

Note: Complete Meeting Appears
On 24-18 on file in
Borough Clerk's Office

December 11, 2018
Wildwood Crest, NJ

The Mayor led those present in the Pledge of Allegiance to the Flag.

The meeting of the Board of Commissioners, Borough of Wildwood Crest, Cape May County, New Jersey, was held in the Municipal Court Room at 9:30 a.m. On roll call the following answered to their names:

Gould – Thompson - Cabrera - YES

Mr. Cabrera read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by e-mailing and same to the Gazette-Leader, Herald of Cape May County and The Press on November 1, 2017.

Mr. Cabrera next announced the one-way in and the one-way out method of ingress and egress in case of emergency.

THE CLERK INDICATED THAT ORDINANCE NO. 1283 – Amending Ch. 4 Alcoholic Beverages, Article I – One Day Catering Permits and Social Affairs Permits was being TABLED.

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 309-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING APPROVAL OF CHANGE ORDER NUMBER 2 – RECONSTRUCTION OF NEWARK AVENUE TO INCLUDE JEFFERSON AVENUE SANITARY SEWER REPLACEMENT (BEACH TO PACIFIC AVENUE)

WHEREAS, Perna Finnigan, Inc., of Vineland, New Jersey was awarded the contract known as RECONSTRUCTION OF NEWARK AVENUE FROM BEACH TO PACIFIC AVENUE via Resolution No. 194-18 on June 20, 2018 for \$972,349.04; and

WHEREAS, upon recommendation from Marc DeBlasio of DeBlasio & Associates (the Borough Engineer), the Board of Commissioners of the Borough of Wildwood Crest authorized Change Order Number 1 – Reconstruction of Newark Avenue to Include Jefferson Avenue Sanitary Sewer Replacement, via Resolution No. 234-18 on July 25, 2018 increasing the original contract of \$972,349.04 by \$178,525.00 making the amended contract amount \$1,150,874.04; and

WHEREAS, Marc DeBlasio of DeBlasio & Associates has reviewed the quantity additions and deletions for various items and approves Change Order No 2 – Reconstruction of Newark Avenue with a reduction amount of \$3,242.00, all of which is detailed in the attachment to the Change Order and revising the Contract Price to \$1,147,632.04 which plan and design is hereby approved.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May and State of New Jersey, that said Change Order Number 2- Reconstruction of Newark Avenue reducing the total contract amount by \$3,242.00 and revising the contract price to \$1,147,632.04 be and the same is hereby approved.

AND BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May and State of New Jersey, as follows:

1. That the above recital paragraphs are incorporated herein by reference as if set forth at length.
2. That the Mayor and Borough Clerk of the Borough of Wildwood Crest are hereby authorized and directed to execute and attest said change order documents on behalf of the Borough of Wildwood Crest.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 310-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RESOLUTION NO. 74-18 TO BE RESCINDED IN TOTALITY

WHERE AS, the Board of Commissioners of the Borough of Wildwood Crest finds it necessary to rescind Resolution No. 74-18 passed on February 2, 2018, which authorized an administration fee to be charged annually to the Recreation Commission for staffing support; and

WHEREAS, the Recreation Commission continues to provide programs in conjunction with the Recreation Staff of the Borough, it is not feasible to continue with this fee as the funds remaining in the trust will not be able to substantiate the fee moving forward:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May and the State of New Jersey, it has been deemed reasonable that Resolution 74-18 be rescinded in totality.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 311-18
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING CERTAIN APPROPRIATION TRANSFERS**

WHEREAS, N.J.S.A. 40A:4-58 permits transfers between budget appropriations during the final two (2) months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, that transfers between 2018 budget appropriations be and the same are hereby authorized as follows:

Appropriation Title		
FROM:	Group Insurance for Employees - Other Expenses	\$42,000.00
	TOTAL	<u>\$42,000.00</u>
TO:	Recreation – Salary & Wages	\$ 2,000.00
	Engineering – Other Expenses	\$20,000.00
	Landfill – Other Expenses	\$20,000.00
	TOTAL	<u>\$42,000.00</u>

