

Note: Complete Meeting Appears  
On 20-19 on file in  
Borough Clerk's Office

October 23, 2019  
Wildwood Crest, NJ

The Mayor led those present in the Pledge of Allegiance to the Flag.

The meeting of the Board of Commissioners, Borough of Wildwood Crest, Cape May County, New Jersey, was held in the Municipal Court Room at 9:30 a.m. On roll call the following answered to their names:

Gould - Thompson - Cabrera - YES

Mr. Cabrera read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by e-mailing and same to the Gazette-Leader, Herald of Cape May County and The Press on October 25, 2018.

Mr. Cabrera next announced the one-way in and the one-way out method of ingress and egress in case of emergency.

**\*Presentation: "New Jersey Avenue Streetscape Vision" by Scott Taylor of Taylor Design Group. Mr. Taylor gave a brief presentation of the proposed vision to tie in with the County Planning project.**

**Mayor Cabrera added that they were planning to do an informal "Stakeholder Meeting" on December 11, 2019 at 5:30 pm and a letter would be sent out inviting business owners and property owners along the affected areas. He reminded everyone that this would be largely funded by the county and that he wanted the historical component to remain intact.**

**Victoria Dolan, 6400 Atlantic Avenue, inquired about the proposed parking.**

**The Mayor reminded everyone that parking has always been an issue with the county.**

**Jason Hesley, 123 W. Aster Avenue, indicated the timing was good for the project. He added that the Crest is able to see what works and doesn't work with neighboring municipalities and applauded the idea of getting stakeholders involved.**

**Alan Seijas, resident and ZBA member, asked if there was a timeline in place and the Mayor indicated the county was projecting Spring 2021.**

**The Mayor added that there were considerations to take into account regarding Sanitary Sewer and Stormwater.**

**Joseph McGrath, WC resident and Chief of Police, thanked the commissioners for bringing this forth and indicated it is exactly what is needed and to keep parking in mind.**

**Alan Seijas voiced concern over what will happen to property taxes and Mr. Taylor, of Taylor Design Group, indicated when he worked in Avalon on a similar project that the ratables increased so much that it offset the municipal outlay on the project.**

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1312 be placed on second reading and final passage by title only.

Vote: Gould -- Thompson -- Cabrera -- YES

THE CLERK READS THE ORDINANCE BY TITLE:

**ORDINANCE NO. 1312**

**AN ORDINANCE OF THE BOROUGH OF WILDWOOD CREST  
AUTHORIZING THE ACQUISITION OF REAL PROPERTY BY THE  
BOROUGH OF WILDWOOD CREST**

Mrs. Gould motioned, Mr. Thompson seconded that a public hearing now be held on Ordinance No. 1312.

Vote: Gould -- Thompson -- Cabrera – YES

Public Hearing: The Mayor added that this property is incorporated in the New Jersey Avenue Streetscape Vision” plan.

After hearing nothing further from the public, Mrs. Gould motioned, Mr. Thompson seconded that the public hearing on Ordinance No. 1312 now be closed.

Vote: Gould -- Thompson -- Cabrera – YES

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1312 be passed on second and final reading and advertised according to law.

Vote: Gould -- Thompson -- Cabrera – YES

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1313 be placed on second reading and final passage by title only.

Vote: Gould -- Thompson -- Cabrera – YES

THE CLERK READS THE ORDINANCE BY TITLE:

**ORDINANCE NO. 1313**

**ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER 46 OFFICERS AND EMPLOYEES CREATING  
THE OFFICE OF PERSONNEL AND ESTABLISHING  
DUTIES AND RESPONSIBILITIES OF THE DIRECTOR  
OF PERSONNEL AND BOROUGH ADMINISTRATOR**

Mrs. Gould motioned, Mr. Thompson seconded that a public hearing now be held on Ordinance No. 1313.

Vote: Gould -- Thompson -- Cabrera – YES

Hearing nothing from the public, Mrs. Gould motioned, Mr. Thompson seconded that the public hearing on Ordinance No. 1313 now be closed.

Vote: Gould -- Thompson -- Cabrera – YES

Mrs. Gould motioned, Mr. Thompson seconded that Ordinance No. 1313 be passed on second and final reading and advertised according to law.

