

**BOROUGH OF WILDWOOD CREST  
COMMISSION MEETING AGENDA**

1. **PLEDGE OF ALLEGIANCE TO THE FLAG**
2. **OPEN MEETING WITH ROLL CALL: GOULD CABRERA GROON**
3. **THE MAYOR READS THE STATEMENT:** In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in Borough Hall, and by mailing same to the Herald of Cape May County, the Gazette-Leader, and the Press of Atlantic City on November 4, 2015.
4. **THE MAYOR ANNOUNCES THE ONE-WAY IN AND ONE-WAY OUT METHOD OF INGRESS AND EGRESS IN CASE OF EMERGENCY**
5. **ORDINANCES:**
6. **RESOLUTIONS:**
  1. Authorizing a Professional Services contract with Doreen Corino, Esquire, as Borough Solicitor for the period January 1, 2016 through December 31, 2016  
Motion: Second: Vote: G C Gr
  2. Authorizing signatories for various Borough of Wildwood Crest bank accounts  
Motion: Second: Vote: G C Gr
  3. Designate newspapers  
Motion: Second: Vote: G C Gr
  4. Authorizing adoption of the CY 2016 Temporary Budget  
Motion: Second: Vote: G C Gr
  5. Authorizing adoption of the Cash Management Plan  
Motion: Second: Vote: G C Gr
  6. Authorizing Kevin Maloney, Tax Assessor, to represent the Borough in tax appeals  
Motion: Second: Vote: G C Gr
  7. Authorizing the Tax Collector to conduct a tax sale in CY 2016  
Motion: Second: Vote: G C Gr
  8. Authorizing interest rate, grace period and year-end penalty for taxes/sewer fees in CY 2016  
Motion: Second: Vote: G C Gr
  9. Authorizing cancellation of 2015 tax/sewer balances of \$5.00 or less  
Motion: Second: Vote: G C Gr
  10. Designating Alicia A. Belansen, CFO, or Alexa Campilango, Account Clerk, as Custodian of the Petty Cash Fund for the Wildwood Crest Administrative Offices  
Motion: Second: Vote: G C Gr
  11. Designating Capt. Joseph McGrath as Custodian of the Petty Cash Fund for the Wildwood Crest Police Department  
Motion: Second: Vote: G C Gr
  12. Authorizing the Mayor and Chief Financial Officer to execute documents as guarantors of the lease/purchase executed by the Wildwood Crest Volunteer Fire Company #1 to purchase 2016 Custom Heavy Duty Ferrara Mid Mount 100' Tower Ladder  
Motion: Second: Vote: G C Gr
  13. Adopting the Amended Employee Policies and Procedures Manual  
Motion: Second: Vote: G C Gr

14. Authorizing re-appointment of Randolph Lafferty as Municipal Prosecutor  
Motion: Second: Vote: G C Gr
15. Authorizing re-appointment of Andrew Cafiero as Municipal Public Defender  
Motion: Second: Vote: G C Gr
16. Authorizing award of Professional Services Contract to Pogue Safety & Health Consortium for alcohol and drug training/testing for CDL Operators  
Motion: Second: Vote: G C Gr
17. Authorizing a Professional Services contract with Louis M. Barbone of Jacobs & Barbone, P.A. as Special Counsel at the not to exceed amount of \$5,000 for the period ending December 31, 2016  
Motion: Second: Vote: G C Gr
18. Authorizing a Professional Services Contract to Jeffery R. Surenian and Associates for COAH services at the not to exceed amount of \$5,000 for the period January 1, 2016 ending December 31, 2016  
Motion: Second: Vote: G C Gr
19. Authorizing award of Professional Services Contract to Hatch Mott MacDonald as Coastal Engineer at the not to exceed sum of \$9,500 for the period January 1, 2016 through December 31, 2016  
Motion: Second: Vote: G C Gr
20. Authorizing award of contract to Shore Animal Control, LLC, for animal control services in the Borough for C/Y 2016 at the not to exceed amount of \$8,000 plus \$2.50 per dog for the bi-annual dog census, and \$3,000 for wildlife recovery  
Motion: Second: Vote: G C Gr
21. Authorizing a Professional Services Contract with South Jersey Technology Partnership for the performance of computer technology support and related duties at the not to exceed contract amount of \$18,393  
Motion: Second: Vote: G C Gr
22. Authorizing a Professional Services contract with Steven Secare, Esquire for services as Hearing Officer for C/Y 2016  
Motion: Second: Vote: G C Gr
23. Authorizing a Professional Services contract with Lawrence Pepper of Gruccio Pepper as Labor Counsel for the period January 1, 2016 through December 31, 2016  
Motion: Second: Vote: G C Gr
24. Authorizing a Professional Services contract with William J. Blaney, Esquire, as Special Labor Counsel for the period January 1, 2016 through December 31, 2016  
Motion: Second: Vote: G C Gr
25. Authorizing a Professional Services contract with Hawkins Delafield and Wood as Bond Counsel for the period January 1, 2016 through December 31, 2016  
Motion: Second: Vote: G C Gr
26. Authorizing execution of a Professional Services Agreement with Finch Brands to provide Design specifications and website design for the Borough of Wildwood Crest at the not to exceed sum of \$25,000 for Phase II  
Motion: Second: Vote: G C Gr
27. Authorizing a Professional Services contract with Salvatore DeSimone as Community Rating System consultant for the period January 1, 2016 through December 31, 2016  
Motion: Second: Vote: G C Gr
28. Authorizing a Professional Services Contract with Richard Graver dba Media Passport to provide network support and information technology for the Wildwood Crest Police Department at the not to exceed amount of \$5,500 for the period January 1, 2016 through December 31, 2016  
Motion: Second: Vote: G C Gr
29. Authorizing a Professional Services contract with Phoenix Advisors as SEC Continuing Disclosure Specialist for the period January 1, 2016 through December 31, 2016  
Motion: Second: Vote: G C Gr
30. Authorizing a Professional Services contract with TAG Consulting Group as Cost Reporting and Reimbursement Specialist for preparation of Fixed Assets Accounting for the period January 1, 2016 through December 31, 2016  
Motion: Second: Vote: G C Gr

