

Note: Complete Meeting Appears
On 24-19 on file in
Borough Clerk's Office

December 27, 2019
Wildwood Crest, NJ

The Mayor led those present in the Pledge of Allegiance to the Flag.

The meeting of the Board of Commissioners, Borough of Wildwood Crest, Cape May County, New Jersey, was held in the Municipal Court Room at 9:30 a.m. On roll call the following answered to their names:

Gould - ABSENT Thompson - Cabrera - YES

Mr. Cabrera read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by mailing and e-mailing and same to the Gazette-Leader, Herald of Cape May County and The Press on October 31, 2019.

Mr. Cabrera next announced the one-way in and the one-way out method of ingress and egress in case of emergency.

Mr. Thompson motioned, seconded by Mr. Cabrera that Ordinance No. 1319 be placed on second reading and final passage by title only.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

THE CLERK READS THE ORDINANCE BY TITLE:

ORDINANCE NO. 1319

**ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 32A, FEES, SECTION 32A-2 MARRIAGE AND
CIVIL UNION CEREMONIES INCREASING THE FEE
FOR MARRIAGES AND CIVIL UNIONS**

Mr. Thompson motioned, seconded by Mr. Cabrera that a public hearing now be held on Ordinance No. 1319.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

Mr. Thompson motioned, seconded by Mr. Cabrera that the public hearing now be closed on Ordinance No. 1319.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

Mr. Thompson motioned, seconded by Mr. Cabrera that Ordinance No. 1319 be passed on second and final reading and advertised according to law.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 316-19

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST CERTAIN APPROPRIATION TRANSFERS**

WHEREAS, N.J.S.A. 40A:4-58 permits transfers between budget appropriations during the final two (2) months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that transfers between 2019 budget appropriations be and the same are hereby authorized as follows:

	Appropriation Title		
FROM:	Ambulance Services – Salary and Wages	\$ 2,000.00	
	TOTAL		<u>\$ 2,000.00</u>
TO:	Ambulance Services – Other Expenses	\$ 2,000.00	
	TOTAL		<u>\$ 2,000.00</u>

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 317-19
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST CANCELING ERRONEOUS 2019 SEWER RENTS FOR
PROPERTY LOCATED AT 515 EAST ORCHID ROAD IN THE AMOUNT OF \$124.00**

WHEREAS, it has been determined by the Tax Collector of the Borough of Wildwood Crest, that a sewer account has been billed erroneous sewer rents for 2019.

WHEREAS, sewer account 1387-2, at 507-15 E Orchid Rd had no water meter installed for the year 2018, the sewer rents levied in 2019 should be canceled.

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said erroneous sewer rents should be canceled accordingly as indicated below.

Block /Lot Sewer ID#	Name	Amount
94.03-7 1387-2	423 E Louisville Corp 515 E Orchid Rd. 2019 Sewer	\$124.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, hereby authorize the Tax Collector of the Borough of Wildwood Crest to cancel said sewer amounts for 2019.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 318-19
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES
OVERPAYMENT TO VERIZON NJ PROPERTY TAX DEPARTMENT IN THE
AMOUNT OF \$1,621.02**

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the property owner or it's designee an excess amount on 2019 property taxes and/or utility payments; and

WHEREAS, an overpayment was created for the reason listed above, and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

9998-1 2019 Taxes	Verizon NJ Property Tax Dept Wildwood Crest Property became tax exempt for 2019	Amount \$1,621.02
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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on December 27, 2019.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 319-19
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST RESCINDING RESOLUTION NO. 314-19 AND AUTHORIZING
ADOPTION OF THE REVISED NEW JERSEY AVENUE TRAFFIC CALMING PLAN FOR
THE SUNSET LAKE AREA**

WHEREAS, the Board of Commissioners approved resolution 314-19 on December 11, 2019 adopting a traffic calming plan for New Jersey Avenue dated August 9, 2019; and

WHEREAS, upon further review the Board of Commissioners has determined that said plan required further revisions; and

WHEREAS, due to the high level of pedestrian and bicycle traffic resulting from the use of Sunset Lake Bayfront Park and Turtle Gut Memorial Park and the recreational facilities located thereon, and the proximity of the Crest Memorial School and J. Von Savage Memorial Pool which cause New Jersey Avenue and Bayview Drive along Sunset Lake to be utilized by school children as a thoroughfare, the Board of Commissioners has determined that it is in the interest of the health, safety and welfare of the public to adopt the newly revised New Nersey Avenue Traffic Calming plan and design dated December 17, 2019.

BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest in the County of Cape May, State of New Jersey that in order to protect the health, safety and welfare of the public and to protect both public and private property, that it is the policy of the Borough to implement traffic calming measures where possible and practicable, within the judgment and discretion of the Borough of Wildwood Crest, and to adopt the Revised New Nersey Avenue Traffic Calming Plan and design prepared by the Borough Engineer MARC DEBLASIO and DEBLASIO & ASSOCIATES, dated December 17, 2019, the implementation of which shall be at the discretion of the Borough and Borough Engineer.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 320-19

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE WAIVER OF FEE FOR THE USE OF THE JOSEPH VON SAVAGE POOL BY THE CAPE MAY COUNTY POLICE ACADEMY FOR TRAINING IN CALENDAR YEAR 2020

WHEREAS, Chapter 56 of the Borough Code established the Recreation Commission in the Borough of Wildwood Crest and

WHEREAS, pursuant to Section 56-3, Powers and Duties; Fees , the Recreation Commission has the power to charge and collect reasonable fees, rents or other charges for admission to or use or enjoyment of the borough swimming pool; provided, however, that such fees, rents or other charges shall be subject to the prior approval of the Board of Commissioners, and,

WHEREAS, the Cape May County Police Academy has requested the use of the Joseph Von Savage Pool for training purposes and requested to have the fee waived; and,

WHEREAS, the Board of Commissioners have agreed to waive the fee for the use of the Joseph Von Savage Pool for calendar year 2020.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest as follows;

1. The Recreation Commission is hereby authorized and directed to waive the fee for the use of the Von Savage Pool for training purposes for calendar year 2020 for the Cape May County Police Academy.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 321-19

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE CHANGE OF CUSTODIAN OF PETTY CASH FUND FOR THE WILDWOOD CREST POLICE DEPARTMENT EFFECTIVE JANUARY 1, 2020 AT THE NTE SUM OF \$200.00

WHEREAS, on January 3, 2018, via Resolution No. 23-18, Joseph McGrath (Chief of Police) was designated as Custodian of Petty Cash for the Wildwood Crest Police Department; and

WHEREAS, Chief Joseph McGrath will retire from duty on December 31, 2019; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Board of Commissioners is **changing the custodian to Captain Robert Lloyd**; and

WHEREAS, Captain Robert Lloyd is bonded in the amount of \$50,000 by virtue of a surety bond.

WHEREAS, it is the desire of the Board of Commissioners of the Borough of Wildwood Crest to have **Robert Lloyd** serve as Custodian of Petty Cash for the Wildwood Crest Police Department Petty Cash fund at the NTE sum of \$200.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May and State of New Jersey, hereby authorizes that **Robert Lloyd** serve as Custodian of petty cash for the Wildwood Crest Police Department at the not to exceed sum of \$200.00 and directs that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 322-19

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RESOLUTION NO. 313-19 TO BE RESCINDED IN TOTALITY AND REFUND OF FEES ASSOCIATED THEREWITH

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest finds it necessary to rescind Resolution No. 313-19 passed on December 11, 2019, which authorized a transfer of Title to Impounded and Abandoned Motor Vehicles not Needed for Public Use; and

WHEREAS, the transfer fee of \$1.00 per vehicle is hereby authorized to be refunded to Bob's Auto Body.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and the State of New Jersey, it has been deemed reasonable that Resolution No. 313-19 be rescinded in totality and refund of the fees associated therewith.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

BILLS: Mr. Thompson motioned, seconded by Mr. Cabrera that all bills properly authorized, as submitted, be paid.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

REPORTS: Mrs. Gould motioned, seconded by Mr. Thompson that all reports received from the Court Administrator, Tax Collector, Chief of Police, Supervisor of the Recreation Department, Emergency Services Coordinator for the EMS and the Wildwood Crest Volunteer Fire Company Chief for the month ending November 30, 2019 be accepted as presented.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

MINUTES: Mrs. Gould motioned, seconded by Mr. Thompson that all minutes from the regularly scheduled Commission Meetings dated November 21, 2019 and December 11, 2019 be approved as presented.