Vote: Gould -- Thompson -- Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 277-19**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF  
WILDWOOD CREST AUTHORIZING THE WITHDRAWAL OF PERMIT  
APPLICATIONS FOR THE WASHINGTON AVENUE OUTFALL EXTENSION ON THE  
BAYSIDE AND AUTHORIZING USE OF SAID FEES AS CREDIT AGAINST CURRENT  
CAFRA INDIVIDUAL PERMIT AND WATERFRONT DEVELOPMENT FEES**

**WHEREAS**, the Borough of Wildwood Crest made application to the New Jersey Department of Environmental Protection for a Waterfront Development Individual Permit, Coastal Wetland Permit, Water Quality Certificate and Freshwater Wetlands Statewide General Permit on March 31, 2015 to repair and reconstruct the Washington Avenue Outfall on the bayside, including the installation of 48-inch diameter ductile iron gravity storm sewer pipe, tideflex valve relocation and installation of conduit outlet protection to the end of existing utility easement; and

**WHEREAS**, the Borough made payment of \$7,000.00 for fees associated with the application the State Treasurer; and

**WHEREAS**, the Borough was notified on September 9, 2019 of deficiencies in said application and provided the opportunity to correct the identified deficiencies or withdraw the application and make request for a credit of payment made for fees; and

**WHEREAS**, it is in the best interest of the Borough to withdraw said application and use the \$7,000.00 credit towards the NJDEP CAFRA permit for beach programming and improvement plan application file no WWC-C-014 which was authorized by Resolution # 265-19 on October 2, 2019 and includes recommended drainage improvements as contained in the Borough’s Flood Mitigation and Storm Sewer Master Plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Wildwood Crest hereby authorize the following:

- 1) Withdraw of applications for LUR file no. 0515-13-001.1; WFD150001 Waterfront Development Individual Permit, CDW15001 Coastal Wetland Permit, Water Quality Certificate and file no FWW15001-Freshwater Wetlands Statewide General Permit.
- 2) Use of applicable \$7000.00 to be credited against the application fees for the current NJDEP CAFRA permit fees of \$31,260.00 resolved on October 2, 2019.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 278-19

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING ACCEPTANCE OF THE CY2019 BEST PRACTICES INVENTORY AND AUTHORIZING THE APPROPRIATE BOROUGH OFFICIALS TO EXECUTE SAME**

**WHEREAS**, the State of New Jersey requires municipalities, on an annual basis, to complete a Best Practices Inventory to encourage municipalities to implement practices to promote financial accountability and transparency; and

**WHEREAS**, the Borough of Wildwood Crest has completed the CY2019 Best Practices Inventory, and it is the desire of the governing body to accept the CY2019 Best Practices Inventory as presented.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, that the CY2019 Best Practices Inventory be and the same is hereby accepted as presented.

**BE IT FURTHER RESOLVED** that the appropriate Borough Officials are hereby authorized and instructed to execute said CY2019 Best Practices Inventory on behalf of the Borough of Wildwood Crest, and to file it with the State of New Jersey, Division of Local Government Services.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 279-19

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING CANCELLATION AND REFUND OF TAXES FOR 2019 TOTALLY DISABLED VETERAN**

**WHEREAS**, the below listed parcel was granted a 100% Totally Disabled Veteran Exemption on September 3, 2019 and;

**WHEREAS**, the property has been granted an exemption from taxes prorated for 2 months and 27 days, and said exemption has resulted in an overpayment,

<b>Block /Lot Amount</b>	<b>Name</b>
36-42 \$323.24	William & Torchy Bower 114 W Cardinal Rd. 100% Totally Disabled Veteran Exemption granted as of September 3, 2019. Refund tax overpayment

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on October 23, 2019.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 280-19

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING AMENDMENT TO SHARED SERVICES**

**AGREEMENT WITH THE CITY OF NORTH WILDWOOD FOR A CONSTRUCTION OFFICIAL**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et seq.*, authorizes municipalities to enter into agreements for the exchange and sharing of services; and

**WHEREAS**, the Borough of Wildwood Crest and the City of North Wildwood are Parties to a Shared Services Agreement, dated August 5, 2015, under the terms of which North Wildwood and Wildwood Crest have shared the services of a single construction official; and

