

Note: Meeting Appears  
On Borough of Wildwood Crest Facebook page and You tube by date.

November 21, 2023

The Mayor led those present in the Pledge of Allegiance to the Flag.

The meeting of the Board of Commissioners, Borough of Wildwood Crest, Cape May County, New Jersey, was held at Borough Hall at 9:30 a.m. On roll call the following answered to their names:

Schiff - Franco – Cabrera - YES

Mr. Cabrera read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by e-mailing and same to the Herald of Cape May County and The Press on December 7, 2022.

Mr. Cabrera next announced the one-way in and the one-way out method of ingress and egress in case of emergency.

The Mayor indicated that the meeting was being streamed online via the Borough's Facebook page and YouTube channel due to scheduling conflicts and if there were any questions, please call the Clerk.

Mr. Franco motioned and Mr. Schiff seconded that Ordinance No. 1412 be passed on second reading and final passage by title only.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING ORDINANCE BY TITLE:

**ORDINANCE NO. 1412**

**AN ORDINANCE OF THE BOROUGH OF WILDWOOD CREST, AMENDING AND SUPPLEMENTING CHAPTER 17 OF THE CODE OF THE BOROUGH OF WILDWOOD CREST ESTABLISHING UNIFORM REGULATIONS FOR THE CONSTRUCTION AND REPAIR OF BULKHEADS**

Mr. Franco motioned and Mr. Schiff seconded that a public hearing be held on Ordinance No. 1412.

Vote: Schiff - Franco – Cabrera – YES

After hearing nothing from the public, Mr. Franco motioned and Mr. Schiff seconded that the public hearing be held on Ordinance No. 1412 now be closed.

Vote: Schiff - Franco – Cabrera – YES

Mr. Franco motioned and Mr. Schiff seconded that Ordinance No. 1412 be passed on second reading and advertised according to law.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING ORDINANCE BY TITLE:

**ORDINANCE NO. 1413**

**AN ORDINANCE TO AMEND SECTION 59-3 OF THE CODE OF THE BOROUGH OF WILDWOOD CREST, KNOWN AS THE "SALARY ORDINANCE," FIXING AND DETERMINING SALARIES AND COMPENSATIONS OF THE BOROUGH OF WILDWOOD CREST, AND PROVIDING FOR THE RAISING OF THE AMOUNTS THEREOF BY TAXATION AND FOR THE TIME AND METHOD OF PAYMENT**

Mr. Franco motioned and Mr. Schiff seconded that Ordinance No. 1413 be passed on first reading, advertised according to law, be brought up for second and final reading and public hearing on December 6, 2023 at 9:30 a.m.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING ORDINANCE BY TITLE:

**ORDINANCE NO. 1414**

**ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER 61, SEWERS, SECTION 61-44 ADJUSTMENTS  
AND CREDITS OF THE CODE OF THE BOROUGH OF  
WILDWOOD CREST**

Mr. Franco motioned and Mr. Schiff seconded that Ordinance No. 1414 be passed on first reading, advertised according to law, be brought up for second and final reading and public hearing on December 6, 2023 at 9:30 a.m.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING ORDINANCE BY TITLE:

**ORDINANCE NO. 1415**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 56,  
OF THE CODE OF THE BOROUGH OF WILDWOOD CREST,  
ENTITLED RECREATION COMMISSION, SECTION 56-3, APPROVING  
AND CONFIRMING RATES AND FEES FOR THE RENTAL OF  
FACILITIES, PARTICIPATION IN CERTAIN EVENTS AND  
ACTIVITIES**

Mr. Franco motioned and Mr. Schiff seconded that Ordinance No. 1415 be passed on first reading, advertised according to law, be brought up for second and final reading and public hearing on December 6, 2023 at 9:30 a.m.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING ORDINANCE BY TITLE:

**ORDINANCE NO. 1416**

**ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER 23, COURT; MUNICIPAL OF THE CODE OF  
THE BOROUGH OF WILDWOOD CREST**

