

Note: Complete Meeting Appears
On Borough of Wildwood Crest Facebook page by date
And on disc by date

October 6, 2021

The Mayor led those present in the Pledge of Allegiance to the Flag.

The meeting of the Board of Commissioners, Borough of Wildwood Crest, Cape May County, New Jersey, was held at Municipal Hall at 9:30 a.m. On roll call the following answered to their names:

Gould - Thompson - Cabrera - YES

Mr. Cabrera read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by e-mailing and same to the Herald of Cape May County and The Press on October 28, 2020.

Mr. Cabrera next announced the one-way in and the one-way out method of ingress and egress in case of emergency.

The Mayor noted for the record that that this meeting was open to the public in accordance with Executive Orders and there is no longer a limit restriction for indoor gatherings.

Commissioner Thompson noted that people are having difficulty hearing the meeting and to please speak up.

Prior to ordinance introduction, the Mayor pointed out the meeting room is currently under construction so that meetings will be more virtual friendly.

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1363 be placed on second and final reading by title only.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE RE-INTRODUCED ORDINANCE BY TITLE:

ORDINANCE NO. 1363 RE-INTRODUCED

AN ORDINANCE TO AMEND SECTION 59-3 OF THE CODE OF THE BOROUGH OF WILDWOOD CREST, KNOWN AS THE "SALARY ORDINANCE," FIXING AND DETERMINING SALARIES AND COMPENSATIONS OF THE BOROUGH OF WILDWOOD CREST, AND PROVIDING FOR THE RAISING OF THE AMOUNTS THEREOF BY TAXATION AND FOR THE TIME AND METHOD OF PAYMENT

Mrs. Gould motioned, Mr. Thompson seconded that a public hearing be held on Ordinance No. 1363.

Vote: Gould - Thompson – Cabrera – YES

Hearing nothing from the public, Mrs. Gould motioned, Mr. Thompson seconded that a public hearing now be closed on Ordinance No. 1363.

Vote: Gould - Thompson – Cabrera – YES

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1363 be passed on second and final reading and advertised according to law.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-279

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RELEASE OF ESCROW FUNDS FOR PERMIT #SO21-0205 IN THE AMOUNT OF \$800.00

WHEREAS, the Wildwood Crest Construction Official has received email approval from the Borough Engineer, DeBlasio & Associates, on September 27, 2021 to refund escrow to EC Pro Build, LLC for Street Opening Permit #SO21-0205, Block 39/Lot 14 (CO117); and

WHEREAS, a Street Opening Permit was not issued for Street Opening Application #SO21-0205 Block 39/Lot 14 (CO117) by the Borough of Wildwood Crest Construction Department for 117 E. Wisteria Road; and

WHEREAS, a new Street Opening Permit #SO21-0405 Block 39/Lot 14 (CO115 and CO117) has been issued by the Borough of Wildwood Crest Construction Department for 115 & 117 East Wisteria Road; and

WHEREAS, the Wildwood Crest Construction Official has confirmed that all Borough Engineer billings related to Street Opening Application #SO201-0205 are complete; and

WHEREAS, EC Pro Build, LLC, 110 Linda Lane, Media, PA 19063 made an escrow payment to the Borough of Wildwood Crest of \$1,000.00 on February 13, 2021 for Street Opening Permit for location 117 E. Wisteria Road, Block 39/Lot 14 (CO117) and has requested return of the unused escrow balance; and

WHEREAS, the escrow used totaled \$200.00 and the Borough of Wildwood Crest Construction Official is recommending the return of the unused escrow fee of \$800.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that the return of the balance of the unused escrow account in the amount of \$800.00 to EC Pro Build, LLC, 110 Linda Lane, Media, PA 19063 be and hereby is approved.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to return the balance of the unused escrow account in the amount of \$800.00 to EC Pro Build, LLC, 110 Linda Lane, Media, PA 19063.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-280

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RELEASE OF ESCROW FUNDS FOR PERMIT #SO20-0804 IN THE AMOUNT OF \$222.50