**WHEREAS**, the Parties desire to amend the Agreement Extension and Termination provisions that are set forth in paragraph 8 of the existing Shared Services Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, as follows:

1. All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth in length.

2. On behalf of the Borough of Wildwood Crest, the Mayor and the Borough Clerk be and they are hereby authorized to execute the Shared Services Agreement Amendment with the City of North Wildwood that is annexed hereto as Exhibit "A" which amends the Agreement Extension and Termination Provisions that are set forth in paragraph 8 of the existing Shared Services Agreement.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera -- YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 281-19**

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY FOR SOLID WASTE DISPOSAL AND RECYCLING SERVICES**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et. seq.*, authorizes municipalities to enter into agreements for the exchange and sharing of services; and

**WHEREAS**, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") owns and operates a solid waste system ("System") which presently serves the entire County of Cape May in the State of New Jersey, for the disposal, transfer, and recycling of solid waste; and

**WHEREAS**, the CMCMUA's System is comprised of the CMCMUA's Secure Sanitary Landfill, Solid Waste Transfer Station, and Intermediate Processing Facility, as well as several recycling operations and programs; and

**WHEREAS**, the Borough of Wildwood Crest has utilized and desires to continue to utilize the services of the CMCMUA's System; and

**WHEREAS**, there presently exists a contract between the Borough of Wildwood Crest and the Authority for the use of the CMCMUA's System for the disposal, transfer, and recycling of solid waste which will expire on December 31, 2019 entitled "Shared Services Agreement for Solid Waste Disposal" (the "Existing Agreement"); and

**WHEREAS**, the Borough of Wildwood Crest and the Authority desire to enter into a new agreement to fix the expiration date of said Agreement to occur on December 31, 2020; and

**WHEREAS**, the Authority has offered the "Shared Services Agreement for Solid Waste Disposal and Recycling Services" to the Borough of Wildwood Crest in order to more efficiently provide and continue to offer municipalities within Cape May County the use of the CMCMUA's Solid Waste System from January 1, 2020 through December 31, 2020; and

**WHEREAS**, the Authority has submitted the same proposed form of Agreement to all Cape May County Municipalities which will provide for both solid waste disposal and certain recycling services through December 31, 2020; and

**WHEREAS**, N.J.S.A. 40A:65-1 *et seq.* authorizes a municipality to enter into a contract with any other local unit for the sharing of governmental services.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Wildwood Crest, County of Cape May, and State of New Jersey, that the Borough of Wildwood Crest shall enter into a contract with the Authority entitled "Shared Services Agreement for Solid Waste Disposal and Recycling Services", effective January 1, 2020, in the form to be maintained on file in the office of the Borough of Wildwood Crest Clerk, and that the appropriate Borough of Wildwood Crest officials are hereby authorized and directed to execute said Agreement.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 282-19

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING AN AGREEMENT FOR SHARED SERVICES WITH THE COUNTY OF CAPE MAY TO PARTICIPATE IN THE CAPE MAY COUNTY LAW ENFORCEMENT RECORDS MANAGEMENT SYSTEM**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any shared service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

**WHEREAS**, the Borough of Wildwood Crest and Cape May County are constantly evaluating programs and methods to enhance public safety within their respective jurisdictions, as well as identifying those area that would benefit from agencies working together to pool resources and create conditions for more efficient and enhanced use of resources and information sharing; and

**WHEREAS**, the County of Cape May has created the Cape May County Law Enforcement Records Management System "LERMS" as a resource to pool information within which parties to the Shared Services Agreement can query another agency's law enforcement records management system while still maintaining a separate and distinct system that is deployed independently; and

**WHEREAS**, the objective of this program is to establish a long-term working relationship to enhance public safety in Cape May County and foster resource sharing and cooperation between law enforcement agencies; and

**WHEREAS**, the Borough of Wildwood Crest and Cape May County recognize additional municipalities and law enforcement agencies will subsequently enter into this Shared Services Agreement to join the LERMS and agree it is in the best interest of our residents and will further enhance public safety to have other municipalities participating; and

**WHEREAS**, the Borough of Wildwood Crest and the County of Cape May in the spirit of Interlocal cooperation, and in furtherance of the principles underlying the Uniform Shared Services and Consolidation Act, have negotiated and agreed upon the terms and conditions of such an agreement that is hereby deem necessary and proper to for the benefit of local and county taxpayers, and to promote public health, safety and welfare; and