Mr. Franco motioned and Mr. Schiff seconded that Ordinance No. 1416 be passed on first reading, advertised according to law, be brought up for second and final reading and public hearing on December 6, 2023 at 9:30 a.m.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING ORDINANCE BY TITLE:

**ORDINANCE NO. 1417**

**ORDINANCE OF THE BOROUGH OF WILDWOOD CREST  
AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH  
OF WILDWOOD CREST ARTICLE I, LEAD-BASED PAINT  
INSPECTIONS OF CHAPTER 14 AMENDING FEES FOR LEAD-BASED  
PAINT IN INSPECTIONS**

Mr. Franco motioned and Mr. Schiff seconded that Ordinance No. 1417 be passed on first reading, advertised according to law, be brought up for second and final reading and public hearing on December 6, 2023 at 9:30 a.m.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-312**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF  
WILDWOOD CREST AUTHORIZING APPROVAL FOR TRIAD ASSOCIATES TO  
PREPARE, PROCESS AND SUBMIT A FEMA BUILDING RESILIENT  
INFRASTRUCTURE AND COMMUNITIES (BRIC) GRANT APPLICATION AND  
AUTHORIZING THE BOROUGH TO EXECUTE SAID GRANT AGREEMENT FOR THE  
BAYSIDE PUMP STATION FLOOD MITIGATION PROJECT**

**WHEREAS**, the Federal Emergency Management Agency (FEMA) is offering a new program known as Building Resilient Infrastructure and Communities (BRIC)Program; and

**WHEREAS**, the BRIC Program aims to shift the federal focus away from reactive disaster spending and toward research-supported, proactive investment in community resilience and;

**WHEREAS**, FEMA anticipates BRIC funding projects that demonstrate innovative approaches to partnerships, such as shared funding mechanisms, and/or project design; and

**WHEREAS**, the BRIC Program’s funding is tied to Presidential disaster declarations with a 6 percent set-aside from disaster grants; and

**WHEREAS**, the Borough of Wildwood Crest fully considers grant programs that assist the municipality in achieving projects and programs that are priorities for the community; and

**WHEREAS**, actions taken through this Program may result in lower flood insurance premiums through the Community Rating System, increase ratables and improved resiliency; and

**WHEREAS**, this program is available to certain municipalities in the State of New Jersey; and

**WHEREAS**, this grant program requires a 25 percent local match from the municipality; and

**NOW, THEREFORE, BE IT RESOLVED** that governing body of the Borough of Wildwood Crest formally approves that grant application for the above stated project.

**BE IT FURTHER RESOLVED** the Mayor and Clerk are hereby authorized to submit a grant application to the U. S. Department of Homeland Security.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Wildwood Crest and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-313**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD AUTHORIZING REFUND OF PROPERTY TAXES ERRANT PAYMENT IN THE AMOUNT OF \$273.65 MADE PAYABLE TO DAVID QUINN AND KAREN STRADELLA**

**WHEREAS**, a taxpayer paid fourth quarter 2023 taxes through the direct debit program; and

**WHEREAS**, the property had already been sold, and

**WHEREAS**, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

56.03-4-C0203	Quinn, David and Stradella, Karen	<b>Amount</b>
2023 Taxes	6701 Atlantic Avenue	\$273.65
	Homeowner paid fourth quarter 2023 taxes	
	Through the direct debit program after the	
	Property had already been sold	
	Refund overpayment to David Quinn and Karen Stradella	
	76 Palmer Drive	
	Wayne, NJ 07470	

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on November 21, 2023.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-314**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING ADVERTISEMENT OF A NOTICE TO BIDDERS FOR CREST ARTS PAVILION - EXTERIOR**

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, Cape May County, New Jersey, that the Borough Clerk is hereby authorized to advertise a Notice to Bidders in *The Herald of Cape May County* on December 6, 2023.

**BE IT FURTHER RESOLVED** that the plan and design as set forth in the Specifications on file in the Borough for the **CREST ARTS PAVILION -EXTERIOR** is hereby approved.