31. Authorizing a Professional Services contract with Ford Scott Associates as Borough Auditor for the period January 1, 2016 through December 31, 2016  
 Motion: Second: Vote: G C Gr
32. Authorizing a Professional Services contract with J. Byrne Agency as Risk Management Consultant for the period January 1, 2016 through December 31, 2016  
 Motion: Second: Vote: G C Gr
33. Authorizing a Professional Services contract with Triad Associates for Consulting and Application Services for Funding Opportunities for the period January 1, 2016 through December 31, 2016  
 Motion: Second: Vote: G C Gr
34. Authorizing Triad Associates to prepare and submit a FEMA Assistance to Firefighters Grant Application on behalf of the Wildwood Crest Volunteer Fire Company #1  
 Motion: Second: Vote: G C Gr
35. Authorizing State Contract Vendors Agreement Resolution  
 Motion: Second: Vote: G C Gr
36. Authorizing the Planning Board re-appointments of: Brian Melchiorre as Class II Member for a one year term expiring December 31, 2016; Thomas Alvarado as Class IV Member for a four year term expiring December 31, 2019; and Fred Mettler as Alternate 1 Member for a two year term expiring December 31, 2017  
 Motion: Second: Vote: G C Gr
37. Authorizing the Zoning Board re-appointments of: William J. Carr, Vice Chairman, as Regular Member for a four year term expiring December 31, 2019; Alan Seijas as a Regular Member for a four year term expiring December 31, 2019; and Greg Grasso as a Regular Member for a four year term expiring December 31, 2019  
 Motion: Second: Vote: G C Gr
38. Authorizing the re-appointment of William Forrest as a Regular Member of the Environmental Commission for a two year term expiring December 31, 2017  
 Motion: Second: Vote: G C Gr
39. Authorizing the re-appointments of Dennis Hall and Lester Klayman as members of the Tourism Commission for two year terms expiring December 31, 2017  
 Motion: Second: Vote: G C Gr
40. Authorizing re-appointment of Jeff Walden to the Urban Enterprise Zone Board of Directors for a term of one (1) year commencing January 1, 2016 and terminating December 31, 2016  
 Motion: Second: Vote: G C Gr

7. **BILLS:** \_\_\_\_\_: Motion that all bills properly authorized, as submitted, be paid  
 \_\_\_\_\_: Second the motion  
 Vote: G C Gr

8. **PUBLIC COMMENTS:**

9. **DISCUSSION:**

**DISCUSSION:**

New Business:

1.

Old Business:

1. Emergency Generators/school generator
2. New Jersey Avenue – Lighting & Landscape Design
3. Wellness Perks

4. Open Space Application
5. Sunset Lake – Mitigation / Storm Damage-
6. Army Corps Beach Plan (Dunes)

10. **PUBLIC COMMENTS:**

11. ADJOURNMENT: MOTION:            SECOND:            VOTE: G            C            Gr