



JOB POSTING

Borough of Wildwood Crest

POSITION: F/T Technical Assistant to the Construction Official/ Land Use Secretary

The Borough seeks a professional, customer service – oriented, experienced individual as a Technical Assistant to work under the direction of the Construction Official. This position also requires that the individual serve as the Borough's Land Use Secretary. Our ideal candidate will be responsible for providing technical assistance regarding construction permits, to ensure compliance with the provisions of The New Jersey Uniform Construction Code as well as other related duties. A Technical Assistant certification is preferred but not required.

CIVIL SERVICE JOB DESCRIPTION: <https://info.csc.state.nj.us/jobspec/05193.htm>

The Borough also reserves the right to accept applications until the position is filled.

For more information as well as applications for employment please contact the Human Resource office or online at <https://wildwoodcrest.org/jobs.php>. Applicants are requested to complete and forward applications and resumes via email to humanresources@wildwoodcrest.org or mail them to: Borough of Wildwood Crest, Human Resources Dept., 6101 Pacific Avenue, Wildwood Crest, NJ 08260.

Deadline for Submission until position is filled. No telephone calls, please.

The Borough of Wildwood Crest is an Equal Opportunity Employer.