

Note: Complete Meeting Appears
On 02-20 on file in
Borough Clerk's Office

January 22, 2020
Wildwood Crest, NJ

The Deputy Mayor led those present in the Pledge of Allegiance to the Flag.

The meeting of the Board of Commissioners, Borough of Wildwood Crest, Cape May County, New Jersey, was held in the Municipal Court Room at 9:30 a.m. On roll call the following answered to their names:

Gould - Thompson - YES Cabrera - ABSENT

Mrs. Gould read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by e-mailing and same to the Gazette-Leader, Herald of Cape May County and The Press on October 23, 2019..

Mrs. Gould next announced the one-way in and the one-way out method of ingress and egress in case of emergency.

Mr. Thompson motioned, Mrs. Gould seconded, that Ordinance No. 1320 be placed on second reading and final passage by title only.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE ORDINANCE BY TITLE:

ORDINANCE NO. 1320

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 32A –
ENTITLED FEES, SECTION 32A-1, FEES, GENERAL, OF THE CODE OF
THE BOROUGH OF WILDWOOD CREST TO PROVIDE FOR BEACH BOX
RENTAL FEES

Mr. Thompson motioned, Mrs. Gould seconded that a public hearing be held on Ordinance No. 1320.

Vote: Gould - Thompson – YES Cabrera – Absent

Dennis Travascio, 112 E. Louisville, inquired about the current agreement with Wildwood for beach storage boxes. The Administrator indicated the agreement was being terminated at the request of Wildwood and that Wildwood Crest would be in charge of the boxes (through the recreation department) for Wildwood Crest.

After hearing nothing further from the public, Mr. Thompson motioned, Mrs. Gould seconded that the public hearing on Ordinance No. 1320 now be closed.

Vote: Gould - Thompson – YES Cabrera – Absent

Mr. Thompson motioned, Mrs. Gould seconded that Ordinance No. 1320 be passed on second and final reading and advertised according to law.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-57

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING THE APPOINTMENT OF STEVEN MORRIS,
ESQUIRE, AS CONFLICT MUNICIPAL PROSECUTOR FOR THE BOROUGH OF
WILDWOOD CREST**

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest desires to appoint Steven Morris, Esquire, as Conflict Municipal Prosecutor for CY2020 per Superior Court of New Jersey's requirements for a Shared Court; and

WHEREAS, the Borough of Wildwood Crest and the City of North Wildwood entered into a Shared Services Agreement for Municipal Court Services on September 18, 2018 for a period commencing January 1, 2019 through December 31, 2023; and

WHEREAS, said agreement stipulates the City of North Wildwood hereby agrees to provide, at its costs and expense, all usual and ordinary judicial and administrative services to Wildwood Crest including the physical court facilities, the services of the North Wildwood Municipal Court Judge, Municipal Prosecutor, Municipal Public Defender, and other court staffing and equipment, as required by statute and by the Supreme Court of New Jersey, for so long as the agreement remains in effect; and

WHEREAS, the City of North Wildwood appointed Steven Morris, Esquire, as Alternate Municipal Prosecutor via Resolution No. 24-20 on January 8, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, that Steven Morris, Esquire, be and is hereby appointed as the Conflict Municipal Prosecutor of the Borough of Wildwood Crest in accordance with and pursuant Superior Court of New Jersey's requirements for a Court for a term expiring December 31, 2020.

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-58

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING THE APPOINTMENT OF ERIC GARRABRANT, ESQUIRE, AS CONFLICT MUNICIPAL PUBLIC DEFENDER FOR THE BOROUGH OF WILDWOOD CREST

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest desires to appoint Eric Garrabrant as Conflict Municipal Public Defender for CY2020 per Superior Court of New Jersey's requirements for a Shared Court; and

WHEREAS, the Borough of Wildwood Crest and the City of North Wildwood entered into a Shared Services Agreement for Municipal Court Services on September 18, 2018 for a period commencing January 1, 2019 through December 31, 2023; and