WHEREAS, the Wildwood Crest Construction Official has received written approval from the Borough Engineer, DeBlasio & Associates, on August 23, 2021 to refund escrow to Garden State General Construction, Inc. for Street Opening Permit #SO20-0804, Block 117.02/Lot 5; and

WHEREAS, the Wildwood Crest Construction Official has confirmed that all Borough Engineer billings related to Street Opening Application #SO20-0804 are complete; and

WHEREAS, Garden State General Construction, Inc., 8 Clermont Drive, Clermont, New Jersey 08210 made an escrow payment to the Borough of Wildwood Crest of \$1,000.00 on August 12, 2020 for Street Opening Permit for location 403 E. Miami Avenue, Block 117.02/Lot 5 and has requested return of the unused escrow balance; and

WHEREAS, the escrow used totaled \$777.50 and the Borough of Wildwood Crest Construction Official is recommending the return of the unused escrow fee of \$222.50.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that the return of the balance of the unused escrow account in the amount of \$222.50 to Garden State General Construction, Inc., 8 Clermont Drive, Clermont, New Jersey 08210 be and hereby is approved.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to return the balance of the unused escrow account in the amount of \$222.50 to Garden State General Construction, Inc., 8 Clermont Drive, Clermont, New Jersey 08210.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-281

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RELEASE OF ESCROW FUNDS FOR PERMIT #SO20-0703 IN THE AMOUNT OF \$582.50

WHEREAS, the Wildwood Crest Construction Official has received written approval from the Borough Engineer, DeBlasio & Associates, on August 23, 2021 to refund escrow to MARILYN SASSO for Street Opening Permit #SO20-0703, Block 166/Lot 5; and

WHEREAS, the Wildwood Crest Construction Official has confirmed that all Borough Engineer billings related to Street Opening Application #SO20-0703 are complete; and

WHEREAS, MARILYN SASSO, 6 Pasadena Road, Bronxville, NY 10708-5112 made an escrow payment to the Borough of Wildwood Crest of \$1,000.00 on July 13, 2020 for Street Opening Permit for location 123 E. St. Louis Avenue, Block 166/Lot 5 and has requested return of the unused escrow balance; and

WHEREAS, the escrow used totaled \$417.50 and the Borough of Wildwood Crest Construction Official is recommending the return of the unused escrow fee of \$582.50.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that the return of the balance of the unused escrow account in the amount of \$582.50 to MARILYN SASSO, 6 Pasadena Road, Bronxville, NY 10708-5112 be and hereby is approved.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to return the balance of the unused escrow account in the amount of \$582.50 to MARILYN SASSO, 6 Pasadena Road, Bronxville, NY 10708-5112.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-282

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST DESIGNATING TRICK OR TREAT HOURS ON OCTOBER 31, 2021 FROM 5:00-7:00 PM

BE IT RESOLVED, that the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, hereby determines that TRICK OR TREAT shall be observed in the Borough of Wildwood Crest on Saturday, **OCTOBER 31, 2021 BETWEEN THE HOURS OF 5:00 P.M. AND 7:00 P.M.**

BE IT FURTHER RESOLVED that the Board of Commissioners of the Borough of Wildwood Crest urges all to follow COVID-19 protocols, including but not limited to: wearing a face covering in accordance with CDC guidelines, practicing social distancing, carrying and using hand sanitizer, and being respectful of those who choose not to participate.

BE IT FURTHER RESOLVED that the Board of Commissioners of the Borough of Wildwood Crest acknowledges Trick or Treat involvement is optional and neither encourages nor discourages participation.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-283

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST DESIGNATING COMMISSION MEETING DATES AND TIMES FOR YEAR 2022

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest hereby designates the following dates and times for Commission Meetings for the year 2022, all of which shall take place in the Meeting Room of Municipal Hall at 6101 Pacific Avenue Wildwood Crest, New Jersey 08260:

DATE	TIME
January 4, 2022 (Re-Org)	9:30 a.m.
January 19, 2022	5:30 p.m.
February 2, 2022	9:30 a.m.
February 16, 2022	5:30 p.m.
March 9, 2022	9:30 a.m.
March 23, 2022	5:30 p.m.
April 13, 2022	9:30 a.m.
April 27, 2022	5:30 p.m.
May 11, 2022	9:30 a.m.