**BE IT FURTHER RESOLVED** that sealed bids will be received by the Bid Opening Committee in the Commissioners Meeting Room, Wildwood Crest Borough Hall, on **Thursday, December 28, 2023 at 10:00 am**, prevailing time, for furnishing the items hereinafter set forth in accordance with the Specifications on file in the Borough Hall. Said items are as follows:

**CREST ARTS PAVILION - EXTERIOR**

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-315**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AMENDING THE SIGNATORIES FOR THE MEMORANDUM OF UNDERSTANDING BETWEEN THE NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT AND THE BOROUGH OF WILDWOOD CREST**

**WHEREAS**, the Borough of Wildwood Crest entered into a Memorandum of Understanding (“Agreement”) with the New Jersey Office of Emergency Management on September 5, 2014; and

**WHEREAS**, the Agreement shall remain in full force and effect as long as the Subgrantee has outstanding FEMA grants that have not been closed out and/or the Subgrantee receives future FEMA funding, including the record retention period; and

**WHEREAS**, the signatories for the Borough of Wildwood Crest are hereby amended as follows:

Chief Elected /Appointed Official:

Name: Don Cabrera,  
Title: Mayor of Wildwood Crest  
Telephone #: 609-729-8043

Primary Agent’s Name: William Cripps  
Title: OEM Coordinator  
Telephone #: 609-522-0844  
Email: wcripps@wildwoodcrest.org

Alternate Agent’s Name: James Grauel  
Title: Deputy OEM Coordinator  
Telephone #: 609-729-8086  
Email: jgrael@wildwoodcrest.org

Alternate Agent’s Name: Francine B. Springer  
Title: CFO  
Telephone #: 609-729-8036  
Email: fspringer@wildwoodcrest.org

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May and State of New Jersey as follows:

1. That the above recital paragraphs are incorporated herein as if set forth as length.
2. The Mayor and Borough Clerk are hereby authorized, instructed, and empowered to execute the Memorandum of Agreement on behalf of the Borough of Wildwood Crest with the amended signatories effective immediately and said agreement embodies all of the mutual terms, understandings and conditions.
3. This Resolution shall take effect as provided by law.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-316**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT MADE PAYABLE TO CORELOGIC**

**WHEREAS**, the Tax Collector of the Borough of Wildwood Crest collected from the property owner or it's designee an excess amount on 2023 property taxes and/or utility payments; and

**WHEREAS**, an overpayment was created for the reason listed above, and

**WHEREAS**, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

		<b>Amount</b>
134.02-1.02-C0410	Adams, Kathleen T and Pickard, Kathle	
2023 Taxes	8401 Atlantic Avenue	\$733.48
	Title Company and mortgage company	
	both paid third quarter	
	Refund overpayment to Corelogic	

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on November 21, 2023.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-317**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DIVISION OF LOCAL GOVERNMENT SERVICES (DLGS) FOR THE FY2024 AMERICAN RESCUE PLAN FIREFIGHTER GRANT PROGRAM**

**WHEREAS**, the New Jersey Division of Local Government Services is administering the FY 2024 American Rescue Plan Firefighter Grant Program, which will help local and regional fire departments in the in New Jersey provide first responders with proper protective and cleaning equipment; and

**WHEREAS**, funding can be provided to help cover costs associated with protective items, cleaning equipment, personal protective equipment, oxygen equipment and other virus related equipment; and

**WHEREAS**, the Borough of Wildwood Crest desires to submit an application to the New Jersey Division of Local Government Services for the FY2024 American Rescue Plan Firefighter Grant Program to take advantage of this funding opportunity for PPE and to accept said funding if said application is approved.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Wildwood Crest, Cape May County, New Jersey, that:

1. All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
2. The application for the above stated American Rescue Plan Firefighter Grant Program Funding is hereby approved.
3. The Mayor and Borough Clerk are hereby authorized to submit said application to the New Jersey Division of Local Government Services on behalf of the Borough of Wildwood Crest.
4. The Mayor and Borough Clerk are hereby authorized, if said application is approved by the New Jersey DLGS, to execute the grant agreement and any other appertaining documents on behalf of the Borough of Wildwood Crest and that their signatures constitute acceptance of the terms and conditions of said grant agreement.