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

**RESOLUTION NO. 312-18
RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF
WILDWOOD CREST AUTHORIZING POLICE RECRUITS TO ATTEND THE CLASS II
POLICE ACADEMY**

WHEREAS, the Commissioner of Public Safety desires to appoint two (2) additional Class II Police Officers for the Borough of Wildwood Crest as a supplement to the officers previously hired; and

WHEREAS, it is the desire of the Commissioner of Public Safety to appoint **Gage Gomez and Chad Schwegel** as Class II Police Officers for the Borough of Wildwood Crest, to serve in an “at-will” capacity at the pleasure of the Commissioner of Public Safety at a salary as contained in the current year salary ordinance of the Borough of Wildwood Crest, and to attend the winter academy on December 15, 2018; and

WHEREAS, the Board of Commissioners of the Borough of Wildwood Crest has determined that it is in the best interests of the Borough of Wildwood Crest to confirm and ratify the appointment of **Gage Gomez and Chad Schwegel** as Class II Police Officers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, County of Cape May, New Jersey, as follows:

1. The above recital paragraphs are incorporated herein as if set forth at length.
2. The appointment of **Gage Gomez and Chad Schwegel** as Class II Police Officers effective the date of passage of this resolution, at a salary as permitted within the parameters of the range established in the current year “Salary Ordinance” of the Borough of Wildwood Crest, be and the same is hereby confirmed and ratified.

3. That said unclassified appointments shall be “at-will,” at the pleasure of the Commissioner of Public Safety and shall remain in full force and effect until further notice.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 313-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING A LICENSING AGREEMENT BETWEEN BOROUGH OF WILDWOOD CREST AND WILDWOOD CATHOLIC HIGH SCHOOL FOR THE USE OF THE JOSEPH VAN SAVAGE POOL

WHEREAS, Wildwood Catholic High School has requested to use the Joseph Von Savage Pool located at 8800 New Jersey Avenue for a period of November 1, through January 31 (defined swim season) for years 2019 through 2022; and

WHEREAS, the Wildwood Catholic High School would like to enter into an agreement for the following payment terms:

\$50/hour for 90 hours of use for swim season 2019/2020
\$52/hour for 90 hours of use for swim season 2020/2021
\$54/hour for 90 hours of use for swim season 2021/2022; and

WHEREAS, the Board of Commissioners does herewith agree to enter into a licensing agreement with WILDWOOD CATHOLIC HIGH SCHOOL for a license for the non-exclusive right to use the Licensed Property known as the Joseph Von Savage Pool for the above referenced fees and swim seasons.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, as follows:

1. That the recital paragraphs set forth above are incorporated herein as if set forth at length.
2. That a license for the non-exclusive right to use the Licensed Property known as Joseph Von Savage Pool in the Borough of Wildwood Crest is hereby granted to WILDWOOD CATHOLIC HIGH SCHOOL for the period November 1, through January 31 (defined swim season) for years 2019 through 2022. The foregoing payment schedule, the days and hours of permitted use, and all other conditions, which shall affect, change or modify this license shall be contained in said license agreement as Schedule “A”, a copy of which is attached hereto and made a part hereof.
3. The Mayor and the Borough Clerk are hereby authorized and directed to execute and attest said license agreement on behalf of the Borough.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 314-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT

WHEREAS, it has been determined by the Tax Collector of the Borough of Wildwood Crest, that a sewer account has been billed erroneous sewer rents for 2008-2018; and

WHEREAS, sewer account 1417-0, at 308 E. Stockton Rd. Unit W had erroneously been billed based on the water meter readings certified by Wildwood Water Utility for the property at 308 E. Stockton Rd. Unit E, the sewer rents levied in 2008-2018 should be adjusted accordingly; and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said erroneous sewer rents should be refunded accordingly as indicated below.

