

Borough of Wildwood Crest  
**Fire Prevention & Inspection Bureau**

6101 Pacific Avenue  
Wildwood Crest, New Jersey 08260  
Office - 609-729-5152 Fax - 609-729-7089  
Application for a **Certificate of Smoke Alarm, Carbon Monoxide  
Alarm and Portable Fire Extinguisher Compliance (CSACMAPFEC)**

Property Address: _____	Block# _____	Lot# _____
Property type: Condo ____ (unit#) _____	Single ____ Duplex ____	(Multi ____ Hotel/Motel ____ Retail/Rest ____)
Settlement Date: ____/____/____	Entry Info: Key ____	Access Code: _____ Appoint _____
Seller/Agent: _____	Phone# _____	Email _____
Seller/Agent Address _____	City/State/Zip _____	
Mail Certificate ____	Pick-up ____	
Settlement Agency _____	Phone _____	Email _____

I, \_\_\_\_\_, certify that I am the owner or authorized agent the above property and request that a CSACMAPFEC inspection be performed. I further certify that all fire related equipment shall be installed in accordance with the N.J. State Fire Code and inspected per the requirements listed on opposite side of this application.

<b>Seller Information:</b>		
Name: _____	_____	
Address: _____	Email _____	
City/State/Zip: _____	Phone _____	

<b>Buyer Information:</b>		
Name: _____	Email Address: _____	
Address: _____	Phone _____	
City/State/Zip: _____	_____	

**Fee Schedule: (made payable to Fire Prevention Bureau)**

- \$50.00 Fire Code Status Report (**search for Existing Violations, Fees and Penalties**)
- \$50.00 application is received **more than 10 business days prior to settlement**
- \$90.00 application is received **between 4 and 10 business days prior to settlement**
- \$160.00 application is received **less than 4 business days prior to settlement**
- \$ 5.00 **Certificate Copy** (Can be reissued and used for a property transfer (resale) if the last
- Inspection was conducted within 6 months of the settlement date.)
- \$50.00 **Re-inspection fee**

<b>Office Use Only:</b>		
Fee Enclosed: \$ _____	Check#: _____	Cash: \$ _____
Pending Fees: \$ _____	(see attached invoice) Date: ____/____/____	

**\*\*\*\*\* REQUIREMENTS PRIOR TO INSPECTION ON BACK \*\*\*\*\***

## Please read prior to completing this application

Dear applicant,

Please read these instructions prior to filling out your application for the CSAMACPFEC. Fill out the application accurately and in its entirety. If the required fields are not completed the application will not be processed. Prior to submitting the application, please ensure the property has the following:

- **Smoke Alarms -**

- are required in each sleeping room/area
- are required outside (within 10') of each sleeping room/area
- are required on every level of the building (including attics)
- refer to the manufacturer's instructions for additional guidance for the placement of smoke detectors

**Note: All smoke alarms must be installed and in working order at the time of inspection.**

- Hardwired smoke alarms – must be replaced if older than 10 years after the date of manufacture (can be located on back of alarms)
- Battery smoke alarms – must be the 10 year sealed battery type smoke alarms



- **Carbon Monoxide Alarms** – are required (as listed below) in any building where there are fuel burning appliances (i.e. natural or LP Gas heat, cooking, oil heat, fire places, etc.) It is also required if there is an attached garage to the building.
  - are required outside (within 10') of each sleeping room/area
  - are required on every level of the building



- **Fire Extinguishers** – Must be a minimum size of 2A:10BC, be a new (current year) extinguisher or certified (properly tagged by a licensed fire protection agent) for each cooking area(s). It **shall be hung** in a visible location or within a properly labeled cabinet. **If you wish hang it in a closet/cabinet you must label closet/cabinet and mount fire extinguisher in front of it.**



**Please DO NOT submit this application until all the above requirements have been met.** Once it is received the fire inspector will conduct the inspection as soon as possible. If providing keys or a lock box code for the property please note on the application. If the property does not pass the initial inspection a re-inspection must be scheduled and a re-inspection fee will be charged. Please feel free to contact the office if you have any questions at 609-729-5152.

Thank you for your cooperation