

Note: Complete Meeting Appears
On Borough of Wildwood Crest Facebook page by date
And on disc by date

November 24, 2021

The Mayor led those present in the Pledge of Allegiance to the Flag.

The meeting of the Board of Commissioners, Borough of Wildwood Crest, Cape May County, New Jersey, was held at Municipal Hall at 9:30 a.m. On roll call the following answered to their names:

Gould - Thompson - Cabrera - YES

Mr. Cabrera read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by e-mailing and same to the Herald of Cape May County and The Press on October 28, 2020.

Mr. Cabrera next announced the one-way in and the one-way out method of ingress and egress in case of emergency.

The Mayor noted for the record that that this meeting was open to the public in accordance with Executive Orders and there is no longer a limit restriction for indoor gatherings.

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1366 be placed on second and final reading by title only.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE INTRODUCED ORDINANCE BY TITLE:

ORDINANCE NO. 1366

**ORDINANCE OF THE BOROUGH OF WILDWOOD CREST
AMENDING AND SUPPLEMENTING ORDINANCE NO. 911 OF THE
CODE OF THE BOROUGH OF WILDWOOD CREST, PERTAINING TO
THE ENTERPRISE ZONE DEVELOPMENT CORPORATION OF THE
WILDWOODS**

Mrs. Gould motioned, Mr. Thompson seconded that a hearing now be held on Ordinance No. 1366.

Vote: Gould - Thompson – Cabrera – YES

Hearing nothing from the public, Mrs. Gould motioned, Mr. Thompson seconded that the hearing on Ordinance No. 1366 now be closed.

Vote: Gould - Thompson – Cabrera – YES

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1366 be passed on second and final reading and advertised according to law.

Vote: Gould - Thompson – Cabrera – YES

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1367 be placed on second and final reading by title only.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE INTRODUCED ORDINANCE BY TITLE:

ORDINANCE NO. 1367

**ORDINANCE OF THE BOROUGH OF WILDWOOD CREST
AMENDING ORDINANCE 1260, ORDINANCE 1141, ORDINANCE 957,
ORDINANCE 922, ORDINANCE 842, ORDINANCE 801, ORDINANCE
773 AND ANY OTHER ORDINANCE IN THE CODE OF THE BOROUGH
OF WILDWOOD CREST REGARDING TOURISM FUNDING TO THE
GREATER WILDWOODS TOURISM IMPROVEMENT AND
DEVELOPMENT AUTHORITY**

Mrs. Gould motioned, Mr. Thompson seconded that a hearing now be held on Ordinance No. 1367.

Vote: Gould - Thompson – Cabrera – YES

Hearing nothing from the public, Mrs. Gould motioned, Mr. Thompson seconded that the hearing on Ordinance No. 1367 now be closed.

Vote: Gould - Thompson – Cabrera – YES

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1367 be passed on second and final reading and advertised according to law.

Vote: Gould - Thompson – Cabrera – YES

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1368 be placed on second and final reading by title only.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE INTRODUCED ORDINANCE BY TITLE:

ORDINANCE NO. 1368

AN ORDINANCE TO AMEND SECTION 59-3 OF THE CODE OF THE BOROUGH OF WILDWOOD CREST, KNOWN AS THE "SALARY ORDINANCE," FIXING AND DETERMINING SALARIES AND COMPENSATIONS OF THE BOROUGH OF WILDWOOD CREST, AND PROVIDING FOR THE RAISING OF THE AMOUNTS THEREOF BY TAXATION AND FOR THE TIME AND METHOD OF PAYMENT

Mrs. Gould motioned, Mr. Thompson seconded that a hearing now be held on Ordinance No. 1368.

Vote: Gould - Thompson – Cabrera – YES

Hearing nothing from the public, Mrs. Gould motioned, Mr. Thompson seconded that the hearing on Ordinance No. 1368 now be closed.

Vote: Gould - Thompson – Cabrera – YES

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1368 be passed on second and final reading and advertised according to law.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-310

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING AWARD OF THE CONCESSION RENTAL FOR BICYCLE CONCESSION NO. 3 AT HEATHER ROAD FOR BICYCLE RENTALS ONLY BOROUGH CONCESSION AGREEMENT #2021-003

WHEREAS, Notice to Bidders was re-advertised in the *Herald of Cape May County* on September 29, 2021 with receipt of a single sealed bid on October 27, 2021 for Bicycle Concession No. 3 At Heather Road For Bicycle Rentals Only Borough Concession Agreement #2021-003 pursuant to Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Crest Bicycles, LLC was the sole responsive bidder and submitted a total aggregate bid amount of \$194,000.00, over a for (4) year period; and

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest has reviewed the recommendations made by the Bid Opening Committee and the Borough Solicitor recommending the award to Crest Bicycles, LLC.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey as follows:

1. It is hereby determined to be in the best interest of the Borough of Wildwood Crest to accept the sole bid, and award to Crest Bicycles, LLC, for Bicycle Concession No. 3 At Heather Road For Bicycle Rentals Only Borough Concession Agreement #2021-003 for calendar years 2022, 2023, 2024 and 2025.