Block/Lot: Sewer ID#	Name:	Amount:
96.01-17-C0308 417-0	Cole, Marcella 308 E. Stockton Road, Unit W 2008-2018 Sewer Rents	\$2,931.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on December 11, 2018.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.
Vote: Gould -- Thompson -- Cabrera -- Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 315-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the lien holder an excess amount on 2018 property taxes due to a revised assessment; and

WHEREAS, an overpayment was created for the reason listed above, and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

		Amount
75-19	Excel West Rio, LLC	
2018 Taxes	97 W. Myrtle Rd.	\$2,304.23
	Lien holder paid incorrect amount on 2 nd and 3 rd quarter taxes due to a revised assessment approved by the County Board of Taxation	
	Refund overpayment to Garden State Investment	

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on December 11, 2018.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.
Vote: Gould -- Thompson -- Cabrera -- Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 316-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the lien holder an excess amount on 2018 property taxes due to a revised assessment; and

WHEREAS, an overpayment was created for the reason listed above, and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

		Amount
75-20	Excel West Rio, LLC	\$2,306.16
2018 Taxes	99 W. Myrtle Rd.	
	Lien holder paid incorrect amount on 2 nd and 3 rd quarter taxes due to a revised assessment approved by the County Board of Taxation	
	Refund overpayment to Cape Investors, LLC	

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on December 11, 2018.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.
Vote: Gould -- Thompson -- Cabrera -- Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 317-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING REFUND OF PROPERTY TAXES OR UTILITIES OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Wildwood Crest collected from the property owner or it's designee an excess amount on 2018 property taxes and/or utility payments; and

WHEREAS, an overpayment was created for the reason listed above, and

WHEREAS, the Tax Collector of the Borough of Wildwood Crest has determined the said overpayment should be refunded accordingly as indicated below.

38.03-1-C0206	Rosse, John E &Carolynn S	Amount
2018 Taxes	6210 Ocean Ave.	\$1,239.69
	Title Company & Mortgage Company paid	
	Refund overpayment to Corelogic	

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Wildwood Crest, County of Cape May, State of New Jersey, the Chief Financial Officer is hereby authorized to execute said refund as soon as practicable and the Tax Collector should mark the records accordingly to reflect said refund as per the meeting on December 11, 2018.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 318-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RELEASE OF ESCROW FUNDS

WHEREAS, the Wildwood Crest Construction Official has received written approval from the Borough Engineer, DeBlasio & Associates, on October 3, 2018 to refund escrow to Budd's Grading and Excavating, LLC. for Street Opening Permit #SO17-1002, Block 151/Lot 30; and

WHEREAS, the Wildwood Crest Construction Official has confirmed that all Borough Engineer billings related to Street Opening Application #SO17-1002 are complete; and

WHEREAS, Budd's Grading and Excavating, LLC, 109 Fulling Mill Rd., Villas, NJ 08251 made an escrow payment of \$1,000.00 to the Borough of Wildwood Crest on October 12, 2017 for Street Opening Permit for location 122 E. Hollywood Ave., Block 151/Lot 30 and has requested return of the unused escrow balance; and

WHEREAS, the escrow used totaled \$948.75 and the Borough of Wildwood Crest Construction Official is recommending the return of the unused escrow fee of \$51.25.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that the return of the balance of the unused escrow account in the amount of \$51.25 to Budd's Grading and Excavating, LLC, 109 Fulling Mill Rd., Villas, NJ 08251 be and hereby is approved.

BE IT FURTHER RESOLVED that Chief Financial Officer is hereby authorized to return the balance of the unused escrow account in the amount of \$51.25 to Budd's Grading and Excavating, LLC, 109 Fulling Mill Rd., Villas, NJ 08251.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera – Yes

THE CLERK READS THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 319-18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF WILDWOOD CREST AUTHORIZING RELEASE OF ESCROW FUNDS

WHEREAS, the Wildwood Crest Construction Official has received written approval from the Borough Engineer, DeBlasio & Associates, on October 3, 2018 to refund escrow to Mitchell Nichols Enterprises, Inc. for Street Opening Permit #SO17-1004, Block 192/Lot 24; and

WHEREAS, the Wildwood Crest Construction Official has confirmed that all Borough Engineer billings related to Street Opening Application #SO17-1004 are complete; and