May 25, 2022	5:30 p.m.
June 8, 2022	9:30 a.m.
June 22, 2022	5:30 p.m.
July 6, 2022	9:30 a.m.
July 20, 2022	5:30 p.m.
August 3, 2022	9:30 a.m.
August 24, 2022	5:30 p.m.
September 7, 2022	9:30 a.m.
September 21, 2022	5:30 p.m.
October 5, 2022	9:30 a.m.
October 26, 2022	5:30 p.m.
November 9, 2022	9:30 a.m.
November 22, 2022	5:30 p.m.
December 7, 2022	9:30 a.m.
December 28, 2022	9:30 a.m.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey that the above dates and times are hereby designated Commission dates for the Borough of Wildwood Crest.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-284

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST DESIGNATING OFFICIAL HOLIDAYS FOR 2022

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest has designated the following dates for official employee holidays for the year 2022:

HOLIDAY	DATE OBSERVED	DAY
New Year's Day	December 31, 2021	Friday
Martin Luther King, Jr. Day	January 17, 2022	Monday
President's Day	February 21, 2022	Monday
Good Friday	April 15, 2022	Friday
Memorial Day	May 30, 2022	Monday
Juneteenth	June 17, 2022	Friday
Independence Day	July 4, 2022	Monday
Labor Day	September 5, 2022	Monday
Columbus Day	October 10, 2022	Monday
Veteran's Day	November 11, 2022	Friday
Thanksgiving Day	November 24, 2022	Thursday
Day After Thanksgiving	November 25, 2022	Friday
Christmas Eve	December 23, 2022	Friday
Christmas Day	December 26, 2022	Monday

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey that the above dates will be observed as holidays by the Borough of Wildwood Crest.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-285

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AMENDING, SUPPLEMENTING AND RESTATING THE 2021 BOROUGH OF WILDWOOD CREST'S PERSONNEL POLICIES AND PROCEDURES MANUAL

WHEREAS, the Atlantic County Municipal Joint Insurance Fund requires the Policies and Procedures Manual to be updated and distributed to managerial and supervisory employees every two years; and

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest have reviewed and recommended certain revisions to the 2021 Borough of Wildwood Crest Personnel Policies & Procedures Manual; and

WHEREAS, the 2021 Personnel Policies & Procedures Manual is attached hereto as Exhibit "A" and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the Borough Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that the 2021 Personnel Policies and Procedures Manual of the Borough of Wildwood Crest attached hereto as Exhibit "A" is hereby adopted as amended in accordance therewith.

BE IT FURTHER RESOLVED that a copy of the 2021 Personnel Policies and Procedures Manual of the Borough of Wildwood Crest be distributed to all current Borough employees and a copy shall remain on file in the office of the Borough Clerk.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-286

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE SALE OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest has determined that the property listed in Schedule A, attached to this resolution is property no longer needed for public use; and

WHEREAS, the Director of the Division of Local Government Services, a Division of the Department of Community Affairs of the State of New Jersey permits the sale of surplus property no longer needed for public use through the use of an online auction service, pursuant to Local Finance Notice 2008-9; and

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest has the property listed in Schedule A, attached to this resolution, and desires to sell this property online.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey, that said items are hereby declared surplus property, to be forthwith advertised for public sale pursuant to the provisions of Revised Statutes N.J.S.A. 40A:11-36.