2. That Don Cabrera, Mayor of the Borough of Wildwood Crest, and Patricia A. Feketics, Borough Clerk, are hereby authorized, instructed and empowered to execute the concession agreement by and between the Borough of Wildwood Crest and Crest Bicycles, LLC, in accordance with this Resolution, Notice to Bidders, specifications and the submitted bid proposal.

3. That a Notice of Award shall be published in The Herald of Cape May County as required by law within ten (10) days of passage of this Resolution, which notice shall state that this Resolution and the concession agreement are on file and available for public inspection in the office of the Borough Clerk.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 21-311
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING AWARD OF THE CONCESSION RENTAL FOR
BICYCLE CONCESSION NO. 8A AT RAMBLER ROAD FOR BICYCLE RENTALS
ONLY BOROUGH CONCESSION AGREEMENT #2021-002**

WHEREAS, Notice to Bidders was re-advertised in the *Herald of Cape May County* on September 29, 2021 with receipt of a single sealed bid on October 27, 2021 for Bicycle Concession No. 3 At Rambler Road For Bicycle Rentals Only Borough Concession Agreement #2021-002 pursuant to Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Crest Bicycles, LLC was the sole responsive bidder and submitted a total aggregate bid amount of \$202,000.00, over a for (4) year period; and

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest has reviewed the recommendations made by the Bid Opening Committee and the Borough Solicitor recommending the award to D R Bradley’s Bike Rentals Limited Liability Company.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey as follows:

1. It is hereby determined to be in the best interest of the Borough of Wildwood Crest to accept the sole bid, and award to D R Bradley’s Bike Rentals Limited Liability Company, for Bicycle Concession No. 8A At Rambler Road For Bicycle Rentals Only Borough Concession Agreement #2021-002 for calendar years 2022, 2023, 2024 and 2025.
2. That Don Cabrera, Mayor of the Borough of Wildwood Crest, and Patricia A. Feketics, Borough Clerk, are hereby authorized, instructed and empowered to execute the concession agreement by and between the Borough of Wildwood Crest and D R Bradley’s Bike Rentals Limited Liability Company, in accordance with this Resolution, Notice to Bidders, specifications and the submitted bid proposal.
3. That a Notice of Award shall be published in The Herald of Cape May County as required by law within ten (10) days of passage of this Resolution, which notice shall state that this Resolution and the concession agreement are on file and available for public inspection in the office of the Borough Clerk.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 21-312
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES
OVERPAYMENT IN THE AMOUNT OF \$2,350.83 FOR PROPERTY LOCATED AT 7701
ATLANTIC AVENUE MADE PAYABLE TO ATEF GEORGE**

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the property owner or it’s designee an excess amount on 2021 property taxes and/or utility payments; and

WHEREAS, an overpayment was created for the reason listed above, and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

		Amount
99.02-1-C0202	George, Atef & Joy	
2021 Taxes	7701 Atlantic Ave	\$2,350.83
	Homeowner did not cancel direct debit upon sale	
	Refund overpayment to	
	Atef George	
	3 Stryker Rd.	
	Somerset, NJ 08873	

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to

execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on November 24, 2021.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-313

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT IN THE AMOUNT OF \$1,129.24 FOR PROPERTY LOCATED AT 5400 NEW JERSEY AVENUE MADE PAYABLE TO WELLS FARGO

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the property owner or it's designee an excess amount on 2021 property taxes and/or utility payments; and

WHEREAS, an overpayment was created for the reason listed above, and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

		Amount
3-55.02	McLaughlin, Cory and Kari	
2021 Taxes	5400 New Jersey Avenue	\$1,129.24
	Title company and mortgage company both	
	Paid third quarter taxes	
	Refund overpayment to	
	Wells Fargo Real Estate Tax Services	
	Attn: Refunds/Financial Support	
	PO Box 14506	
	Des Moines, Iowa 50306	

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on November 24, 2021.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-314

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST APPOINTING LYNN DIEM AS CLAIMS COORDINATOR EFFECTIVE JANUARY 1, 2022

WHEREAS, the Borough of Wildwood Crest is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Claims Coordinator to oversee the reporting of claim within the municipality; and

WHEREAS, the duties of the Claims Coordinator are to serve as liaison between the Borough of Wildwood Crest, the Claims Administrator, and the Managed Care Organization; and