My signature and the Borough Clerk's Seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

Signed: \_\_\_\_\_  
Don Cabrera, Mayor

ATTEST: \_\_\_\_\_  
(SEAL) Patricia A. Feketics, Borough Clerk

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-318**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE MAYOR TO SIGN THE VERIZON PURCHASING ENTITY AGREEMENT**

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May and State of New Jersey as follows:

That the persons whose names, titles, and signatures appear below are authorized to sign the Version Purchasing Entity Agreement, and any other documents necessary in connection therewith:

_____ (SIGNATURE) Don Cabrera	_____ (SIGNATURE) Patricia A. Feketics
_____ (TYPED NAME) Mayor	_____ (TYPED NAME) Municipal Clerk
_____ (TITLE)	_____ (TITLE)

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-319**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING A 2024 DISCOUNTED FEE TO THOSE WHO PAID 2023 POOL MEMBERSHIPS PRIOR TO THE CLOSURE OF THE JOSEPH VON SAVAGE POOL DUE TO RENOVATIONS**

**WHEREAS**, on Friday, August 11, 2023, the Joseph Von Savage Memorial Pool was scheduled to close for extensive renovations; and

**WHEREAS**, work included a complete roof replacement, pool resurfacing, new deck coating, filtration repairs and upgrades to the restrooms; and

**WHEREAS**, the Board of Commissioners of the Borough of Wildwood Crest realize the impact the closure has had on those with 2023 memberships; and

**WHEREAS**, the Board of Commissioners of the Borough of Wildwood Crest would like to offer the following discounted fee to 2023 members:

Adults, Seniors and Child memberships: \$50.00 discount  
Family memberships: \$75.00 discount

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey, that a 2024 discounted fee shall be extended to those who paid 2023 pool membership prior to the closure of the Joseph Von Savage Pool.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-320**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING ACCEPTANCE OF DONATION OF LITTLE LEAGUE DAKTRONICS SCOREBOARD**

**WHEREAS**, the Borough of Wildwood Crest is authorized to accept and maintain donations of real and personal property pursuant to N.J.S.A. 40:12-29 Donations, solicitation authorized; and

**WHEREAS**, the following persons and entities have offered to contribute the donations set forth below to the Borough; and

**NAME OF DONOR**

**ITEM**

Marc DeBlasio  
DeBlasio & Associates

Daktronics Scoreboard  
2'0" H x 9'0" W x 8" D

**WHEREAS**, the terms or conditions of the donation (s), if any, are as follows:

**DONATION NUMBER/ITEM**

**TERMS OR CONDITIONS**

Daktronics Scoreboard  
2'0" H x 9'0" W x 8" D

*Company logo must remain with the score board as long as it is in service*

**WHEREAS**, ALL such donations have been contributed to the Borough of Wildwood Crest for the benefit of its citizens, as allowed by law; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, as follows:

1. The donation described above is accepted and shall be used as allowed by law.
2. The Borough Clerk is hereby directed to issue receipt of the donor acknowledging the Borough's receipt of the donor's donation.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-321**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING APPROVAL OF CHANGE ORDER NO. 3 – BEACH PATROL HEADQUARTERS RENOVATIONS – TO REFLECT ADDITIONAL WORK OF FLOOR LEVELING AND INSTALLATION OF LOCKERS AT THE NTE SUM OF \$58,878.00**

**WHEREAS**, Straga Brothers, Inc., PO Box 216, Glassboro, New Jersey 08028 was awarded the contract known as BEACH PATROL HEADQUARTERS RENOVATIONS -via Resolution No. 23-101 on March 8, 2023 for \$2,054,334.00; and

**WHEREAS**, the Board of Commissioners authorized BEACH PATROL HEADQUARTERS RENOVATIONS Change Order No. 1 to reflect additional demolition, additional helical piles, revised foundation design and various masonry infills - with an increase amount of \$81,563.00 all of which is detailed in the attachment to the Change Order and revising the Contract Price to \$2,135,897.00 via Resolution No. 23-248 on September 6, 2023; and