WHEREAS, said agreement stipulates the City of North Wildwood hereby agrees to provide, at its costs and expense, all usual and ordinary judicial and administrative services to Wildwood Crest including the physical court facilities, the services of the North Wildwood Municipal Court Judge, Municipal Prosecutor, Municipal Public Defender, and other court staffing and equipment, as required by statute and by the Supreme Court of New Jersey, for so long as the agreement remains in effect; and

WHEREAS, the City of North Wildwood appointed Eric Garrabrant, Esquire, as Alternate Municipal Public Defender via Resolution No. 31-20 on January 8, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, that Eric Garrabrant, Esquire, be and is hereby appointed as the Conflict Municipal Public Defender of the Borough of Wildwood Crest in accordance with and pursuant Superior Court of New Jersey's requirements for a Court for a term expiring December 31, 2020.

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-59

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING TERMINATION OF SHARED SERVICES AGREEMENT WITH THE CITY OF WILDWOOD FOR BEACH STORAGE BOXES

WHEREAS, the Borough of Wildwood Crest is party to an Interlocal Shared Services Agreement Between the Borough of Wildwood Crest and the City of Wildwood for beach storage boxes via "Beach Box Agreement" dated March 13, 2019 pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Shared Services Agreement"); and

WHEREAS, "Beach Box Agreement" was approved by the City of Wildwood via Resolution No. 104-3-19, dated March 13, 2019, and by the Borough of Wildwood Crest via Resolution No. 100-19, dated March 20, 2019; and

WHEREAS, the Shared Services Agreement provides for early termination by mutual agreement; and

WHEREAS, the City of Wildwood and the Borough of Wildwood Crest desire to terminate the Beach Box Agreement in accordance with the terms and conditions set forth in the Termination Agreement of Shared Services Agreement for Beach Box Storage dated January 8, 2020; and

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest determines that it is in the best interests of the Borough to terminate the Shared Services Agreement with the City of Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey, as follows:

1. The above recital paragraphs are incorporated herein by this reference as if set forth at length.
2. The Shared Services Agreement with the City of Wildwood is hereby terminated in accordance with the terms and conditions of the Termination Agreement of Shared Services Agreement for Beach Storage Boxes dated January 8, 2020 which is hereby approved.
3. The Mayor and Borough Clerk are hereby authorized to take any and all other necessary actions to effectuate said termination.

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-60

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING TERMINATION OF SHARED SERVICES AGREEMENT WITH THE CITY OF NORTH WILDWOOD FOR CONSTRUCTION OFFICIAL

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et. seq.*, authorizes municipalities to enter into agreements for the exchange and sharing of services; and

WHEREAS, the City of North Wildwood and the Borough of Wildwood Crest are parties to a Shared Services Agreement, under the terms of which North Wildwood and Wildwood Crest have shared the services of a single Construction Official; and

WHEREAS, both Parties amended the Agreement Extension and Termination provisions that are set forth in paragraph 8 of the Shared Services Agreement; and

WHEREAS, those amendments include an automatic month-to-month basis renewal of the Agreement effective the date of the amendment, and the termination of the Agreement by an appropriate resolution duly adopted by both parties in accordance with the law and Open Public Meetings Act; and

WHEREAS, North Wildwood has expressed to Wildwood Crest the City's interest in merging the offices of Fire Prevention and Construction; and

WHEREAS, Wildwood Crest has expressed to North Wildwood the Borough's interest in a full-time Construction Official/Zoning Official; and

WHEREAS, based on the terms of this Shared Services Agreement for Construction Official, North Wildwood wishes to terminate this Agreement with the Borough of Wildwood Crest, effective 30 days after notice of adoption is transmitted to the Municipal Clerk of Wildwood Crest; and

WHEREAS, Wildwood Crest agrees to mutual early termination of this Agreement effective January 31, 2020, as stated in the resolution duly adopted by North Wildwood City Council on January 21, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey as follows:

1. The above recital paragraphs are incorporated herein by this reference as if set forth at length.
2. Upon adoption of this Resolution, the Municipal Clerk of the Borough of Wildwood Crest shall transmit a signed copy of the Resolution to the City Clerk of North Wildwood.