WHEREAS, the Claims Coordinator is responsible for the prompt reporting of all claims within the Borough of Wildwood Crest, maintaining the supply of claims forms, directing injured employees to the appropriate medical provider for initial evaluation, directing supervisors to complete the required "Incident Investigation Reports," encourage completion of all required reports and maintenance of all records pertaining to claims.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that it does hereby appoint Lynn Diem as Claims Coordinator effective January 1, 2022.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-315

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT MADE PAYABLE TO CORELOGIC

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the property owner or it's designee an excess amount on 2021 property taxes and/or utility payments; and

WHEREAS, an overpayment was created for the reason listed above, and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

		Amount
96.03-8-C0402	Berardi, Ralph and Patricia	
2021 Taxes	520 East Stockton Road	\$1,862.19
	Mortgage company and homeowner both paid fourth quarter	
	Refund overpayment to Corelogic	
126.02-2-C0009	Aroneo, Rachel and Coulter, John	\$453.54
2021 Taxes	402 East Saint Paul Avenue	
	Mortgage company and homeowner both paid fourth quarter	
	Refund overpayment to Corelogic	
134.02-1.02-C0204	Olaff, Gary E and Monica K	\$498.17
2021 Taxes	8401 Atlantic Avenue	
	Mortgage company and third party both paid fourth quarter	
	Refund overpayment to Corelogic	
153.01-7-C0001	Cacchio, Louis and Angela	\$897.87
2021 Taxes	315 East Topeka Avenue	
	Mortgage company and homeowner both paid fourth quarter	
	Refund overpayment to Corelogic	

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on November 24, 2021.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

BILLS: Mrs. Gould motioned and Mr. Thompson seconded that all bills properly authorized, as submitted, be paid.

Vote: Gould - Thompson – Cabrera – YES

REPORTS: Mrs. Gould motioned and Mr. Thompson seconded all reports received from the Court Administrator, Chief Financial Officer, Tax Collector, Chief of Police, Supervisor for the Recreation Department, Construction Official, Emergency Services Coordinator for the EMS and the Wildwood Crest Volunteer Fire Company Chief for the month ending October 31, 2021 be accepted as presented.

Vote: Gould - Thompson – Cabrera – YES

MINUTES: Mrs. Gould motioned and Mr. Thompson seconded all minutes from the regularly scheduled Commission meetings dated October 20, 2021 and November 3, 2021 be approved as presented.

Vote: Gould - Thompson – Cabrera – YES

ADMINISTRATOR'S REPORT: N/A

ENGINEER'S REPORT:

Grant Applications

1. **Fiscal Year 2022 NJDOT Municipal Aid Program**
 - The Borough was notified by the NJDOT that the \$196,025.00 was allocated for the Reconstruction of Syracuse Avenue.
2. **FEMA Flood Mitigation Assistance (BRIC)**
 - The Borough is proposing to construct one (1) bayside storm sewer pump station, install bay outfall SCADA control valves and associated storm sewer improvements in the north west section of the Borough.

- Our office has met with Jim Rutala to develop the application submission, which is due November 30, 2021.
3. Fiscal Year 2022 NJDCA Small Cities Program
 - The Borough has decided to submit a grant application for ADA beach access improvements-phase 2 (Louisville Avenue to Toledo Road).
 - Our office successfully provided the supporting engineering report to Mark Blauer on September 2nd.
 4. Cape May County Open Space Board – Coastal Recreational Enhancements
 - The Borough has decided to submit a grant application for ADA beach access improvements-phase 2 (Orchid Road to Jefferson Avenue).
 - In support of the grant application, our office transmitted the grant application to Cape May County on December 15, 2020.
 - The County has indicated preliminary favorability and requested additional information.
 - The Borough provided a supplemental presentation to the CMCOSB on September 28th and a final decision is anticipated in late November/early December.