**WHEREAS**, a written agreement memorializing and specifying those terms and conditions, has been prepared and has been reviewed, which agreement is attached hereto; and

**WHEREAS**, the Board of Commissioners of the Borough of Wildwood Crest is desirous of ratifying this agreement and authorizing its execution.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey as follows:

1. The above recital paragraphs are incorporated herein as if set forth at length.
2. The Commissioner of Public Safety and Borough Clerk are hereby authorized, empowered and directed to execute the Shared Services Agreement with the County of Cape May to participate in the Cape May County Law Enforcement Records Management System "LERMS", which is attached hereto as Exhibit "A".
3. The Agreement shall take effect upon the adoption of resolutions by all parties thereto, and execution of the Agreement by the authorized persons as set forth in the resolutions.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 283-19

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST DESIGNATING COMMISSION MEETING DATES AND TIMES IN 2020**

**WHEREAS**, the Board of Commissioners of the Borough of Wildwood Crest hereby designates the following dates and times for Commission Meetings for the year 2019, all of which shall take place in the Court Room of Municipal Hall at 6101 Pacific Avenue Wildwood Crest, New Jersey 08260:

DATE	TIME
January 7, 2020 (Re-Org)	9:30 a.m.

January 22, 2020	5:30 p.m.
February 5, 2020	9:30 a.m.
February 19, 2020	5:30 p.m.
March 11, 2020	9:30 a.m.
March 25, 2020	5:30 p.m.
April 8, 2020	9:30 a.m.
April 22, 2020	5:30 p.m.
May 6, 2020	9:30 a.m.
May 20, 2020	5:30 p.m.
June 3, 2020	9:30 a.m.
June 17, 2020	5:30 p.m.
July 1, 2020	9:30 a.m.
July 22, 2020	5:30 p.m.
August 5, 2020	9:30 a.m.
August 19, 2020	5:30 p.m.
September 2, 2020	9:30 a.m.
September 23, 2020	5:30 p.m.
October 7, 2020	9:30 a.m.
October 21, 2020	5:30 p.m.
November 4, 2020	9:30 a.m.
November 18, 2020	5:30 p.m.
December 9, 2020	9:30 a.m.
December 29, 2020	9:30 a.m.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey that the above dates and times are hereby designated Commission dates for the Borough of Wildwood Crest.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera -- YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 284-19**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST DESIGNATING OFFICIAL HOLIDAYS FOR 2020**

**WHEREAS**, the Board of Commissioners of the Borough of Wildwood Crest has designated the following dates for official employee holidays for the year 2020:

HOLIDAY	DATE OBSERVED	DAY
New Year's Day	January 1, 2020	Wednesday
Martin Luther King, Jr. Day	January 20, 2020	Monday
President's Day	February 17, 2020	Monday
Good Friday	April 10, 2020	Friday
Memorial Day	May 25, 2020	Monday
Independence Day	July 3, 2020	Friday
Labor Day	September 7, 2020	Monday
Columbus Day	October 12, 2020	Monday
Election Day	November 3, 2020	Tuesday
Veteran's Day	November 11, 2020	Wednesday

Thanksgiving Day	November 26, 2020	Thursday
Day After Thanksgiving	November 27, 2020	Friday
Christmas Eve	December 24, 2020	Thursday
Christmas Day	December 25, 2020	Friday

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and State of New Jersey that the above dates will be observed as holidays by the Borough of Wildwood Crest.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 285-19**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING INCREASE OF CONTRACT AMOUNT FOR CONFLICT SPECIAL LABOR COUNSEL FOR THE BOROUGH OF WILDWOOD CREST**

**WHEREAS**, the Board of Commissioners of the Borough of Wildwood Crest awarded a contract, via Resolution No.29-19 adopted January 2, 2019, to Michael Testa, Esquire, to provide Conflict Special Labor Counsel services at the not to exceed sum of \$2,500.00; and

**WHEREAS**, it is the desire of the Board of Commissioners of the Borough of Wildwood Crest to increase the amount of the contract by \$1,500.00 bringing the total contract amount not to exceed \$4,000.00; and