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-61

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING TERMINATION OF LICENSE AGREEMENT WITH THE CREST MEMORIAL SCHOOL FOR USE OF WASHINGTON AVENUE FIELD

WHEREAS, the Borough of Wildwood Crest executed a License Agreement with Crest Memorial School for the use of the Washington Avenue Field from September 1, 2019 through April 9, 2020; and

WHEREAS, on January 9, 2020, Superintendent David J. Del Conte, Jr., notified the Borough of Wildwood Crest that the field was no longer needed by Wildwood Crest School and returned the keys to the Superintendent of Public Works; and

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest authorizes the early termination of the License Agreement for the Use of Washington Street Field as requested by Crest Memorial School.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey, as follows:

1. The above recital paragraphs are incorporated herein by this reference as if set forth at length.
2. The License Agreement with Crest Memorial School is hereby terminated effective immediately.
3. The Mayor and Borough Clerk are hereby authorized to take any and all other necessary actions to effectuate said termination.

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-62

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING PARTICIPATION IN THE ACMJIF SAFETY INCENTIVE PROGRAM FOR 2020

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that a “JIF SAFETY CONTRACT” with the ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND is hereby authorized and approved for participation in the annual Safety Incentive Program.

NOW THEREFORE BE IT RESOLVED that all designated and currently named Department Heads, specifically representing: POLICE, RECREATION, PUBLIC WORKS, AMBULANCE/RESCUE, AND ADMINISTRATION are authorized, directed, and empowered to execute that portion of the contract which evidences participation in the aforesaid Safety Incentive Program as well as compliance with all requirements appertaining thereto.

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-63

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT IN THE AMOUNT OF \$4,146.07 MADE PAYABLE TO LOANCARE

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the property owner or it’s designee an excess amount on 2020 property taxes and/or utility payments; and

WHEREAS, an overpayment was created for the reason listed above; and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined that said overpayment should be refunded accordingly as indicated below.

		Amount
96.02-5.02-C104S	Cinquanto, Caroline	
2020 Taxes	7400 Ocean Ave #104S	\$4,146.07
	Mortgage Company overpaid 2020	
	Taxes-Refund overpayment to	
	Loancare	
	PO Box 43070	
	Jacksonville, FL 32203-3070	

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on January 22, 2020

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-64

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING PEDDLING TRUCK LICENSES FOR 2020

WHEREAS, Section 40-16, et. seq., of the Code of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, sets forth the pertinent law regarding the issuance of licenses to persons, firms or corporations desiring to engage in the peddling and soliciting of Ice Cream Products and Fruits/Vegetables within the Borough of Wildwood Crest; and

WHEREAS, certain licenses, for which applications have been filed for the peddling of Ice Cream Products and Fruits/Vegetables during the calendar year 2020, are now available for renewal.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, the Governing Body of the Borough of Wildwood Crest, as follows:

That based upon applications having been received and a review of the qualifications of the applicants for said licenses having been made, said four (4) Ice Cream Peddling Licenses and (3) Fruit/Vegetable Peddling Licenses for the balance of calendar year 2020 be and the same are hereby granted unto the following persons, firms or corporations:

<u>NAME</u>	<u>ADDRESS</u>
1. Elizabeth Aubrey Aubrey's Ice Cream LLC d/b/a Monster Cone II	129 E. Davis Ave Wildwood, NJ 08260
2. Nicholas C. Rogalski Big Top Ice Cream, LLC	112 E. Morning Glory Rd Wildwood Crest, NJ 08260
3. Armen Avetisyan A&T Ice, LLC	202 E. Maryland Ave Rio Grande, NJ 08242
4. Dwayne (Wayne) Aubrey Monster Cone LLC	129 E. Davis Ave Wildwood, NJ 08260
5. David Mayer, President Island Produce Inc (3 licenses)	4314 Park Blvd PO Box 1089 Wildwood, NJ 08260

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-65

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING ADVERTISEMENT OF A NOTICE TO BIDDERS FOR PACIFIC AVENUE AND VARIOUS STREET CAPITAL IMPROVEMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that the Borough Clerk is hereby authorized to advertise a Notice to Bidders in both *The Press of Atlantic City* on January 27, 2020 *The Herald of Cape May County* on January 29, 2020.