Capital Projects

1. Pacific Avenue Storm Sewer Improvements and Borough Street Improvements
 - The bid was awarded to Asphalt Paving Systems in the amount of \$5,767,600.00.
 - The Borough has approved a Change Order for improvements on Washington Avenue and various streets.
 - All pipe work is installed and the concrete work is 75% complete on Washington Avenue.
2. Fiscal Year 2021 NJDCA Small Cities Program
 - The Borough has decided to submit a grant application for ADA beach access improvements-phase 1 (Orchid Road to Toledo Road).
 - On June 22nd, the Borough was notified that a \$400,000.00 grant was allocated for the project.
 - Our office is currently in the design phase and bidding is scheduled for December, 2021.
3. Reconstruction of Beach Avenue and Stanton Road
 - The Borough was notified that a grant in the amount of \$155,000.00 was allocated for the reconstruction of Beach Avenue from Crocus Road to Forget-Me-Not Road.
 - The Borough has been notified by the NJDOT that a grant in the amount of \$185,000.00 was allocated for the reconstruction of Stanton Road from the Beach to New Jersey Avenue.
 - The contractor has completed all of the improvements on Stanton Road.
 - The watermain installation on Beach Avenue is complete.
 - The contractor is currently installing 1" water main services.
4. FY2020 NJDCA Small Cities Grant Application-Scoop Taylor Park
 - The contract was awarded to Command Company, Inc. in the amount of \$257,750.00.
 - All site work has been completed.
 - The remaining item is the installation of the Gazebo, which is scheduled to be installed in January, 2022..
5. Beach Street End Public Access Improvements – Phase 1
 - The contract was awarded to Fred M. Schiavone Construction, Inc. in the amount of \$1,250,022.60.
 - All work is complete with the exception of the striping.
6. Fiscal Year 2019 NJDCA Small Cities Program – Renovations to the Old Library
 - The project was advertised for public bid on October 13th and the bid opening is scheduled for November 18th at 10:00 AM.
 - A non-mandatory pre-bid meeting was held on Friday, October 22nd at 11:00 AM at the Old Library site.
 - The bid opening has been re-scheduled to November 24th at 11:30 AM.

Mayor Cabrera asked the Engineer to collaborate with Public Works department to see what streets and curb have deteriorated and to see if a temporary mill and pave will serve in the short term.

CORRESPONDENCE: N/A

PUBLIC COMMENTARY:

Joe Viscomi, Washington Avenue, thanked both Joyce Gould and David Thompson for their service and congratulated Mayor Cabrera on re-election.

DISCUSSION:

NEW BUSINESS –

-Request for “Little Free Pantry”

The Commissioners received a request from Third Graders from Crest Memorial School to place a “Little Free Pantry” at the entrance of a public building. The Commissioners were in agreement and Commissioner Thompson added that it will need to be monitored to prevent spoilage.

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-314

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING CREST MEMORIAL THIRD GRADE STUDENTS TO PLACE “LITTLE FREE PANTRY” AT THE ENTRANCE OF PUBLIC BUILDING

WHEREAS, the Mayor of the Borough of Wildwood Crest received a request on behalf of Crest Memorial Third Grade Students to host “Little Free Pantry” at a Public Building in the Borough of Wildwood Crest; and

WHEREAS, the Third Grade Students collectively believe this endeavor will benefit the elderly, families in need, and veterans; and

WHEREAS, the Third Grade Students are asking for the Board of Commissioners to consider the placement of “Little Free Pantry” at the Old Crest Library, Joseph Von Savage pool or Crest Pier and will abide by the choice of the Board of Commissioners; and

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest are in full support of “Little Free Pantry” and will authorize the placement at an appropriate location.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that Crest Memorial School Third Grade Students are hereby authorized to place “Little Free Pantry” at the entrance of a public building at the discretion of the Board of Commissioners.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

OLD BUSINESS –

-Washington Avenue Flooding Issues: No movement

-Flood Mitigation: No movement

-Referendum permitting one consumption liquor license in business zone: No movement

-Park Blvd. Pumping Station- application for FEMA Pre Disaster Mitigation Pump Stations: No movement

-Public Transportation: No movement

-Model Statewide Municipal Electric Vehicle (EV) Ordinance / grants to support EV and stations:

Commissioner Gould asked the CFO if she has information on vendors for this and the CFO indicated she would set up a meeting with a potential vendor when the Administrator returns.

-Dredging -retain special counsel to advance the ball and possible shared services with others:

Commissioner Thompson added that they recently had a meeting with the state and they are staying on top and we may see action within the next two years.

PUBLIC COMMENTARY:

Fred Mettler, Stanton Road, indicated he is chairman on the committee for back bay dredging and would like to be included in the discussions. Commissioner Gould indicated he should speak to Karen Duffy, the PB and ZBA secretary, for further information. Commissioner Thompson further indicated that some meetings will be held with neighboring towns and some just with the state and Wildwood Crest. Mr. Mettler added that funding is available now and he will reach out to Senator Jeff Van Drew. Mayor

Cabrera added that he has been in contact with other coastal mayors from New Jersey and headway is being made.

Dave McWilliams, New Jersey Avenue, congratulated Mayor Cabrera and the commissioners elect and thanked and recognized Commissioner Gould and Commissioner Thompson for their work.

Joe Viscomi, Washington Avenue, added that he would like to see the referendum for consumption license to be removed from old business since the effort would have to come from the public. The mayor added that it will be addressed when the new administration takes office.

There being no further business, Mrs. Gould motioned and Mr. Thompson seconded that the meeting be adjourned. All were in favor. The time was 10:08 a.m.

Dated: December 22, 2021

Patricia A. Feketics, Borough Clerk