**WHEREAS**, the Board of Commissioners authorized BEACH PATROL HEADQUARTERS RENOVATIONS Change Order No. 2 to reflect additional extension of contract amount of 84 days - with no increase all of which is detailed in the attachment to the Change Order and keeping the Contract Price to \$2,135,897.00 via Resolution No. 23-303 on November 1, 2023; and

**WHEREAS**, Borough Engineer Marc DeBlasio of DeBlasio & Associates has reviewed the request for additional work of floor leveling and installation of additional lockers with an increase amount of \$58,878.00 and approves BEACH PATROL HEADQUARTERS RENOVATIONS Change Order No 3 to reflect the floor leveling and installation of additional lockers and revising the Contract Price to \$2,194,775.00.

**WHEREAS**, the CFO has certified the availability of funds as evidenced below by her signature:

Account Number: \_\_\_\_\_ Amount: \$58,878.00 Signature: \_\_\_\_\_

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May and State of New Jersey, as follows:

1. That the above recital paragraphs are incorporated herein by reference as if set forth at length.
2. That said Change Order Number 3- increasing the total contract by \$58,878.00 for floor leveling and installation of additional lockers revising the Contract Price to \$2,194,775.00 is hereby approved.
3. That the Mayor and Borough Clerk of the Borough of Wildwood Crest are hereby authorized and directed to execute and attest said Change Order documents on behalf of the Borough of Wildwood Crest.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-322**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING AN APPLICATION FOR THE FY2023 FLOOD MITIGATION ASSISTANCE PROGRAM ADMINISTERED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY**

**WHEREAS**, the Borough of Wildwood Crest qualifies for the Flood Mitigation Assistance (FMA) Programs administered by the Federal Emergency Management Agency (FEMA); and

**WHEREAS**, the Flood Mitigation Assistance (FMA) Program provided funding to assist in efforts to reduce or eliminate the risks of repetitive flood damage to buildings and structures insurable under the National Flood Insurance Program (NFIP); and

**WHEREAS**, the Borough of Wildwood Crest strives to save tax dollars; assist homeowners to recover from Superstorm Sandy; assure clean land, air, and water; and improve working and living environments; and

**WHEREAS**, the Borough of Wildwood Crest wishes to apply for funding through the FEMA FMA Programs; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Borough of Wildwood Crest, State of New Jersey, hereby supports and authorizes the Flood Mitigation Assistance (FMA) Programs Application.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit a grant application to the Federal Emergency Management Agency of the U.S. Department of Homeland Security.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Wildwood Crest and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-323**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING CANCELLATION AND REFUND OF TAXES FOR TOTALLY DISABLED VETERAN**

**WHEREAS**, the below listed parcel was granted a 100% Totally Disabled Veteran Exemption on October 19, 2023 and;

**WHEREAS**, the property has been granted an exemption from taxes prorated for 72 days, and said exemption has resulted in an overpayment,

<b>Block /Lot</b>	<b>Name</b>	<b>Amount</b>
166-17	Mitchell, Thomas and Sarah 9005 New Jersey Avenue 100% Totally Disabled Veteran Exemption granted as of October 19, 2023. Refund tax overpayment to homeowner	\$1,151.84

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on November 21, 2023.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-324**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE APPOINTMENT OF TWO (2) CLASS II POLICE OFFICER(S)**

**WHEREAS**, the Commissioner of Public Safety desires to appoint two (2) Class II Police Officers for the Borough of Wildwood Crest; and

**WHEREAS**, it is the desire of the Commissioner of Public Safety to appoint **Kevin Castillo-Garcia and Adriann Macario** as Class II Police Officers for the Borough of Wildwood Crest Police Department, to serve in an “at-will” capacity at the pleasure of the Commissioner of Public Safety at an annual salary as contained in the current year salary ordinance of the Borough of Wildwood Crest; and

**WHEREAS**, the Board of Commissioners of the Borough of Wildwood Crest has determined that it is in the best interests of the Borough of Wildwood Crest to confirm and ratify the appointment of **Kevin Castillo-Garcia and Adriann Macario** as Class II Police Officers.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, as follows:

1. The above recital paragraphs are incorporated herein as if fully set forth at length.
2. The appointment of **Kevin Castillo-Garcia and Adriann Macario** as Class II Police Officer(s) effective the date of passage of this resolution, at an annual salary as permitted within the parameters of the range established in the current year “Salary Ordinance” of the Borough of Wildwood Crest, be and the same is hereby confirmed and ratified.