**WHEREAS**, the CFO has certified the availability of funds as evidenced below by her signature:

Account Number(s) \_\_\_\_\_ Amount \_\_\_\_\_ Signature \_\_\_\_\_

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, as follows:

1. That the recital paragraphs set forth above are incorporated herein as if set forth at length.
2. That the terms and conditions of the contract between the Borough of Wildwood Crest and Michael Testa, Esquire, authorized by Resolution No. 29-19 adopted January 2, 2019 shall remain in full force and effect, with the sole exception that the amount of the contract shall be increased to a sum not to exceed \$4,000.00 all of which is contingent upon certification from the Chief Financial Officer as to the availability of funds.
3. That a copy of the specific items appertaining to the award of this contract shall be published in a Notice of Award in *The Herald of Cape May County* as required by law within ten (10) days of passage of the Resolution authorizing same.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – YES

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 286-19**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING SPECIAL EVENTS PERMIT TO NINAMARI D'OCCHIO AND THOMAS KING**

**WHEREAS**, on October 7, 2019, Ninamari D'Occhio and Thomas King, 1842 McKean St., Philadelphia, PA 19145, applied for a Special Events Permit for the purpose of a Wedding to be held on May 16, 2020, from 4:00 pm to 6:00 pm, at the Sunset Lake Gazebo; and

**WHEREAS**, Ninamari D'Occhio and Thomas King have supplied all documentation required under Ordinance No. 1304, including the requisite Certificate of Insurance, and have further pledged to comply with all applicable rules and regulations pertaining to the conduct of said Special Event; and

**WHEREAS**, the application has been reviewed by the Board of Commissioners, upon verification by appropriate members of staff as to completeness of the application, scheduling compatibility, etc.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey that the Borough Clerk be and she is hereby authorized and directed to issue a Special Events Permit to Ninamari D'Occhio and Thomas King, 1842 McKean St., Philadelphia, PA 19145 for the purpose of a Wedding to be held on May 16, 2020, from 4:00 pm to 6:00 pm, at the Sunset Lake Gazebo.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – YES

**BILLS:** Mrs. Gould motioned, seconded by Mr. Thompson that all bills properly authorized, as submitted, be paid.

Vote: Gould -- Thompson -- Cabrera – YES

**REPORTS:** Mrs. Gould motioned, seconded by Mr. Thompson that all reports received from the Court Administrator, Tax Collector, Chief of Police, Supervisor of the Recreation Department, Emergency Services Coordinator for the EMS and the Wildwood Crest Volunteer Fire Company Chief for the month ending September 30, 2019 be accepted as presented.

Vote: Gould -- Thompson -- Cabrera – YES

**MINUTES:** Mrs. Gould motioned, seconded by Mr. Thompson that all minutes from the regularly scheduled Commission Meetings dated September 18, 2019 and October 2, 2019 be approved as presented.

### **CORRESPONDENCE:**

The CFO gave a brief report on the recent Bond Sale held on October 4, 2019 and detailed how the interest rate was an incredible 1.75% (extremely low) due to our excellent Bond Rating. The CFO also had a premium of \$534,000 which brought down the original financing.

Dennis Travascio, 112 E. Louisville Avenue, asked the CFO about the current debt that Borough has and it is approximately 25 million.

### **ENGINEER'S REPORT:**

#### **Grant Applications**

1. **FY2020 NJDOT Municipal Aid Program**
  - The NJDOT has announced that they are accepting State Aid applications for Roadways, Bikeways, Pedestrian, Safe Streets to Transit and Transit Village projects.
  - The Borough has elected to submit for the reconstruction of Beach Avenue from Crocus Road to Forget-Me-Not Road.
  - The grant application was submitted to the NJDOT on July 15, 2019.
2. **FY2020 NJDCA Small Cities Grant Application**
  - The Borough is considering submitting an application for ADA improvements at Scoop Taylor Park.
  - Our office provided the engineering report to Blauer Associates in support of the grant application on August 8<sup>th</sup>.

