

SPPP Signature Page

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May County

NJPDES # : NJG0150151PI ID #: 167061

Team Member/Title: Ralph Petrella Jr. Stormwater Program Coordinator

Effective Date of Permit Authorization (EDPA): April 01, 2004

Date of Completion: October 04, 2006 Date of most recent update: _____

"I certify that this SPPP includes all of the information and items identified in Attachment A of the Tier A Municipal Stormwater General Permit. All attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information."



(Signature)

October 04, 2006
(Date)

Ralph Petrella Jr.
(Print Name)

Stormwater Program Coord.
(Title)

(NOTE: A new SPPP signature page should be attached each time the SPPP is updated or modified, excluding data entries. Previous SPPP signature pages shall be retained as part of the SPPP.)

Tier A Municipal Stormwater Regulation Program

Stormwater Pollution Prevention Team Members

Number of team members may vary.

Completed by: Van Note Harvey Associates

Title: Borough Engineers

Date: April 7, 2005

Municipality: Borough of Wildwood Crest

County: Cape May

NJPDES #: NJG0150151

PI ID #: 167061

Stormwater Program Coordinator: Ralph Petrella, Jr., PE & LS

Title: Borough Engineer

Office Phone #: (609)465-2600

Emergency Phone #: _____

Public Notice Coordinator: Kevin Yecco

Title: Municipal Clerk

Office Phone #: (609) 522-5176

Emergency Phone #: _____

Post-Construction Stormwater Management Coordinator: Ralph Petrella, Jr., PE & LS

Title: Borough Engineer

Office Phone #: (609) 465-2600

Emergency Phone #: _____

Local Public Education Coordinator: Ralph Petrella, Jr., PE & LS

Title: Borough Engineer

Office Phone #: (609)465-2600

Emergency Phone #: _____

Ordinance Coordinator: Kevin Yecco

Title: Municipal Clerk

Office Phone #: (609) 522-5176

Emergency Phone #: _____

Public Works Coordinator: Don Twist

Title: Superintendent of Public Works

Office Phone #: (609) 522-7446

Emergency Phone #: _____

Employee Training Coordinator: Don Twist

Title: Superintendent of Public Works

Office Phone #: (609) 522-7446

Emergency Phone #: _____

Other: Don Cabrera

Title: Commissioner of Public Works

Office Phone #: (609) 522-5176

Emergency Phone #: _____

SPPP Form 2 - Public Notice

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG 0150151 P I I D #: 167061

Team Member/Title: Kevin Yecco, Municipal Clerk

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: April 7, 2005 Date of most recent update: October 04, 2006

For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law," N.J.S.A. 10:4-6 et seq.), Wildwood Crest provides public notice in a manner that complies with the requirements of said Act. Also, in regard to the passage of ordinances, Wildwood Crest provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et seq. In addition, for municipal actions (e.g., adoption of the municipal stormwater management plan) subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.), Wildwood Crest complies with all applicable requirements.

SPPP Form 3 - New Development and Redevelopment Program

Municipality Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG 0150151 P I I D #: 167061

Team Member/Title: Ralph Petrella, Jr., PE & LS

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: April 7, 2005 Date of most recent update: October 04, 2006

To control stormwater from new development and redevelopment projects throughout Wildwood Crest (including municipal projects) we will do the following:

We are already ensuring that all new residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for stormwater management (including the NJDEP Stormwater Management rules, N.J.A.C. 7:8, referenced in those standards) are in compliance with those standards. Our planning and zoning boards ensure such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.

Since the EDPA, Wildwood Crest has not constructed any new development or redevelopment projects on borough property. If we decide to construct such a project before our municipal stormwater control ordinance takes effect, we will ensure adequate long-term operation and maintenance of BMPs for that project by requiring a project maintenance plan similar to the maintenance plan described in our draft of that ordinance, and by requiring and funding the implementation of that plan. We will also require any storm drain inlets installed to comply with the design standard in Attachment C of our permit. Once that ordinance takes effect, we will ensure such operation and maintenance for any new development or redevelopment projects on our property by complying with the maintenance requirements in that ordinance. In addition, any storm drain inlets we install for such projects will comply with that ordinance's standard for such inlets.