BE IT FURTHER RESOLVED that the plan and design as set forth in the Specifications on file in the Borough for the **PACIFIC AVENUE AND VARIOUS STREET CAPITAL IMPROVEMENTS** is hereby approved.

BE IT FURTHER RESOLVED Sealed bids will be received by the Bid Opening Committee in the Municipal Court Room, Wildwood Crest Borough Hall, on **Wednesday, FEBRUARY 12, 2020 at 10:00 a.m.**, prevailing time, for furnishing the items hereinafter set forth in accordance with the Specifications on file in the Borough Hall. Said items are as follows:

PACIFIC AVENUE AND VARIOUS STREET CAPITAL IMPROVEMENTS

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-66

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT IN THE AMOUNT OF \$2,593.21 MADE PAYABLE TO TITLE PARTNERS, LLC

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the property owner or it's designee an excess amount on 2019 property taxes and/or utility payments; and

WHEREAS, an overpayment was created for the reason listed above, and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

96.02-5.02	Sand Castle Dev LLC	Amount
2019 Taxes	7400 Ocean Ave	\$2,593.21
	Title Company overpaid 2019 Q3	
	Taxes-Refund overpayment to	
	Title Partners, LLC	
	1 Atlantic Ave	
	Ocean City, NJ 08226	

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on January 22, 2020

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-67

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING AWARD OF CONTRACT TO CASA PAYROLL SERVICES FOR PAYROLL PROCESSING SERVICES FOR CY 2020

WHEREAS, there exists the need for the “Services” of a payroll company to be retained by the Borough to process payroll and all of the related duties associated therewith as directed by the authorized representatives of the Borough of Wildwood Crest, all as more specifically set forth in the attached Agreement which is made a part hereof by reference as if fully set forth; and

WHEREAS, the CFO has certified the availability of funds as evidenced below by her signature:

Account Number(s) _____ Amount _____ Signature _____

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, as follows:

1. The above recital paragraphs are incorporated herein as if set forth at length.
2. That the Mayor and Borough Clerk are hereby authorized and empowered to execute the attached agreement with **CASA PAYROLL SERVICES**, who shall be compensated by voucher at the agreed upon hourly rates, not to exceed \$15,000, contingent upon certification from the Chief Financial Officer as to the availability of funds, and said “Independent Contractor” shall be required to comply with this Resolution, and the attached Agreement. Said **CASA PAYROLL SERVICES** is further required to comply with all other conditions/provisions of law or regulation applicable to a “Contractor,” including but not limited to procuring/maintaining sufficient insurance coverages necessary to fully protect the interests of the Borough in each and every instance relative to performance under this contract.
3. The award of this contract is contingent upon production of the Affirmative Action Compliance Notice, New Jersey Certificate of Employee Information Report, New Jersey Business Registration Certificate and proof of insurance as required in the contract and certification from the Chief Financial Officer as to the availability of funds; a copy of these documents shall be kept on file in the office of the Borough Clerk.
4. That a Notice of Award shall be published in *The Herald of Cape May County* as required by law within ten (10) days of passage of this Resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Borough Clerk.

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.

Vote: Gould - Thompson – YES Cabrera – Absent

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2020-68

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING AWARD OF CONTRACT TO CASA REPORTING SERVICES FOR AFFORDABLE CARE ACT REPORTING SERVICES FOR FILING YEAR 2018

WHEREAS, there exists the need for the “Services” of a reporting company to be retained by the Borough to process ACA Reporting and all of the related duties associated therewith as directed by the authorized representatives of the Borough of Wildwood Crest, all as more specifically set forth in the attached Agreement which is made a part hereof by reference as if fully set forth; and

WHEREAS, the CFO has certified the availability of funds as evidenced below by her signature:
Account Number(s) _____ Amount _____ Signature _____