#### **Capital Projects**

1. **NJDEP CAFRA Permit-Beach Programming and Improvements**
  - The permit application was transmitted to the NJDEP on October 21, 2019.
2. **Sunrise Park Improvements**
  - Cape May County approved a grant for Sunrise Park in the amount of \$283,625.00.
  - These park improvements are currently contained in the Borough's NJDEP CAFRA Permit-Beach Programming and Improvements application.
  - Construction is tentatively scheduled for Spring, 2020.
3. **Pacific Avenue Storm Sewer Improvements and Borough Street Improvements**
  - Our office provided a proposal to the Borough on December 14, 2018 to complete the proposed improvements.
  - Our office met with Cape May County Engineering on October 9<sup>th</sup> to review the conceptual design.
  - The preliminary design plans are scheduled to be delivered to Cape May County in December, 2019.
4. **2019 Road Improvement Program - Crocus Road, Denver, Stockton and Trenton Avenues**
  - The contract was awarded to Asphalt Paving Systems, Inc in the amount of \$2,144,400.00.
  - The contractor is currently replacing the sanitary sewer on Trenton Avenue and is scheduled to complete this work by October 28<sup>th</sup>.
  - The contractor is currently replacing the concrete curb along Beach Avenue and is scheduled to complete this work by November 8<sup>th</sup>.
5. **FY2019 NJDCA Small Cities Program**



- The State has notified the Borough that \$354,545.00 in grant funding has been allocated for ADA improvements at the Old Library Building and Von Savage Pool.
  - Our office provided a proposal to the Borough on June 6, 2019 to complete the proposed improvements.
6. New Jersey Avenue Sanitary Sewer Replacement
- Our office provided a proposal to the Borough on September 13, 2019 to complete the proposed improvements.
7. Washington Avenue Beach Outfall – Preliminary Investigation
- The project survey is complete and the television inspection is scheduled for the week of October 28th.
8. Solar Power Purchasing Agreement (SPPA)
- The bid opening was September 26<sup>th</sup> at 11:00 AM and the most advantageous bidder was HESP Solar, L.L.C. with an Estimated Savings Over 15 Years in the amount of \$1,240,423.00.
  - The estimated savings is segregated in the following manner:
    1. Borough Facilities - \$527,619.12 (\$35,000.00/year)
    2. Crest Memorial School - \$712,803.87 (\$47,000.00/year)

### **General Engineering**

1. Sanitary Sewer Regulations, Ordinance and Standards
  - The objectives of the new sanitary sewer ordinance is to provide a new process for sanitary sewer permits, inspections and construction standards.
  - Our office has completed and transmitted the draft ordinance for Borough review on December 10, 2018 and recently completed a final coordination meeting with Borough officials.
2. Bulkhead Ordinance
  - Our office is currently working with the Borough to develop a draft ordinance.
3. Lot Grading Ordinance
  - Our office is currently working with the Borough to develop a draft ordinance.

### **ADMINISTRATOR’S REPORT:**

#### **Kayak Launch/ Sunset Lake Shoreline Stabilization**

As of this date we have received two (2) FEMA reimbursements \$795,178.57 and \$231,929.92 totaling \$1,027,108.49 for the shoreline stabilization portion of this project thus far. Due to ongoing issues with the closeout of the recreational aspects of this project, an extension on our shared service agreement with the County Open Space Board was requested and subsequently approved. We have requested that our project engineer work with us to replace the lights around the circles which have been problematic from their installation. New, more functional lights will be installed to replace what is there. We are also working with the contractor on the liquidated damages claim.

#### **Beach/ Dune Project**

Nothing new to report. I continue to have weekly calls with Chris Constantino at NJDEP Division of Coastal Engineering.

#### **Rio Grande Avenue Gateway Improvement Project**

The County continues construction along Rio Grande Avenue. Currently the roadway is being widened to add a turning lane and the elevation of the roadway is being addressed.

#### **Cape May County Open Space and Recreation Applications 2018**

Marc DeBlasio is currently preparing the plan and bid specifications for the Sunrise Park recreation project. We were awarded \$283,625 by the Cape May County Open Space Board for this project. Conceptual plans are still under review, but we are close to having the plan ready to present to you.

#### **Pacific Avenue- Rambler to Jefferson**

Our engineer is currently preparing engineering plans for sanitary sewer and storm water improvements for this 2020 county/municipal project. These infrastructure improvements must be completed prior to the County’s reconstruction of this area of roadway. The County is seeking federal funding for this project. The County has requested that we have all sanitary sewer and side street storm water infrastructure installed this coming spring. We are currently working on financing of these improvements.