Vote: Gould -- ABSENT Thompson -- Cabrera -- YES

ADMINISTRATOR'S REPORT:

December 27, 2019

Kayak Launch/ Sunset Lake Shoreline Stabilization

We recently met with engineer- Tom Thornton and the contractor- South State along with their subcontractors to agree on the completion of punch list items including the replacement of stamped concrete in certain areas and sealing of all other areas. This work is weather dependent therefore the contractor will be scheduling it when there are a few concurrent days in which the temperatures are above normal. We are also discussed the liquidated damages claim and installation of traffic calming and safety measures along the Sunset Lake area of New Jersey Avenue.

Beach/ Dune Project

I was asked to approach NJDEP Division of Coastal Engineering regarding the possibility of a cost share on increasing the height of the current fishing pier to ensure adequate protection from coastal storms. As it is now the current pier would be significantly lower (8 ft) vs the 14 ft height of the new dune if we do nothing to the pier. I have had several conversations with NJDEP Coastal Engineering who are discussing this with US Army Corps presently. I should have an answer shortly.

Rio Grande Avenue Gateway Improvement Project

Construction is ongoing and traffic detours are expected to continue through the winter months.

Cape May County Open Space and Recreation Applications 2018

As previously reported, we were awarded \$283,625 by the Cape May County Open Space Board for this project. Several changes have been made to the original park improvement plan were made including the addition of additional parking. These changes were included in our CAFRA Individual Permit which has been deemed complete and is under review by NJDEP-Land Use Regulation. Updated plans are currently posted on our website for all to review and we expect to begin construction this spring.

Pacific Avenue- Rambler to Jefferson

Our engineer is currently preparing engineering plans for sanitary sewer and storm water improvements for this 2020 county/municipal project. These infrastructure improvements must be completed prior to the County’s reconstruction of this area of roadway. The County is seeking federal funding for this project.

New Jersey Avenue-Rambler to Cresse

Conceptual, artistic renderings for this project are now available and posted on our website. We held our first Stakeholder Meeting on December 11th at 5:30 pm at the firehouse. It was very well-attended and input taken from the meeting is being used to make changes and updates to the plan. Another stakeholder and public input meeting will be scheduled this spring.

Center Designation

Nothing new to report.

Beach Signage

Public Works is currently working with a sign manufacturer to produce street-end, beach rule signs and a few park signs for next year’s summer season. A meeting with the vendor is being scheduled to finalize plans.

Old Library

As previously reported, repairs have now been completed to the north side that incorporate the new design esthetics for this building. Now that these repairs are complete and the building is water tight once again, it is time to proceed with the ADA accessible bathrooms for which we were approved for a DCA Small Cities grant in the amount of \$354,545 to be shared with improvements to the Von Savage Pool. Our architect and engineer have submitted designs are awaiting approval to proceed with the next phase. We are working with Gary Finger of to apply for a NJ Clean Energy Program called Pay for Performance Grant to install HVAC and other necessary mechanicals so that we can at least get the bathrooms open to the public. This grant can provide us with up to \$250,000 and will provide future cost savings through efficiency upgrades.

Scoop Taylor Park

We have applied for FY2020 DCA Small Cities funding to make this park ADA compliant. The budget for this project is Budget is \$678,670 and includes the replacement of the playground equipment and a new ADA complaint surface, replacement of existing ramps and walkways, picnic tables and a new gazebo. Conceptual plans for the playground will be posted on our website as we await word on this grant which cannot exceed \$400,000.

ENGINEER’S REPORT:

We are pleased to provide our 2019 Year End Summary regarding our services that we provided to the Borough of Wildwood Crest. Throughout the year our team of professionals has strived to provide the highest level of expertise and quality services you expected when you engaged us as your municipal engineer. All of the professionals at DeBlasio & Associates, P.C. have enjoyed working with the administration, the Governing Body, your employees and your constituents. We hope we have exceeded your expectations.