Our planning board and municipal attorney have reviewed the Sample Municipal Stormwater Management Plan and Model Stormwater Control Ordinance in the NJ Stormwater BMP Manual, and have drafted a municipal stormwater management plan and municipal stormwater control ordinance similar to that sample and model. We have also met with county planning agency staff to discuss the draft plan and ordinance. The plan and ordinance will be adopted by our planning board and Borough Council, respectively, by the deadlines specified in the permit, and will be submitted to the county planning agency for approval.

Once approved, the ordinance, which will be administered by our planning and zoning boards and code enforcement officer, will control stormwater from non-residential development and redevelopment projects. Where it is necessary to implement the municipal stormwater management plan, the approved ordinance will also control aspects of residential development and redevelopment projects that are not subject to the Residential Site Improvement Standards.

For any BMP that is installed in order to comply with the requirements of our post-construction program, Wildwood Crest will ensure adequate long-term operation as well as preventative and corrective maintenance (including replacement) of BMPs. For BMPs on private property that we do not own or operate, Wildwood Crest will ensure adequate long-term operation as well as preventative and corrective maintenance (including replacement) of BMPs, and intends to do this by adopting and enforcing a provision in the municipal stormwater control ordinance that requires the private entity to perform the operation and maintenance, with penalties if the private entity does not comply. If, for example, the private entity does not perform the required maintenance, the Borough can perform the maintenance and charge the private entity.

Wildwood Crest will also enforce, through the municipal stormwater control ordinance, compliance with the design standard in Attachment C of our permit to control passage of solid and floatable materials through storm drain inlets. Wildwood Crest expects that for most projects, such compliance will be achieved either by conveying flows through a trash rack as described in the "Alternative Device Exemptions," or (for flows not conveyed through such a trash rack), by installation of the NJDOT bicycle safe grate and (if needed) a curb opening with a clear space no bigger than two inches across the smallest dimension.

SPPP Form 4 - Local Public Education Program

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG 0150151 PIID #: 167061

Team Member/Title: Ralph Petrella, Jr., PE & LS

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: April 7, 2005 Date of most recent update: October 04, 2006

For our annual distribution, we will mail the DEP brochure to our residents and businesses.

Extra copies will be available at our library, public works facility and at our municipal buildings.

We will make the DEP brochure and other educational materials available at a yearly event. Other material may include pencils, magnets, and keychains, with environmental messages related to the required BMP topics. In addition, we will invite civic groups with an interest in water quality protection to set up their own booths during this event.

SPPP Form 5 - Storm Drain Inlet Labeling

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG0150151 P I I D #: 167061

Team Member/Title: Don Twist, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: April 7, 2005 Date of most recent update: October 04, 2006

For our storm drain inlet labeling program we have coordinated with our County Planning Office as they received monies from DEP to in part provide labels to all municipalities. The labels have been applied to all inlets on all roads within the Borough. The markers have the message "Drains to Waterway" and a picture of two turtles. The markers were supplied by DAS corporation. All county and municipal road storm inlets have been labeled within the Borough.

The labels are made of plastic with a protective coating and are glued to the inlet or the curb as necessary. As the markers were placed, the location was collected using a GPS receiver. Other information was also collected including the type of inlet and the condition. The labels include a unique number identifying the individual inlet in a database for future management purposes. The unique number and additional information was inputted into the database at the time of label application.

During our annual catch basin cleaning program, we will be checking these labels to ensure that they are still visible, and if they are not, we will ensure that the labels are replaced immediately. In addition, at the completion of any new road construction projects, new labels will be applied as necessary and the database updated, accordingly.

SPPP Form 6 - MS4 Outfall Pipe Mapping

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG 0150151 P I I D #: 167061

Team Member/Title: Ralph Petrella, Jr., PE & LS

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: April 7, 2005 Date of most recent update: October 04, 2006

A Storm Sewer Plan for the Sewer Infrastructure Improvement Act was completed in 1996 - all storm drains, outfalls, and connecting infrastructure were located in the Borough of Wildwood Crest. In addition, all outfalls and inlets have been located by the County Planning Office. A GPS receiver was used and a database associated with the outfall was created which include pipe size, material, and condition at the time. This information will be updated as outfalls are inspected and replaced.