3. That said unclassified appointment shall be “at-will,” at the pleasure of the Commissioner of Public Safety, and shall remain in full force and effect until further notice.

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

**BILLS:** Mr. Franco motions, and Mr. Schiff seconded that all bills properly authorized, as submitted, be paid.

Vote: Schiff - Franco – Cabrera – YES

**REPORTS:** Mr. Franco motions, and Mr. Schiff seconded that all reports received from the Court Administrator, Chief Financial Officer, Tax Collector, Chief of Police, Supervisor for the Recreation Department and the Construction Official for the month ending October 31, 2023 be accepted as presented.

Vote: Schiff - Franco – Cabrera – YES

**MINUTES:** Mr. Schiff motions, and Mr. Franco seconded that all minutes from the Commission meetings dated October 18, 2023 and November 1, 2023 be approved as presented.

Vote: Schiff - Franco – Cabrera – YES

### **ADMINISTRATOR’S REPORT:**

**November 21, 2023**

#### **Beach End Bump Outs**

Striping should be completed at this point and the only remaining items is the addition of some bollards. This project should be complete at the end of this week.

#### **Crest Arts Pavilion**

We authorized the notice to bidders just today for the improvements to the grounds at the Crest Arts Pavilion. Our engineer finalized the bid documents, and we are scheduled to open bids on December 28<sup>th</sup> at 10:00 am. We received \$1.043 million Open Spaces funding for this project.

#### **Hereford Inlet to Cape May Inlet Beach and Dune Construction**

We have provided our comments to Coastal Engineering on the Army Corps 65% plans. I have requested a meeting with Coastal Engineering and ACE’s project manager to discuss our comments and to ensure that our concerns are addressed in the new plans. As soon as I have some proposed dates I will report back. All indications are that this project will take place in 2025. The borough has no cost-share for this coastal storm protection project.

#### **New Jersey Avenue**

No new updates.

#### **Sunset Lake- State Channel Dredging**

Mobile Dredging has commenced work dredging the state’s channels throughout the Wildwoods. This first phase encompasses the state channels in North Wildwood, Wildwood and West Wildwood from the mouth of Beach Creek to Post Creek Basin to remove shoals and restore navigability. A hydraulic cutterhead pipeline will dredge material and pump it to the dewatering site at the old landfill. Dredging operations will take place 24/7 during the duration of the project with trucking operations to begin around February 1. This 1<sup>st</sup> phase is expected to be completed on or about May 31, 2024. As I have previously reported, we expect Wildwood Crest’s phase of the project to go out to bid next year after property acquisitions take place,

#### **CAFRA Applications**

Nothing new to report.

#### **Bayside Pump Station Flood Mitigation Project**

We passed a resolution just a few minutes ago to green light our application to FEMA for this flood mitigation project. Our grant writer is currently working with our borough engineer in developing a cost analysis and project scope. The applications for this FEMA BRIC grant funding are due by February 28, 2024. For the 2024 year, FEMA has a combined \$2 billion available for Flood Mitigation Assistance (FMA) and Building Resilient Infrastructure Communities (BRIC) programs.

#### **Washington Avenue Flood Mitigation Project**

We also have a grant writer working with our engineer on a FEMA FMA application for this project. We had previously been awarded a FEMA grant to study this area. That study was completed by our engineer and the results of that study and recommendations to mitigate flooding are being incorporated into a comprehensive plan which will be the subject of our application.

**EV Charging Stations**

The State has approved the Crest Arts Pavilion location (6301 Ocean Avenue) for two EV fast charging stations. I believe this will provide \$75,000 each but this will be confirmed once the State provides us with the grant agreement.