#### **New Jersey Avenue-Rambler to Cresse**

You just saw our designer- Scott Taylor of Taylor Design Group’s conceptual, artistic renderings for the New Jersey Avenue roadway reconstruction and esthetic improvements to the business district. A stakeholder meeting is being planned for December at which time we encourage input from all interested parties.

### **Center Designation**

A letter requested a pre-application meeting has been sent to the Office of Planning Advocacy. I am still awaiting word back on when this meeting will take place.

### **Beach Signage**

We have met with the vendor and expect him present a sample sign shortly.

### **Old Library**

As previously reported, repairs have now been completed to the north side that incorporate the new design esthetics for this building. Now that these repairs are complete and the building is water tight once again, it is time to proceed with the ADA accessible bathrooms for which we were approved for a DCA Small Cities grant in the amount of \$354,545 to be shared with improvements to the Von Savage Pool. Our architect and engineer have submitted designs are awaiting approval to proceed.

### **Scoop Taylor Park**

We have applied for FY2020 DCA Small Cities funding to make this park ADA compliant. The budget for this project is Budget is \$678,670 and includes the replacement of the playground equipment and a new ADA complaint surface, replacement of existing ramps and walkways, picnic tables and a new gazebo. Conceptual plans for the playground will be posted on our website as we await word on this grant which cannot exceed \$400,000. We should be hearing something back in the very near future.

### **PUBLIC COMMENTS:**

Victoria Dolan, 6400 Atlantic Avenue, inquired about the MUA resolution and the Administrator indicated it was the standard yearly shared services agreement.

Aileen Kennedy, 122 E. Sweetbriar Road, inquired what would happen to Wildwood Linen with respect to the NJ Avenue streetscape and Mayor Cabrera indicated there are currently two options: the first is to shield as much as possible with trees to buffer the building and the second is perhaps to pursue relocating the business offshore. The administrator added that the area is zoned for affordable housing as per the Borough's obligation.

Gail and David Miller, 141 E. Wisteria Avenue, inquired when the meeting was changed to morning. The clerk indicated at the last meeting, Commissioner Gould requested the change and the Clerk immediately posted the notice of time change via an email to the media, posted the change on the bulletin board and on the front door as well as sent to the Public Information Officer who immediately placed it on the Borough homepage.

They both had concerns over a possible referendum concerning a liquor license and turning the town "wet." They informed several times that a petition was never turned into the clerk's office and there is no referendum at this time.

Concerns were brought up over the current truck route when New Jersey Avenue gets the improvements and they were informed that is a county road and no changes are expected.

### **DISCUSSION:**

#### **NEW BUSINESS:**

N/A.

#### **OLD BUSINESS:**

**-Tents on the beach/ Smoking on the beach:** Tabled.

**-Parking in front of Leader Printers:** Tabled.

**-Draft Ordinance for Ch. 63 Sidewalks:** No movement.

**-Draft Prohibiting parking of certain vehicles:** Draft should be ready for Nov. 6<sup>th</sup> meeting.

**-Draft for Reduced Speed Along Sunset Lake and Bayview Drive** Draft should be ready for Nov. 6<sup>th</sup> meeting.

**-Prohibited Right Turn on Red Signal at Rambler Road** – Draft should be ready for Nov. 6<sup>th</sup> meeting.

**-Sunset Lake Bathroom:** On hold.

**-Washington Avenue Lot/Field:** On hold.

**-Parking for RVs:** On hold.

**-Old Library-** On hold.

**-Faux Lawn→ to Green Team and Planning Board:** On hold.

**-Referendum permitting one consumption liquor license in business zone-** On hold.

**PUBLIC COMMENTS:**

Aileen Kennedy, 122 E. Sweetbriar Road, inquired about the draft ordinance for RV parking and boats in driveways. Mayor Cabrera indicated he thought boats on trailers should be similar to the RV ordinance and they were still discussing it.

Hearing nothing further, Mr. Gould motioned and Mr. Thompson seconded that the meeting be adjourned. All were in favor. The time was 10:46 a.m.

Dated: November 21, 2019

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Patricia A. Feketics, Borough Clerk

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