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, as follows:

1. The above recital paragraphs are incorporated herein as if set forth at length.
2. That the Mayor and Borough Clerk are hereby authorized and empowered to execute the attached agreement with **CASA REPORTING SERVICES**, who shall be compensated by voucher at the agreed upon hourly rates, not to exceed \$6,000, contingent upon certification from the Chief Financial Officer as to the availability of funds, and said “Independent Contractor” shall be required to comply with this Resolution, and the attached Agreement. Said **CASA REPORTING SERVICES** is further required to comply with all other conditions/provisions of law or regulation applicable to a “Contractor,” including but not limited to procuring/maintaining sufficient insurance coverages necessary to fully protect the interests of the Borough in each and every instance relative to performance under this contract.
3. The award of this contract is contingent upon production of the Affirmative Action Compliance Notice, New Jersey Certificate of Employee Information Report, New Jersey Business Registration Certificate and proof of insurance as required in the contract and certification from the Chief Financial Officer as to the availability of funds; a copy of these documents shall be kept on file in the office of the Borough Clerk.
4. That a Notice of Award shall be published in *The Herald of Cape May County* as required by law within ten (10) days of passage of this Resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Borough Clerk.

Mr. Thompson motions, Mrs. Gould seconds that the foregoing resolution be adopted.
Vote: Gould - Thompson – YES Cabrera – Absent

Prior to bills, Dave McWilliams, 8107 New Jersey Avenue, inquired about Resolution No. 5 (termination of license agreement with CMS). The Administrator indicated that the Borough had a license agreement with the school for the children to use the soccer field adjacent to public works and they no longer need the field and they formally notified the Borough; the Governing Body recognized the early release and that liability now shifts back to the Borough.

BILLS: Mr. Thompson motioned and Mrs. Gould seconded that all bills properly authorized, as submitted, be paid.
Vote: Gould - Thompson – YES Cabrera – Absent

REPORTS: Mr. Thompson motioned and Mrs. Gould seconded that all reports received from the Court Administrator, CFO, Tax Collector, Captain of Police, Supervisor of the Recreation Department, EMS Coordinator and WC Vol. Fire Co. Chief for the month ending December 31, 2019 be accepted as presented.
Vote: Gould - Thompson – YES Cabrera – Absent

MINUTES: Mr. Thompson motioned and Mrs. Gould seconded that all minutes from the regularly scheduled Commission Meetings dated December 27, 2019 and January 7, 2020 be approved as presented.
Vote: Gould - Thompson – YES Cabrera – Absent

ENGINEER’S REPORT:

Grant Applications

1. FY2020 NJDOT Municipal Aid Program
 - The Borough was notified that a grant in the amount of \$155,000.00 was allocated for the reconstruction of Beach Avenue from Crocus Road to Forget-Me-Not Road.
2. FY2020 NJDCA Small Cities Grant Application
 - The Borough was notified that a grant in the amount of \$400,000.00 was allocated for improvements at Scoop Taylor Park.
3. FEMA Flood Mitigation Assistance (FMA)

- The Borough is proposing to construct one (1) bayside storm sewer pump station, install bay outfall SCADA control valves and associated storm sewer improvements in the north west section of the Borough.
- Our office provided a revised report to Triad Associates on December 20, 2019 to address comments received by FEMA.
- The application has been reviewed by the NJ Office of Emergency Management and has been recommended to be sent to FEMA for consideration. A decision on the application is anticipated in June 2020.