Once all outfall pipe locations and associated data are confirmed and updated, a map will be developed displaying these outfall pipe locations, with an alphanumeric identifier at a scale of 1 inch = 100 feet. Until then, the current map at 1 inch = 300 feet will be utilized for management purposes. All waterbodies receiving outfall pipe discharges will be identified on the map.

SPPP Form 7 - Illicit Connection Elimination Program

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG 0150151 P I I D #: 167061

Team Member/Title: Don Twist, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: April 7, 2005 Date of most recent update: October 04, 2006

We will conduct an initial physical inspection of all of our outfall pipes during the mapping process. We will use the DEP Illicit Connection Inspection Report Form to conduct these inspections, and each of these forms will be kept with our SPPP records. Outfall pipes that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be rechecked to locate the illicit connection. If we are able to locate the illicit connection (and the connection is within Wildwood Crest) we will cite the responsible party for being in violation of our Illicit Connection Ordinance, and we will have the collection eliminated immediately. If, after the appropriate amount of investigation, we are unable to locate the source of the illicit connection, we will submit the Closeout Investigation Form with our Annual Inspection and Recertification. If an illicit connection is found to originate from another public entity, Wildwood Crest will report the illicit connection to the Department.

It should be noted that due to tidal influence and an extremely high water table the storm sewer system may operate regardless of weather conditions (i.e. flow may be visible during dry periods). Thus, the borough will use their best judgement when investigating and inspecting all outfalls.

SPPP Form 8 - Illicit Connection Records

Municipality Information	Municipality: <u>Borough of Wildwood Crest</u> County: <u>Cape May</u>
	NJPDES # : <u>NJG 0150151</u> P I I D #: <u>167061</u>
	Team Member/Title: <u>Don Twist, Superintendent of Public Works</u>
	Effective Date of Permit Authorization (EDPA): <u>April 1, 2004</u>
	Date of Completion: <u>April 7, 2005</u> Date of most recent update: <u>October 04, 2006</u>

Prior to May 2, 2006 - Program Implementation will begin by October 2005.

Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year: <u>6</u>
Number of outfalls found to have dry weather flow: <u>0</u>
Number of outfalls found to have an illicit connection: <u>0</u>
Number of illicit connections eliminated: <u>N/A</u>
Of the illicit connections found, how many remain? <u>N/A</u>

May 2, 2006 - May 1, 2007

Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year:
Number of outfalls found to have dry weather flow:
Number of outfalls found to have an illicit connection:
Number of illicit connections eliminated:
Of the illicit connections found, how many remain?

May 2, 2007 - May 1, 2008

Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year:
Number of outfalls found to have dry weather flow:
Number of outfalls found to have an illicit connection:
Number of illicit connections eliminated:
Of the illicit connections found, how many remain?

May 2, 2008 - May 1, 2009

Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year:
Number of outfalls found to have dry weather flow:
Number of outfalls found to have an illicit connection:
Number of illicit connections eliminated:
Of the illicit connections found, how many remain?

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SPPP Form 9 - Yard Waste Ordinance/Collection Program

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG0150151 P I I D # : 167061

Team Member/Title: Don Twist, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: April 7, 2005 Date of most recent update: October 04, 2006

There is an ordinance that currently prohibits placing non-containerized yard wastes in the street.

Wildwood Crest will also be adopting and enforcing a yard waste ordinance (see SPPP Form 10) that will prohibit all yard wastes from being placed at the curb or along the street more than seven days prior to our scheduled collections, unless they are bagged or otherwise containerized. The ordinance will also prohibit the placing of yard waste closer than 10 feet from any storm sewer inlet along the street, unless they are bagged or otherwise containerized.

SPPP Form 10 - Ordinances

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG 0150151 P I I D #: 167061

Team Member/Title: Kevin Yecco, Municipal Clerk

Effective Date of Permit Authorization (EDPA): April 1, 2004

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For each ordinance, give the date of adoption. If not yet adopted, explain the development status:

Pet Waste: Ordinance Number 913 - Section 8 Adopted July 15, 2002

Are information sheets regarding pet waste distributed with pet licenses? Y N

Litter: Ordinance Number 628 - Adopted March 17, 1986

Improper Waste Disposal: Currently under review - adoption by 2/1/06 - prohibits disposal of materials other than stormwater into storm sewer

Wildlife Feeding: Currently under review - adoption by 2/1/06

Yard Waste: Currently under review - adoption by 2/1/06

Illicit Connections: Currently under review - adoption by 2/1/06 - prohibits wastewater connection into storm sewer

How will these ordinances be enforced?