**FY2023 DCA-Small Cities ADA Grant**

We need to authorize our engineering proposal so that we can proceed with the renovations of the bathrooms here in the municipal building. As previously reported, our FY2023 DCA Small Cities Grant application was approved in the amount of \$342,720.

**ENGINEER’S REPORT:**

We are pleased to provide our 2023 Year End Summary regarding our services that we provided to the Borough of Wildwood Crest. Throughout the year our team of professionals has strived to provide the highest level of expertise and quality services you expected when you engaged us as your municipal engineer. All the professionals at DeBlasio & Associates, P.C. have enjoyed working with the administration, the Governing Body, your employees and your constituents. We hope we have exceeded your expectations.

To better serve you, we have prepared this summary of services provided over the past year. Through November 15, 2023 our office has performed:

- ◆ Planning and Zoning Escrow Reviews on Sixteen (16) Projects
- ◆ Reviewed, Processed and Inspected Fifty-Six (56) Street Openings
- ◆ Reviewed, Processed and Inspected Seven (7) Sanitary Sewer Reviews
- ◆ Reviewed, Processed and Inspected Five (5) Sanitary Sewer Emergency Projects
- ◆ Project Management, Design Engineering, Right-of-Way Services, Utility Engineering, Environmental Compliance, and Construction Observation on Twenty (20) Capital Projects
- ◆ Engineering and Support Services on Nine (9) Grant and Loan Initiative(s)
- ◆ Obtain Grants and Loans for the Following Projects:

	Grant	Loan
2024 NJDOT Municipal Aid – Toledo Avenue	\$169,430.00	-----
2023 Cape May County Open Space Board – Crest Arts Pavilion	\$1,043,000.00	
2023 NJDCA Small Cities- Municipal Building ADA	\$342,720.00	
2023 NJDCA Local Recreation Fund	\$80,000.00	
2023 MS4 NJDEP Mapping	\$25,000.00	
Washington Avenue FEMA Study	\$90,000.00	

**Total            \$1,750,150.00**

Over the past year our firm has provided a variety of services including those enumerated above as well as attending public meetings, providing you with monthly reports on engineering, interacted with the public, and providing key information, so that you may effectively serve the citizens of your Borough.

We have successfully managed seven (7) active (construction) capital projects on behalf of the Borough. The total construction cost of these projects was approximately \$11,000,000.00. To date, we have effectively managed these projects, and all the projects are progressing on time and within budget.

Additionally, please note the other significant items that our office has pursued and completed for the Borough this year:

1. Facilitated the start of construction of the Beach Patrol Headquarter Renovations.
2. Assisted the Borough in securing a \$1,043,000.00 grant from the Cape May County Open Space Board for the Crest Arts Pavilion.
3. Secured a NJDEP CAFRA permit for beachfront improvements consisting of sand back passing, beach and dune maintenance, watermain extensions and site improvements.
4. Coordinated with the Tax Assessor’s Office to complete the full digitization of the Borough’s tax maps.

5. Assisted the Borough in replacing the Von Savage Pool transparent roof system and reconditioned the interior pool.
6. Initiated a comprehensive survey and engineering analysis of the bayside portion of the Borough to develop several flood mitigation improvements including installing new tide valves, raising roadways, elevating bulkheads and strategic installation of storm sewer pump stations.
7. Completed the Cresse Island survey analysis.

Lastly, we were always available to answer questions from your constituents regarding any issues that arose on the various projects. We have enjoyed serving the Borough of Wildwood Crest this past year and look forward to continuing to provide the highest quality services at the greatest value for your Borough.

## **CORRESPONDENCE:**

### **PUBLIC COMMENTARY:**

#### **NEW BUSINESS:**

##### **-Municipal projects-**

The Engineer indicated that Congressman Jeff Van Drew considers municipal projects for funding. The Congressman's office requested a one-pager/summary for each project by the end of 2023. They have adopted a rolling process so it will always be better to get a project in front of them sooner than later. They will look at project timeline/features and line it up with the ideal funding source. This might be through the FY25 budget or through an appropriate federal grant program. Once they've assessed the projects, they will work with Engineers and the stakeholders to advance them down their respective paths. With that in mind, the Engineer requested the governing body come up with items and he can get the letter submitted by end of year, with possibly resolving the letter at the last meeting of the year.