Capital Projects

1. **NJDEP CAFRA Permit-Beach Programming and Improvements**
 - The permit application was transmitted to the NJDEP on October 21, 2019.
 - The NJDEP deemed the application complete and is currently in technical review.
2. **Sunrise Park Improvements**
 - Cape May County approved a grant for Sunrise Park in the amount of \$283,625.00.
 - These park improvements are currently contained in the Borough's NJDEP CAFRA Permit-Beach Programming and Improvements application.
 - Construction is tentatively scheduled for Spring, 2020.
3. **Pacific Avenue Storm Sewer Improvements and Borough Street Improvements**
 - The project is scheduled to be advertised for public bidding on January 27th and the bid opening is February 12th at 10:00 AM.
 - Construction is scheduled for Spring, 2020.
4. **2019 Road Improvement Program - Crocus Road, Denver, Stockton and Trenton Avenues**
 - The contract was awarded to Asphalt Paving Systems, Inc in the amount of \$2,144,400.00.
 - The contractor has completed all of the utility work, completed approximately 60% of all the concrete work and Trenton Avenue has been base paved from Seaview Avenue to Pacific Avenue.
5. **FY2019 NJDCA Small Cities Program**
 - The State has notified the Borough that \$354,545.00 in grant funding has been allocated for ADA improvements at the Old Library Building and Von Savage Pool.
 - The preliminary design plans are scheduled to be completed in early January, 2020.
 - We are proposing to advertise the project for public bidding the week of February 10, 2020.
6. **New Jersey Avenue Sanitary Sewer Replacement**
 - Our office provided a proposal to the Borough on September 13, 2019 to complete the proposed improvements.
7. **Washington Avenue Beach Outfall – Preliminary Investigation**
 - The project survey and existing base maps are complete. The television inspection is scheduled for the week of January 15th.
8. **Pacific Avenue Sanitary Sewer Replacement**
 - The design plans are complete, and our office has reviewed the improvements with the Borough's Public Works Department.
 - The proposed work is scheduled to be bid in one contract with the storm sewer improvements, which is scheduled for public bidding on January 27, 2020.

General Engineering

1. **Sanitary Sewer Regulations, Ordinance and Standards**
 - The objectives of the new sanitary sewer ordinance is to provide a new process for sanitary sewer permits, inspections and construction standards.
 - Our office has completed and transmitted the draft ordinance for Borough review on December 10, 2018 and recently completed a final coordination meeting with Borough officials.
2. **Bulkhead Ordinance**
 - Our office is currently working with the Borough to develop a draft ordinance.
3. **Lot Grading Ordinance**
 - Our office is currently working with the Borough to develop a draft ordinance.

ADMINISTRATOR'S REPORT:

January 22, 2020

Kayak Launch/ Sunset Lake Shoreline Stabilization

This project has not been closed out as we are currently awaiting completion of punch list items including the replacement of stamped concrete in certain areas and sealing of all other areas. This work is weather dependent therefore the contractor will be scheduling it when there are a few concurrent days in which the temperatures are above normal. Also, Mott Macdonald has agreed to pay for ½ of the cost of replacing the current lights around the circle with 1 bollard light in the center of each circle. We have had numerous complaints regarding these movable lights causing traffic safety concerns. We are also awaiting the work to be done as a result of the liquidated damages claim. This will include the installation of traffic calming and other safety measures along the Sunset Lake area of New Jersey Avenue.

Beach/ Dune Project

As I previously reported, I was asked to approach NJDEP Division of Coastal Engineering regarding the possibility of a cost share on increasing the height of the current fishing pier to ensure adequate protection from coastal storms. As it is now the current pier would be significantly lower (8 ft) vs the 14 ft height of the new dune if we do nothing to the pier. NJDEP Coastal Engineering Manager- Bill Dixon has agreed support this request and is currently discussing this with US Army Corps. He will also be formalizing the request in writing to the USACE.

Rio Grande Avenue Gateway Improvement Project

Construction is ongoing and traffic detours are expected to continue through the winter months. It is my understanding that the lands will be switched over shortly to allow for the northside roadway elevation.

Cape May County Open Space and Recreation Applications 2018

As previously reported, we were awarded \$283,625 by the Cape May County Open Space Board for this project. Several changes have been made to the original park improvement plan were made including the addition of additional parking. These changes were included in our CAFRA Individual Permit which has been deemed complete and is under review by NJDEP-Land Use Regulation. Updated plans are currently posted on our website for all to review and we expect to begin construction this spring.