Our code enforcement officers and local police officers will enforce these ordinances. If someone is found to be in violation of an ordinance, they will be issued a written warning for first time offenses, and penalties will be issued for subsequent offenses.

SPPP Form 11 - Storm Drain Inlet Retrofitting

Municipality Information	Municipality: <u>Borough of Wildwood Crest</u> County: <u>Cape May</u>
	NJPDES #: <u>NJG0150151</u> PIID #: <u>167061</u>
	Team Member/Title: <u>Ralph Petrella, Jr., PE & LS</u>
	Effective Date of Permit Authorization (EDPA): <u>April 1, 2004</u>
	Date of Completion: <u>April 7, 2005</u> Date of most recent update: <u>October 04, 2006</u>

What type of storm drain inlet design will generally be used for retrofitting?

For all projects the Borough will use the NJDOT bicycle safe grate style and (if needed) a curb opening with a clear space no bigger than two inches across the smallest dimension. In addition a storm drain inlet grate with an appropriate message or picture will be installed that illustrates the contribution of stormwater to overall water quality.

Repaving, repairing, reconstruction or alteration project name	Projected Start Date	Start Date	Date of Completion	# of storm drain inlets	# of storm drains with hydraulic exemptions
Street & Utility Reconstruction Phase 2	3/2/05	3/7/05	7/1/06	30	
Reconstruction of Lotus Road	1/2/05	1/5/05	5/28/05	7	

Are you claiming any alternative device exemptions or historic place exemptions for any of the above projects? Please explain:

SPPP Form 12 - Street Sweeping and Road Erosion Control Maintenance

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NJPDES # : NJG 0150151 P I I D # : 167061

Team Member/Title: Don Twist, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: April 7, 2005 Date of most recent update: October 04, 2006

Street Sweeping

Wildwood Crest shall sweep all Borough owned or operated curbed streets (including roads or highways), with storm drains, that have a posted speed limit of 35 mph or less (excluding all entrance and exit ramps), in predominantly commercial areas at a minimum of once per month, weather and street surface conditions permitting. The NJDEP encourages, but does not require, yearly sweeping of all streets in the municipality. Wildwood Crest currently has a street sweeping schedule and routes in place for all streets in the municipality. Every street in the Borough is swept every two weeks. A map showing the routes and schedules is on file at the Public Works Office.

Week 1

Mon - No Sweeping

Tue - Cresse to Sweet Briar - Both Sides

Wed - Wisteria to Rambler - North side

Thurs - South Rambler to Toledo Both Sides

Fri - Denver to Jefferson - Both Sides

Week 2

Mon - No Sweeping

Tue - Cresse to Sweetbriar including point

Wed - Wisteria to Rambler

Thurs - South Rambler to Toledo - Both Sides

Fri - Denver to Jefferson - Both Sides

Road Erosion Control and Maintenance

Wildwood Crest will use the Public Works Department to monitor all their roads and streets for erosion problems during normal patrols. All identified road erosion problems will be reported to the Public Works Department Supervisor. During quarterly SPPP Team meetings, identified areas of erosion will be discussed and repairs prioritized. All maintenance personnel will then be assigned to the areas of concern, and the areas identified will be repaired in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. All maintenance personnel will maintain an inspection log, and the Public Works Department will maintain a list of all repairs and the dates completed. The status of the Road Erosion Control Maintenance Program will be included in the Annual Report and Recertification.

(NOTE: Attach a road erosion control maintenance log containing the following information: location, repairs, date)

SPPP Form 13 - Stormwater Facility Maintenance

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG0150151 P I I D # : 167061

Team Member/Title: Don Twist, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): April 1, 2004

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Wildwood Crest will implement an annual catch basin cleaning program to maintain catch basin function and efficiency of Borough owned stormwater inlets. All catch basins will be inspected once each year. If, at the time of inspection, no sediment, trash or debris is observed in the catch basin, then that catch basin need not be cleaned. All catch basins will be inspected yearly, even if they were found to be "clean" the previous year. At the time of cleaning, the catch basins will be inspected for proper function. Maintenance will be scheduled for those catch basins that are in disrepair. The annual catch basin cleaning program began in July of 2004.