To better serve you we have prepared this summary of services provided over the past year. Through December 15, 2019 our office has performed:

- ◆ Planning and Zoning Escrow Reviews On Eight (8) Projects
- ◆ Reviewed, Processed and Inspected One Hundred Twenty (120) Street Openings
- ◆ Project Management, Design Engineering, Right of Way Services, Utility Engineering, Environmental Compliance, and Construction Observation on Nine (9) Capital Projects
- ◆ Engineering and Support Services on Five (5) Grant and Loan Initiative(s)
- ◆ Obtain Grants and Loans for the Following Projects:

	Grant	Loan
Cape May County Open Space Sunrise Park	\$283,625.00	-----
2019 NJDOT Municipal Aid Trenton Avenue	\$160,000.00	
2019 NJDCA Small Cities ADA Improvements	\$354,545.00	-----
2020 NJDOT Municipal Aid Beach Avenue	\$155,000.00	-----
Total	\$953,170.00	

Over the past year our firm has provided a variety of services including those enumerated above as well as attending public meetings, providing you with monthly reports on engineering, interacted with the public, and providing key information, so that you may effectively serve the citizens of your Borough.

We have successfully managed three (3) active (construction) capital projects on behalf of the Borough. The total construction cost of these projects was approximately \$4,000,000.00. To date, we effectively managed these projects and all of the projects are progressing on time and within budget.

Additionally, please note the other significant items that our office has pursued and completed for the Borough this year:

1. Successfully completed the Borough's Storm Sewer and Flood Mitigation Master Plan (SSFMP).
2. As a result of the SSFMP, initiated the creation of a new bulkhead and lot grading ordinance.
3. Successfully petitioned Cape May County to promulgate the design and funding for the storm sewer improvements on Pacific Avenue.
4. Successfully completed the Borough storm sewer GIS mapping.
5. Initiated the Borough Beach Programming and Improvements which culminated in the submission of a NJDEP CAFRA permit.
6. Successfully managed the construction of Newark Avenue and Rambler Road improvements which resulted in final change orders saving approximately \$80,000.00.
7. Initiated and submitted a \$4,000,000.00 grant application to FEMA for funding of a bayside pump station.

Lastly, we were always available to answer questions from your constituents regarding any issues that arose on the various projects. We have enjoyed serving the Borough of Wildwood Crest this past year and look forward to continuing to provide the highest quality services at the greatest value for your Borough.

Commissioner Thompson thanked the Engineer for a job well done throughout the year.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

The Municipal Clerk went on the record to commend Chief Joseph McGrath on his 25 years of service.

Mr. Zecca, 115 E. Hollywood Avenue, had three comments for the Governing Body:

1. Trash guys do a tremendous job and Public Works is well done and asked that the Governing Body not change anything there. The Mayor indicated no changes were being considered in that regard.
2. Good work with the infrastructure.
3. Sunset Lake looks lovely and noted he didn't think the recently passed ordinances along Sunset Lake would be effective and thinks parking should be eliminated on the west side and it would improve the view. The Mayor added that the Governing Body wanted to implement the traffic calming plan before removing parking.

The Mayor also commended Chief Joseph McGrath on his years of service and his upcoming retirement at the end of the year. He asked that best wishes be extended to the Chief.

Captain Robert Lloyd, Wildwood Crest Police Department, also thanked the Chief for his 25 years of service, guidance, leadership, and friendship.

Commissioner Dave Thompson echoed the sentiments and thanked Chief McGrath for his service.

DISCUSSION:

NEW BUSINESS:

None.

OLD BUSINESS:

- Dune / Fishing Pier (USACE)- Covered in Administrator's report.
- Tents on the beach/ Smoking on the beach: On Going.
- Parking in front of Leader Printers: On Going.
- Draft Ordinance for Ch. 63 Sidewalks: On Going.
- Sunset Lake Bathroom: On Going.
- Parking for RVs: Draft ordinance in circulation.
- Old Library- N/A
- Faux Lawn → to Green Team and Planning Board: No comments yet from Green Team or Planning Board.
- Referendum permitting one consumption liquor license in business zone- N/A
- Motels / Dogs on Beach: Waiting to hear back from Zoning Board.

PUBLIC COMMENTS:

Mayor Cabrera reminded everyone that the next meeting in the new year will be Re-Org and it will be held on January 7th at 9:30 a.m. and it is a Tuesday.

After hearing nothing from the public, Mr. Thompson motioned, and Mr. Cabrera seconded that the meeting be adjourned. The time was 9:50 a.m.

Dated: January 22, 2020

Patricia A. Feketics, Borough Clerk