Pacific Avenue- Rambler to Jefferson

Our engineer sent his engineering plans for sanitary sewer and storm water improvements to the County Engineer for review. We should be hearing back on any comments or concerns in the coming week. Once we have approvals Marc will be preparing the bid specifications.

New Jersey Avenue-Rambler to Cresse

Conceptual, artistic renderings for this project are now available and posted on our website. We held our first Stakeholder Meeting on December 11th at 5:30 pm at the firehouse and our second stakeholder meeting has been scheduled for Saturday, March 28th at 11:00 am at the firehouse. Input taken from the meeting will be considered and used to make changes and updates to the plan. We encourage everyone to attend.

Center Designation

I had telephone conference with Rick Brown of NJDEP Land Use. He will be assisting me in setting up a meeting with the Office of Planning Advocacy to work towards our renewal of centers designation.

Beach Signage

Nothing new to report

Old Library

As previously reported, we were awarded a NJDCA Small Cities grant in the amount of \$354,545 for the renovation of bathrooms at the Old Library to be shared with bathrooms improvements at the Von Savage Pool. Our architect and engineer have submitted designs are awaiting approval to proceed with the next phase. We are working with Gary Finger of to apply for a NJ Clean Energy Program called Smart Start to install HVAC and other necessary mechanicals and lighting improvements so that we can at least get the bathrooms open to the public. This grant can provide us with up to a \$250,000 reimbursement and will provide future cost savings through efficiency upgrades.

Scoop Taylor Park

I am very happy to report that we have been awarded a \$400,000 FY2020 DCA Small Cities grant to make this park ADA compliant. The budget for this project is Budget is \$678,670 and includes the replacement of the playground equipment and a new ADA complaint surface, replacement of existing ramps and walkways, picnic tables and a new gazebo. Conceptual plans for the playground will be posted on our website as soon as possible.

CORRESPONDENCE:

N/A

PUBLIC COMMENTS:

Patrick Davenport, 7501 New Jersey Avenue, voiced his concern over proposed bathrooms at Sunset Lake. He indicated the natural beauty would be compromised by placing bathrooms there. He was hoping the Governing Body would look at alternatives and leave the natural beauty intact or perhaps another location.

Commissioner Thompson indicated other alternatives were currently being reviewed.

Rita Roedig, 102 Stanton Road, shared the opinion of Mr. Davenport and that placing bathrooms at the proposed location was not logical. She further indicated that the length of time people spend there is approximately 30 minutes and that the short term doesn't warrant placing bathrooms there. Lastly, she thanked the governing body on the wonderful job enhancing the waterfront.

Dave McWilliams, 8107 New Jersey Avenue, attended the stakeholder meeting in December and thought the renditions were very nice and wondered how it was going to be funded. Commissioner Thompson indicated grants were being pursued and the county was funding a large portion and some on the property owners. The Administrator indicated that a firm budget was not yet known. The county would be funding the lighting, bump outs, curbing, sidewalks, etc and that they will be meeting with the county engineer and planner to determine the budget.

DISCUSSION:

NEW BUSINESS: N/A

OLD BUSINESS:

-Dune / Fishing Pier (USACE)- N/A

-Tents on the beach/ Smoking on the beach: N/A

-Parking in front of Leader Printers: N/A

-Draft Ordinance for Ch. 63 Sidewalks: N/A

-Sunset Lake Bathroom: N/A

-Parking for RVs: N/A

-Old Library- N/A

-Faux Lawn→ to Green Team and Planning Board: N/A

-Referendum permitting one consumption liquor license in business zone- N/A

-Motels / Dogs on Beach: N/A

PUBLIC COMMENTARY:

Barbara Bixler, 120 W. Sweetbriar Road, asked if the police could utilize the reverse 9-1-1 system to notify residents about the lights being turned on from Monday morning (27th) to Wednesday (29th). The Captain indicated that he would look into it.

Hearing nothing further from the public, Mrs. Gould motioned, seconded by Mr. Thompson that the meeting be adjourned. Both commissioners were in favor and the time was 5:57 pm

Dated: February 19, 2020

Patricia A. Feketics, Borough Clerk