WHEREAS, Mitchell Nichols Enterprises, Inc., 23 King Street, Rio Grande, NJ 08242 made an escrow payment of \$1,000.00 to the Borough of Wildwood Crest on October 20, 2017 for Street Opening Permit for location 210 E. Jefferson Avenue, Block 192/Lot 24 and has requested return of the unused escrow balance; and

WHEREAS, the escrow used totaled \$962.53 and the Borough of Wildwood Crest Construction Official is recommending the return of the unused escrow fee of \$37.47.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, that the return of the balance of the unused escrow account in the amount of \$37.47 to Mitchell Nichols Enterprises Inc., 23 King Street, Rio Grande, NJ 08242 is hereby approved.

BE IT FURTHER RESOLVED that Chief Financial Officer is hereby authorized to return the balance of the unused escrow account in the amount of \$37.47 to Mitchell Nichols Enterprises Inc., 23 King Street, Rio Grande, NJ 08242.

Mrs. Gould motions, Mr. Thompson seconds that the foregoing resolution be adopted.

Vote: Gould -- Thompson -- Cabrera -- Yes

BILLS: Mrs. Gould motioned, seconded by Mr. Cabrera, that all bills properly authorized, as submitted, be paid.

Vote: Gould -- Thompson -- Cabrera -- Yes

ADMINISTRATOR REPORT:

December 11, 2018

Kayak Launch/ Sunset Lake Shoreline Stabilization

This contract was awarded to South State. Notice to proceed was issued on November 12th. Mobilization and sheet pile driving began the first week of December. I have a full schedule here for review and will make a copy for anyone interested.

Beach/ Dune Project

Nothing new to report.

Redevelopment of New Jersey Avenue Business District (UEZ Zone)

As part of our effort towards the development of a town center Mayor Cabrera, Joe Bond, Marc DeBlasio, Francine Springer and I met with Bob Church of the Cape May County Engineering Department and Rod Pello and Paul Cinko of T&M Associates to discuss the County's planned reconstruction of New Jersey Avenue. This roadway project is currently under study and is expected to be constructed in the next 3 years. The first step in this planning process for the County was to hire a planner to prepare a roadway diet plan for the County's review. The County has hired T&M Associates who is now in the preliminary stages of the study. The roadway diet pan is expected to yield sidewalk, drainage, signage and striping improvements in addition to the reconstruction of the road itself. This kickoff meeting was held to discuss possible grant opportunities, cost -sharing with the County, seasonal attractions, streetscaping, lighting and other amenities. This cost-shared project will include some cost sharing of planning and hopefully will result in federal funding. It was stated that the reconstruction of the roadway will require bump outs which will contain lighting and are ADA compliant. These bump outs will necessitate further drainage improvements in the area which will be paid for by the County with any grant money available and awarded. The Borough reiterated our position that the plan must address parking issues in the area and provide a safe environment that promotes bicycle and pedestrian safety. We had very productive dialogue regarding the use of different materials and/or patterns to increase pedestrian safety in the focus business district area from Wisteria to Crocus. We agreed to work closely with the County and T&M to come up with the best possible plan that meets the needs of our residents and visitors and to provide future presentations to the public to allow for ample public input.

Grants

1) Cape May County Open Space and Recreation Applications 2018

The public hearing for Sunrise Park will be held at the Freeholder's meeting this evening at 5:30 pm.

2) New Jersey Prevention Network Get Active NJ

Installation of mile markers is expected shortly.

Old Library Building

Bill McLees has submitted his anticipated budget for the planned renovations. I have requested a pre-application meeting with Cape May County Open Space and continue to explore other funding opportunities for this project. We have submitted a DCA-Small Cities Grant Application for \$400,000 to renovate the bathrooms and make them ADA compliant. The virtual walk-through and preliminary plans are posted on our website for the public's review and input.

Local Concept Development Study for Ocean Drive (CR 621) for Upgrades & Bridge Improvements

Nothing new to report currently.

Garden State Parkway/ RT 109 Signage

According to NJDOT's Roger Sequeria signs are made and in queue for installation shortly.