#### **OLD BUSINESS:**

##### **-Lifeguard Stands-**

**-Concession agreement hotel zone / beach chairs-** They agreed to dive into the details of a potential concession agreement and this could provide additional miscellaneous revenue. The Solicitor, Administrator and Engineer will collaborate to mark out parcel and examine the details.

**-Potential Swim / Run Event** -JLD Events would like to move forward with producing a running event (5K and 10 Mile distances) in Wildwood Crest on 10/5/2024. They would like to partner with the Borough of Wildwood Crest for this event. Details forthcoming.

**-Crest Pier – capital planning for generators-** No funding. Can be removed.

**-Traffic Calming** – No movement; leave on Old Business.

**-Back Beach Excavation:** Waiting for the USACE dune project. Looks like raising to 8' in 2025 and Coastal Engineering will be discussing with Army Corps.

**-Dredging:** Discussed earlier.

**-NJ Avenue infrastructure pre-county:** No movement. Keep on Old Business.

**-PW roof:** Waiting on bid specs...in conjunction with Crest Pier coop. Some changes were made to the bid specs. Should be ready last meeting in December.

**-Bayside outfalls and capacity / bulkhead repairs / replacement:** The Mayor indicated that he asked the Engineer to do more detailed review of the 11 bulkheads from Cardinal Rd. south to Rambler along the bay before the specifications are completed. Specifically, he was looking to make sure there were no structural issues before with new wood façade was placed on them. He was contacted to review Cardinal Road. Water was seeping through the bulkhead (squirting). He noticed there are three layers of bulkheads at these street ends One wooden (original), one concrete(not sure when) , one vinyl (that was done in early 2000's in house). While water may not breach the top it is likely that the condition of the bulkhead structure could be a concern especially with the layers (water trapped in between) Any waterproofing or dress up work would be a waste of money. Furthermore, the mayor indicated that it looks clear that the idea of keeping the existing and dressing up will not work as they need to be water tight. And because they are so old with various layers, I think they should be replaced with new concrete and remove all of the old. Details are needed on costs to determine if additional funding (preliminary 1M) is needed and where to cut costs. However it seems all of the bulkheads will need be raised to the 8 feet (or least to 6 with adding 2feet later to match the others north). The valves are still top priority. With this information, the governing body determined that they should revert to the original replacement with modifying the plan. The Engineer indicated that they were trying to find a better way to water proof with being cost effective. It was recommended that street raising take place with coordination from property owners. They decided to pick 5 street ends and go to 8 feet. All were in agreement. The Engineer noted that valves can be done in a vacuum and they should begin laying out phase plan for funding.

**-Arts Pavilion Exterior – with CMCOS:** Notice to Bidders was just authorized; can be removed.

**-Washington / Seaview – beach outfalls and capacity:** Pending Grant review.

### **PUBLIC COMMENTARY:**

Joe Viscomi agreed with the governing body to raise the bulkheads to 8 feet. Do it once and do it right. Furthermore, he indicated he thought the governing body was heading in the right direction on this.

Commissioner Schiff congratulated Chief Lloyd on serving an unexpired term as President of the Cape May County Chiefs of Police and he will also serve a new term beginning in January.

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 23-325**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING EXECUTIVE/CLOSED SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT, SPECIFICALLY N.J.S.A. 10:4-12(B) WITH REGARD TO THREE ISSUES: CONTRACT NEGOTIATIONS, POLICE COMPOSITION AND TACTICS/TECHNIQUES TO PROTECT PUBLIC SAFETY**

Mr. Schiff motions, and Mr. Franco seconds that the foregoing resolution be adopted.

Vote: Schiff - Franco – Cabrera – YES

The governing body took a 5 minute break to clear the room.

After returning to open session and hearing nothing from the public, Mr. Schiff motioned and Mr. Franco seconded that the meeting be adjourned. All were in favor. The time was 11:52 a.m.

Dated: December 21, 2023

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Patricia A. Feketics, Borough Clerk

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