BE IT FURTHER RESOLVED that said materials be sold at a public sale to the highest bidder through a contracted government on-line auction service, GovDeals, Inc., the auction site being accessible at www.govdeals.com with the terms and conditions of said contract being available for public view on the GovDeals, Inc. website and in the Office of the Borough Clerk. The Borough will reserve the right to reject any and all bids.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-287

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING ADVERTISEMENT OF A NOTICE TO BIDDERS FOR PROJECT KNOWN AS WILDWOOD CREST OLD LIBRARY

BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that the Borough Clerk is hereby authorized to advertise a Notice to Bidders in *The Press of Atlantic City* on October 13, 2021 and *The Herald of Cape May County* on October 13, 2021.

BE IT FURTHER RESOLVED that the plan and design as set forth in the Specifications on file in the Borough for the **WILDWOOD CREST OLD LIBRARY** is hereby approved.

BE IT FURTHER RESOLVED that sealed bids will be received by the Bid Opening Committee in the Municipal Commissioners' Room, Wildwood Crest Borough Hall, on **Thursday, NOVEMBER 18, 2021 at 10:00 a.m.**, prevailing time, for furnishing the items hereinafter set forth in accordance with the Specifications on file in the Borough Hall. Said items are as follows:

WILDWOOD CREST OLD LIBRARY

Mr. Thompson motions, Mr. Cabrera seconds that the foregoing resolution be adopted.

Vote: Gould - NO Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-288
**BOROUGH OF WILDWOOD CREST
COUNTY OF CAPE MAY
NEW JERSEY**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING VENDOR REFUND FOR SEAFARERS MADE
PAYABLE TO ABBY MACQUEEN**

WHEREAS, Abby MacQueen, 305 East Hollywood Avenue, Wildwood Crest, NJ 08260, paid the requisite fee for participation as a vendor for the Seafarers Weekend Celebration on July 9, 2021 in the amount of \$100.00 via check #228; and

WHEREAS, Abby MacQueen has requested a refund of the total fees paid in the amount of \$100.00 due to a scheduling conflict, which necessitated her withdrawal from said event.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that the Chief Financial Officer of the Borough of Wildwood Crest is hereby authorized and directed to cause a refund in the amount of \$100.00 to be made to **Abby MacQueen, 305 East Hollywood Avenue, Wildwood Crest, NJ 08260** for the reasons more fully set forth above.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 21-289
**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING REIMBURSEMENT AGREEMENTS WITH
BOROUGH MECHANICS FOR USE OF PERSONAL TOOLS**

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest, recognizes that Borough Mechanics (“Employees”) employed in the Department of Public Works utilize personal tools in the performance of their daily duties; and

WHEREAS, the Commissioners desire to execute “Reimbursement Agreements” to compensate said Employees of the Borough for the use of their personal tools.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, that the Mayor and the Borough Clerk are hereby authorized and instructed to execute the attached “Reimbursement Agreements which are hereby approved.”

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – Cabrera – YES

BILLS: Mrs. Gould motioned and Mr. Thompson seconded that all bills properly authorized, as submitted, be paid.

Vote: Gould - Thompson – Cabrera – YES

PUBLIC COMMENTARY: N/A

CORRESPONDENCE: N/A

NEW BUSINESS: N/A

OLD BUSINESS:

-Washington Avenue Flooding Issues – } No movement.

-Bulkhead Ordinance / Lot Grading – } No movement.

-Flood Mitigation Efforts – } No movement.

-Referendum permitting one consumption liquor license in business zone- No movement.

-Park Blvd / Pumping Station – No Movement.

-Beach Bike Path – On hold.

-Public Transportation-No movement.

-Andrew Alameno Park: Mrs. Gould spoke with the Solicitor to see if the park could be named Andrew Alameno Park while still having the Turtle Gut monument there that was dedicated to the Revolutionary War battle. He confirmed that it could and all three commissioners would like to have a resolution naming the park “Andrew Alameno Park” and commissioner Gould would like that commemorated on September 11, 2022 on the 20 the anniversary of the memorial.

PUBLIC COMMENTARY:

Hearing none, Mrs. Gould motioned, and Mr. Thompson seconded that the meeting be adjourned. All were in favor. The time was 9:40 a.m..

Dated: October 20, 2021

Patricia A. Feketics, Borough Clerk