Beach Signage

The preliminary draft version of the new beach rules signs has been approved and we now have our preliminary street side sign designs. We have made comments to the designer and expect the final draft of the street side identification signs shortly. Once we have all three designs (including the park signs) approved we will produce bid specifications and go out to bid for the manufacture of our new signs prior to the 2019 summer season.

Reconstruction of Newark Avenue and Replacement of the Sanitary Sewer

Marc DeBlasio will cover in Engineer's Report

Replacement of Boiler in Borough Hall

Final punch list items were completed as of Friday and training of our Public Works personnel is expected to take place shortly.

Centers Designation

We have received word from the Department of State's Steven Carp stating that our Centers Designation expiration date has been changed from December 31, 2018 to June 30, 2020. This is great news.

Pacific Avenue Flooding

As previously reported, we met with Bob Church of the County Engineering Department in a second meeting on November 19th to discuss ongoing, persistent flooding along Pacific Avenue between Rambler and Jefferson. Bob was very helpful and indicated that the County is willing to act in partnership with the Borough to resolve these ongoing flooding issues. We hope to enter into a shared services agreement toward addressing the design of the drainage facilities. It is expected that we will pay our municipal engineer for the design of the drainage facilities needed along Pacific Avenue and the proposed off-street Borough storm water trunk line to connect the Pacific Avenue drainage into the existing Borough outfalls and the County will in-turn provide a base survey and base mapping of the Pacific Avenue corridor and the municipal streets on which the proposed outfalls are proposed. These plans will act as the base mapping for the Borough's design plans which Marc will prepare. Once the plans are complete, the County will prepare bid documents for the drainage along Pacific Avenue and pay for the construction cost of the county drainage improvements. Once the drainage is in place, the County will eventually resurface and improve the roadway under a separate contract.

ENGINEER'S REPORT:

Grant Applications

1. **Cape May County Open Space Program**
 - We presented the application to the Cape May County Open Space Board (CMCOSB) on May 22nd.
 - In a July 18, 2018 letter, the CMCOSB recommended that Sunrise Park be funded by a \$283,625.00 grant. It is our understanding that the CMCOSB is presenting this project to the Cape May County Freeholders in December, 2018 and will hopefully become an officially funded project for Spring, 2019.
 - Our office provided a proposal to the Borough on December 3, 2018 to complete the project.
2. **New Jersey Direct Install Program**
 - The Borough is eligible to receive a 70% grant for energy efficient improvements including the replacement of certain HVAC units, lighting, lighting controls and water closets.
 - The State has completed the audit of the HVAC systems and the lighting and the final results and grant offer was presented to the Borough on September 5th.
3. **FY2019 NJDOT Municipal Aid Program**
 - The Borough has selected to submit the Reconstruction of Trenton Avenue from the beach to Pacific Avenue.
 - The grant application was successfully submitted on September 6th.
4. **FY2019 NJDCA Small Cities Program**
 - The Borough has elected to submit ADA improvements at the Old Library Building and Von Savage Pool as the application.
 - Our office has provided the necessary engineering documents to Blauer Associates in support of the grant application submission.
 - The grant application was successfully submitted in early September.

Capital Projects

1. **Reconstruction of Newark Avenue and Jefferson Avenue Sanitary Sewer Replacement**
 - The Bid Opening occurred on June 13, 2018. The bid was awarded to Perna Finnigan, Inc. in the amount of \$972,349.04 based on the award of Alternate Bid #3.
 - The Jefferson Avenue sanitary sewer replacement has been completed.
 - The contractor has completed all of the work on Newark Avenue and is currently scheduled the roadway paving for next week.
2. **Storm Sewer Evaluation and Flood Mitigation Master Plan**
 - The goal of the plan is to identify sources of flooding, corrective action to mitigate flooding and chart a prioritized capital plan to effectuate the improvements.
 - We have collected the information on the storm sewer facilities with the Borough and have completed the storm sewer GIS mapping.
 - We are currently creating the report, logging rain events and tidal elevation information.

