions from your constituents regarding any issues that arose on the various projects. We have enjoyed serving the Borough of Wildwood Crest this past year and look forward to continuing to provide the highest quality services at the greatest value for your Borough.

### **CORRESPONDENCE:**

**Pedestrian / bike path safety:**

The mayor noted the recently CAFRA IP that the Borough applied for had 5 items and one of them was the Bike Path Improvements north of Rambler Road. They are aware that line striping has faded, and it may take sandblasting and they have long term plans for the area to be safe and beautiful.

### **PUBLIC COMMENTARY:**

Nancy Agness, 5405 Lake Road, wanted to bring the issue of flooding at Morning Glory and Cresse along Lake Road to the attention of the governing body. The recent flooding had no temporary signage warning people. The Mayor indicated that there is a long term plan that will soon be underway with engineer review addressing the raising of bulkheads and streets. In the short term, Commissioner Schiff would address the issue with public safety and temporary signage.

### **DISCUSSION:**

#### **NEW BUSINESS:**

**-Dumpsters / Trash Receptacles:** The Mayor indicated that there have been complaints regarding motels with their dumpsters in parking lots without fences covering them. The current ordinance calls for fencing. There is a draft ordinance in place to identify those properties that need to be fenced and if properties can not, they will need to make application to the Planning Board. The Solicitor will circulate the most recent revision to the governing body for review.

**-Dogs on Beach:** The Mayor indicated that he has seen requests come in again to allow for dogs on the beach both before and after bathing hours. He was open to the idea. Commissioner Schiff was open to relaxing the regulations a bit. Commissioner Franco agreed, but wanted to defer to the Police and Public Works for the extra work. Commissioner Schiff indicated he would speak to the Chief. The Mayor asked that it be moved to Old business for further discussion.

#### **OLD BUSINESS – NO MOVEMENT ON ANY TOPIC.**

**-Back Beach Excavation:** No movement.

**-Flood Mitigation Projects:** No movement.

**-Dredging:** The Dredging committee recently submitted a letter to the governing body for their review.

**-CAFRA Permit:** The Administrator addressed it.

**-Phase 2 Beach Bump outs –** Waiting on Wildwood Water Utility Authority and hoping to go out to bid shortly. Atlantic City Electric indicated there 11 poles in way and the project will run late.

**-NJ Avenue infrastructure pre-county:** On hold.

**-Major reconstructing streets plan:** On hold.

**-North / South street line striping / pedestrian cross walks:** On hold.

**-Pool roof and resurfacing:** Should be ready to go out to bid soon.

**-PW roof:** Should be ready to go out to bid soon.

**-Borough hall exterior and addition – office moves:** No movement.

**-Bayside outfalls and capacity / bulkhead repairs / replacement:** Engineer is trying to address with governing body.

**-Arts Pavilion Exterior – with CMCOS:** Administrator addressed it.

**-Washington / Seaview – beach outfalls and capacity:** Looking at grants to address.

**-Seating in lieu of barricades at Centennial Park:** This is now a budgetary item / issue.

**-Update Landscaping and add lighting in Business district -NJ Avenue-** The Asst. Superintendent indicated that the old lights were removed and he contacted Deptcor on temporary structures and will advise governing body when he hears.

**PUBLIC COMMENTARY:**

N/A

**Commissioner Comments:**

**Commissioner Franco:** The Boardwalk Basketball Classic is underway and it's a Great way to support the kids. Happy New Year!

**Commissioner Schiff:** Condolences on the passing of Gerry Thornton's wife. Happy New Year to all and go support the kids at the Boardwalk Basketball Classic.

**Mayor Cabrera:** Merry Christmas and Happy New Year to all. Re-Org meeting is scheduled for January 4, 2023 and good luck to all at the Boardwalk Basketball Classic.

Hearing nothing further, Mr. Schiff motioned and Mr. Franco seconded that the meeting be adjourned. Both were in favor. The time was 10:13 a.m.

Dated: January 25, 2023

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Patricia A. Feketics, Borough Clerk

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