Wildwood Crest will implement a stormwater facility maintenance program to ensure that all stormwater facilities operated by the Borough function properly. Wildwood Crest operates the following:

- storm drains
- catch basins

These stormwater facilities will be inspected annually to insure that they are functioning properly. In high risk areas, preventative maintenance will be performed on all stormwater facilities to ensure that they do not begin to fail.

(NOTE: A maintenance log is attached containing information on any repairs/maintenance performed on stormwater facilities to ensure their proper function and operation.)

SPPP Form 14 - Outfall Pipe Stream Scouring Remediation

Municipality
Information

Municipality: Borough of Wildwood Crest County: Cape May

NJPDES # : NJG 0150151 P I I D #: 167061

Team Member/Title: Ralph Petrella, Jr., PE & LS

Effective Date of Permit Authorization (EDPA): April 1, 2004

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When the Borough is conducting the illicit connection detection portion of this program, it will be checking all outfall locations for signs of scouring. All sites will be placed on a prioritized list and repairs will be made in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. In addition, repairs that do not need NJDEP permits may be done first. Each repair will be followed with an annual inspection of the site to ensure that scouring has not resumed. Attached is a list of all sites with outfall pipe stream scouring, the date we plan on repairing the scouring, and the method of repair we will use. When repairs are completed we will note the date of that repair on this form.

(NOTE: Attach a prioritized list of sites observed to have outfall pipe bank scouring, date of anticipated repair, method of repair and date of completion.)

SPPP Form 15 - De-Icing Material and Sand Storage

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Team Member/Title: Don Twist, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): April 1, 2004

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Wildwood Crest stockpiles material at the public works yard. The material is tarped and in a barn style shed under a roof. The roof may need to be extended to meet future needs. If a larger permanent structure is necessary it would be necessary to be completed by 4/1/07 to meet the requirements of the stormwater regulations.

SPPP Form 16 - Standard Operating Procedures

Municipality
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Fueling Operations

(including the required practices listed in Attachment D of the permit)

April 1, 2005 - Monthly inspections will begin to ensure that the SOP is being met.

Wildwood Crest conducts fueling operations at the public works garage on Washington Ave. It will be necessary to inspect this area once per month to ensure the SOP is being met. The inspections will include: an inventory of cleanup material to ensure there is enough in the event of a spill; a visual inspection of piping, tanks, pumps, hoses, nozzles for leaks and condition and any necessary repairs will be completed immediately; the valve between the primary and secondary containment will be checked for operation and any stormwater within that containment will be free of fuel before discharging.

Vehicle Maintenance

(including the required practices listed in Attachment D of the permit)

April 1, 2005 - Monthly inspections will begin to ensure that the SOP is being met.

Wildwood Crest currently performs vehicle maintenance at the Public Works garage on Washington Ave and will hold monthly inspection to ensure that the SOP is being met..

Good Housekeeping Practices

(including the required practices listed in Attachment D of the permit)

Attach inventory list required by Attachment D of the permit.

April 1, 2005 - Monthly inspections of all municipal maintenance yards and ancillary operations will begin to ensure compliance with the SOP.

SPPP Form 17 - Employee Training

Municipality Information

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 Team Member/Title: Don Twist, Superintendent of Public Works
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The following topics will be covered by our training program:

Course:

Who will attend:

Waste Disposal Education	Public Works Employees
Municipal Ordinances	Code Enforcement Local Police
Yard Waste Collection Program	Public Works Employees
Street Sweeping	Public Works Employees
Stormwater Facility Management	Public Works Employees
Road Erosion Control	Public Works Employees
Outfall Pipe Stream Scouring Remediation	Public Works Employees
Construction Activity / Post Construction Stormwater Management in New Development and Redevelopment (for municipally owned projects)	Public Works Employees

The following topics will be part classroom training, and part practical field training:

Course:

Who will attend:

Illicit Connection Elimination and Outfall Pipe Mapping Field training will include procedures to properly conduct illicit connection detection, investigation, and elimination.	Public Works Employees
Maintenance Yard Operations (including ancillary operations) Field training will include the SOP's for fueling, vehicle and equipment maintenance, general good housekeeping, and good housekeeping of de-icing materials.	Public Works Employees

10/2006 &

Dates for the additional above training programs are yet to be determined.