- The overall conceptual improvements have been completed and are being refined for the final report.
 - We have submitted a proposal on November 5, 2018 to obtain elevations for all private and public bayside bulkheads and properties to determine the bayside elevational perimeter.
3. FY 2018 NJDCA Small Cities Program
- The Borough has successfully petitioned NJDCA to utilize FY 2017 grant funding for the FY2018 project.
 - The FY2018 grant application included ADA access improvements for five (5) Borough street ends.
 - The bid documents are almost completed and we will be requesting authorization to bid at the December 11th meeting.

The Mayor asked if there were any questions from the public regarding the report from the Borough Engineer.

Gary Agnes, 5405 Lake Road, inquired about the drainage at Cresse and Morning Glory Roads and if it will be addressed. The Engineer announced he will have ground breaking results hopefully soon with some more reliable tide control system. The Mayor added that we were waiting for the Storm Sewer Master Plan to identify a fix with a related cost and the surveying of bulkheads. The Administrator added that the Borough is in talks with the Scott Douglass from NJDOT to possibly relocate the state channel to hug the bulkheads.

Joe Viscomi, 308 E. Washington Avenue, commended the Borough on the work being done on Newark Avenue. He inquired if the flooding issues on Washington Avenue were still being considered and the engineer indicated they were and that Washington Avenue is a hot spot for the Borough.

CORRESPONDENCE / PRESENTATION:

Pete Lomax from The Lomax Consulting Group, LLC presented the final version of the Community Forestry Management Plan. He indicated that the process began two years ago and detailed the many benefits to having this plan adopted, such as affording the Borough with liability protection and that it is a means to an end for grant funding. There are measurable goals (five year period) and incentives along with park and dune enhancement, beautification and working with The Green Team to name a few. Mr. Lomax detailed how the Borough can attain Approved Status through the annual accomplishment report and training after the plan gets formally adopted by the Governing Body. He further detailed that there will be a preferred list of species to use for planting and recommending to homeowners. Lastly, Mr. Lomax pointed out that this is an investment in the Borough. The Governing decided to review the final plan one last time and asked this to be on the agenda at Re-Org on January 2, 2019.

PUBLIC COMMENTS:

Nancy Pietropaoli, 6002 Seaview Avenue, indicated that she was very much in favor of the Borough planting more trees.

Joe Viscomi, 308 E. Washington Avenue, asked if the Borough would possibly consider implementing beach tags and if the process could be explored. Commissioner Gould indicated that a referendum would need to be done and that it would need to be addressed with GWITDA as well as North Wildwood and Wildwood. Commissioner Thompson would like to wait on the dune placement from USACE before anything gets underway.

Mrs. Gary Agnes, 5405 Lake Road, pointed out the North Wildwood recently passed an ordinance that prohibits cars from traveling down flooded roads and asked if the Borough would consider following suit. She also pointed out that Sea Isle City posts signs on flooded roads that there is no access. The Mayor asked the Commissioner of Public Safety to address with the issue with the police department.

DISCUSSION:

OLD BUSINESS:

-Bulkhead issue- Previously discussed and survey to be done in the New Year.

-Solar Panels: The Engineer and Commissioner of Public Safety were meeting after the commission meeting and will discuss in further detail at next meeting.

-Potential Ordinance amending 20 minute parking- Waiting for an inventory from Ralph Grassi.

-“Share the Road” campaign- The Administrator indicated she would follow up again with Rails to Trails for grant money.

-Bike Racks- Waiting on assessment from Ralph Grassi.

NEW BUSINESS:

-Fleet Requests/ Process: The Mayor indicated that after reviewing the preliminary capital report, he would like to have a more comprehensive process for both the mechanics and the department heads to ensure that all vehicles that are properly working, are properly insured and if not, they go on the auction block. The Administrator and CFO and Clerk all indicated they would work together to make it happen.

PUBLIC COMMENTARY: Commissioner Thompson wanted to thank Atlantic City Electric on the record for addressing their property on Syracuse and for tearing it down. Hearing nothing further from the public, Mrs. Gould motioned, seconded by Mr. Thompson that the meeting be adjourned. All were in favor and the time was 10:38 a.m.

Dated: December 27, 2018

Patricia A. Feketics, Borough Clerk

